



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 18, 2013

5:15 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Canter called the meeting to order at 5:25 pm.

ROLL CALL

Committee members present: David Canter, James Vincze, Gordon Garwood, Raymond Hunter

Committee members absent: John Sullivan

Ex-Officio members present: Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Mark Perry, Jack Eaton, John Rosevear, Wilson Tanner

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - July 17, 2013

The July 17, 2013 minutes were unanimously approved as presented.

A motion was made by Commissioner Hunter, seconded by Garwood, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 10/7/2013. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. John Rosevear requested an update on the status of the Skyclock installation. Manager Kulhanek relayed an update from Wilson Tanner who was working on the project regarding the display connectivity issues. Mr. Rosevear should contact Mr. Tanner directly for more details.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through July, 2013

Received and Filed

B-2 Airport Hangar Occupancy through August, 2013

Received and Filed

B-3 RSAT Meeting Notice

Received and Filed

B-4 Tall Structure Notice - MDOT Aero

Received and Filed

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment, Gate/Fencing Project

The review comments from the FAA Technical Operations group, which were anticipated by the end of July, have not yet been received. No additional schedule update has been provided by the FAA. The Gate/Fencing Project is completed and all gates fully functional.

C-2 Other Items

The airport will be holding three training events next week with the ATCT and the Pittsfield Township Fire Department. These exercises will simulate an aircraft crash and emergency response to that event. The airport is preparing a request for proposals for the airport consulting engineering work. The procurement process is dictated by FAA AC150 and is quite different from the City's normal process. Distribution of the new airport rules and regulations is underway. Restoration of the area along State Street used by the contractor working on the round about at State and Ellsworth should begin soon. The airport picnic in August was very well attended, thanks to everyone who helped out. Relamping of hangar rows C & D is underway. Staff is just waiting on 8 tenants to schedule appointments for the work to be completed. The University of Michigan Health System recently filmed a short interview at the airport with a former patient and cancer survivor who is also a pilot. The

agency posts these interviews on Youtube and will email me a link when it is ready to go on.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek

No one was able to attend.

D-2 A2GA2 Report - C. Gordon

Mark Perry reported about the upcoming adopt a road cleanup scheduled for this Saturday on Lohr Road. He also mentioned the work being planned by the EAA on their leased hangar space at the airport. He also applauded the group of students from Saline High School that won a national Build A Plane contest and were able to build a new airplane in two weeks which was then flown to and displayed at Air Venture in Oshkosh, WI.

D-3 MI General Aviation Committee Report - M. Perry

Mark Perry reported that planning for an upcoming science, technology, engineering and math (STEM) program workshop in October has been a focus for the GA Committee. Early registration indicates that this will be a well attended event by educators from throughout the State.

UNFINISHED BUSINESS

E-1 Family Friendly Improvements

Member Garwood reported that efforts are continuing on this project. They are still waiting on the 501(c)3 designation before fundraising can begin. A meeting is scheduled for the sub-committee on October 17th.

NEW BUSINESS

F-1 Amend Airport Advisory Committee By Laws

Chair Canter discussed how the airport by laws are not consistent with the City Charter in regards to appointment terms and the ability to be re-appointed after an absence from the Committee. The language in Section II, paragraph 1 was changed to eliminate "and may serve no more than two (2) terms" from the second sentence and added a new third sentence to the paragraph that reads "No person serving on the Committee continuously for six (6) years shall be eligible for

reappointment, until the lapse of three years." After discussion of the specific language, a motion was made, seconded and approved unanimously to amend the airport by laws as proposed.

Received and Filed

ITEMS FOR NEXT AGENDA

Chair Canter asked that a discussion on the future and ideal composition of the Committee be placed on the next agenda. Election of officers and the airport improvement plan will also be added to the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 20, 2013 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:33 pm.