



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 15, 2010

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Perry called the meeting to order at 5:05 pm.

ROLL CALL

Committee members present: Mark Perry, Gordon Garwood, Raymond Hunter, Carl Loomis

Committee members absent: John Sullivan, James Vincze, Wilson Tanner

Ex-Officio members present: Matt Kulhanek

Others in attendance: Kathe Wunderlich, Bob Gelpke, Chris Gordon

APPROVAL OF AGENDA

Items E-3, F-1 and F-2 were removed from the agenda. The revised agenda was approved unanimously.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - July 21, 2010

The July 21, 2010 minutes were unanimously approved as presented.

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Two items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through July, 2010

B-2 Airport Hangar Occupancy - September, 2010**AIRPORT MANAGER REPORT****C-1 Project Update - SRE Building/Environmental Assessment/Airfield Lighting**

Mr. Kulhanek gave updates on the three projects. The SRE building is nearing completion. Plumbing and electrical permits have been finalized and the mechanical permit should soon be finalized. The general contractor continues to understaff the project which continues the slow pace of work. The bonding company is also involved at this point. The FAA has made comments on the draft EA and responses are being prepared. This may take some time to complete. The airfield lighting/signage project has wrapped up. A few sign faces are incorrect and will be replaced soon. The Airport and the ATCT are completing a Letter of Agreement in regards to operating the new pilot controlled lighting system.

Long time maintenance worker Tom Lee is retiring in October. Tom is an excellent worker and he will be badly missed. The Committee asked to have a plaque prepared in honor of Tom's service. Member Hunter offered to coordinate this.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES**D-1 FAA Tower Report - C. Smith**

No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

No one was able to attend.

D-3 Lodi Township Report - J. Godek

Manager Kulhanek shared an email report from Jan Godek.

D-4 Ann Arbor Flyers -

No one was able to attend.

D-5 University of Michigan Flyers -

No one was able to attend.

UNFINISHED BUSINESS**E-1 Airport Emergency Plan**

The Airport Manager and Tower Manager met recently to review the status of the plan and what needs to happen to finalize it.

E-2 DTW Class B Airspace Redesign

Chair Perry reviewed the letter that was submitted to the FAA with concerns over the proposed airspace redesign.

E-3 Lohr Road R-O-W Request

Removed from the agenda.

NEW BUSINESS**F-1 New Developments in Aviation Fuel - Presentation by Avfuel Corp**

Removed from the agenda.

F-2 Costco Traffic Study

Removed from the agenda.

F-3 Airport Improvement Plan 2011-2021

Mr. Kulhanek reviewed the proposed Airport Improvement Plan(AIP) for 2011-2021. The AIP is a 10 year plan for projects and equipment that are eligible for grant funding. Many of these projects are shown on the Airport Layout Plan (ALP) though the documents are unrelated. The AIP is completed each year and submitted to MDOT-Aero for consideration and long term planning by the State and Federal aviation authorities. Each individual project on either the AIP or ALP needs specific project and funding approval by the City Council before the project can be started. The AIP was unanimously approved as presented.

ITEMS FOR NEXT AGENDA

Avfuel is scheduled to provide a presentation to the Committee on upcoming changes to aviation fuel.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 17, 2010 @

5 p.m. Please call the airport manager's office (994-9124) by the Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:08 pm.