



City of Ann Arbor

301 E. Huron St.
Ann Arbor, MI 48104
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Meeting Minutes - Final Public Market Advisory Commission

Thursday, February 27, 2014

5:30 PM

301 E. Huron St., 2nd Fl. Council Chambers

A CALL TO ORDER

Meeting called to order at 5:30pm.

B ROLL CALL

Present: 4 - Aimee Germain, Jillian Lada, Karlene Goetz, and Peter Woolf

Absent: 1 - David Santacroce

C APPROVAL OF AGENDA

Approved as presented

D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)

E APPROVAL OF MINUTES OF PREVIOUS MEETINGS

E-1 14-0326 Public Market Advisory Commission Meeting Minutes 1.16.14

Approved by the Commission and forwarded to the City Council due back on 4/7/2014

F PRESENTATIONS

G REGULAR BUSINESS (AGENDA ITEMS)

G-1 14-0325 Market Fee Increase Proposal Memorandum 2.27.14

Market Manager DeWitt explained the proposed fee increase based upon the memorandum. Stall fees proposed would go into effect in FY15: for vendor fees collected in June 2015. The one stall yearly fee reflected the proposed daily rate of \$30 multiplied by the 15 minimum attendance requirement for daytime market vendors. On average in FY13, daily vendors attended the market 28 times and annual vendors attended the market 36 times.

The yearly parking fee was not proposed for increase, as the current fee of \$100 per parking space more than covers the proposed new daily parking rate of \$5 multiplied by the 15 time attendance requirement.

A continued discussion of budgeting practices for the market as it moves to

the general fund will be taken up at a PMAC work session to be scheduled for April. Commissioners will vote on the proposed fee increases at the March 20, 2014 Public Market Advisory Commission regular meeting.

H NEW BUSINESS (NON-AGENDA ITEMS)

Market manager will work with vendors and staff to identify potential area for daily vendor dropoff of supplies at the beginning of the market day.

I REPORTS

I-1 14-0327 Market Manager Report 2.27.14

Received and Filed

I-2 14-0328 Transmittal Letter from Seeley Farm 2.7.14

Received and Filed. Discussion of winterization ideas will be brought up at the work session to be scheduled for April 2014.

J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)

Market vendor Jan Upston asked commissioners to speak into their microphones. She requested more programming for the daytime markets during slow times.

Market vendor, Bruce Upston, asked the commission to think about the possibility of customer drop off should the market change location during winter months.

Market vendor, Nate Lada, asked commissioners to consider the effects of taking no action on winterization, should another winter, indoor market open. He asked the market manager to consider some visual representation of historic stall use throughout the season to help daily vendors prepare for market.

K ADJOURNMENT