



City of Ann Arbor City Administrator's Report November 4, 2019

Prepared for City Council. Kindly forward questions, comments, or suggestions for input to hlazarus@a2gov.org, jfournier@a2gov.org, or shiggins@a2gov.org.

Safety Notes

Be seen. Be alert. Arrive alive. The end of daylight savings time occurred Sunday, Nov. 3, when we adjusted our clocks to “fall back” an hour. (This is also a good time to remember to change the batteries in your smoke and carbon monoxide detectors!) With the sun setting earlier in the afternoon/evening, pedestrians, cyclists and motorists are cautioned to be extra alert while travelling around the city (and beyond).

Don't slip up this winter. Every year as the snow starts to fall, the city experiences an uptick in injuries related to slips and falls on snow and ice. Be prepared in advance for slippery winter conditions.

To protect yourself from slips and falls in cold weather, think, “I AM A PENGUIN.” Yes, you are a PENGUIN! When walking in cold weather, try to maintain a low center of gravity, walk small, and walk like a penguin. **A2 Be Safe!**

Success Stories

A2 Parks Salute to Veterans. In honor of Veterans Day, Ann Arbor Parks and Recreation will say thank you to military veterans with special offerings at four locations.

Veterans Memorial Park Indoor Ice Arena (2150 Jackson Ave.) and Buhr Park Outdoor Ice Arena (2751 Packard Road) will offer free ice skating and skate rental for military veterans on Sunday, Nov. 10. Vets Park open skate times are 1–2:30 p.m.; and open skating at Buhr is 3:15–5:30 p.m.

Military veterans can play nine or 18 holes at Huron Hills Golf Course (3465 E. Huron River Drive) free of charge on Sunday, Nov. 10. Power cart rental is \$5.

Mack Indoor Pool will offer free swimming to military veterans Monday, Nov. 11 during lap swim time, noon–6:30 p.m. and 8–9 p.m. The pool is located at 715 Brooks St., inside Ann Arbor Open School.

Merit Badge Day. City staff volunteers participated in Merit Badge Day with the Southern Shores Field Service Council of Scouting, USA on Saturday, Nov. 2. Thank you to staff who assisted scouts in obtaining merit badges in the areas of Citizenship in the Community, Sustainability, Fire Safety, Law, and Public Safety.

Public Works. City of Ann Arbor Public Works held their first open house on Saturday, Oct. 19. Kids climbed into the big trucks, painted snow plows with handprints while their parents took turns testing their skills at operating a solid waste truck arm and seeing what it's like to use a monitor to scope a sewer line. Compost site tours were also offered. Visitors had the opportunity to interact with all six public works service areas. This inaugural event was a great success with nearly 300 members of the public attending.

William Street Bikeway Grand Opening Celebration. Ann Arbor's first protected bike lane is here, and we celebrated its grand opening on Sunday, Oct. 27, 2–4 p.m., on William Street between Fifth and Division, for a family-friendly afternoon featuring fun-filled stations designed to help stay safe on the road.

Election Activities

Don't Forget to Vote, Tuesday, November 5! Tuesday, November 5 is Election Day in the City of Ann Arbor. All city polling places will be open for a Special Election called by the Ann Arbor Public Schools. Voting will take place on Tuesday between 7am and 8pm. New this election, voters can take a selfie after voting at the new A2Votes selfie stations, available at all City polling places. A large banner is also available for photos in the atrium of City Hall for voters returning absentee ballots on Election Day. Be sure to tag us on social media using #A2Votes. In addition to the selfie stations, voters can also share their civic pride on social media with a new digital "I Voted" sticker available at a2gov.org/A2Votes. The digital stickers are available in several different languages and your choice of red, white and blue or maize and blue.

For those heading to the polls on Election Day, wait times for each polling place can be found on the City's website at a2gov.org/elections, using the new Election Day Line Tracker. This new pilot project features reports from each polling place on the estimated wait time, number of people in line, and also features photos and directions for each location. The Election Day Line Tracker was created as a result of a Clerk's Office project with the City's IT Department and the University of Michigan School of Information.

Reminder to all eligible city voters that the Clerk's Office is accepting in-person voter registration with proof of residency up to and including on Election Day. Absentee ballots are also available for all voters – no reason required!

Sustainability & Innovations Corner

Composting Tour. Sign up for a tour of Ann Arbor's composting facility. Included will be a description of industrial composting, an overview of the equipment and facility, as well as a look at the finished compost product at 4150 Platt Road. An upcoming tour is taking place at noon on Wednesday, Nov. 6. For more information, contact WeCare Organics Facility Manager Don Butynski at dbutynski@wecareorganics.com.

Paris to Pittsburgh Movie and Community Climate Discussion: On November 12th the Office of Sustainability and Innovations (OSI), in partnership with the School for Environment and Sustainability, will be hosting a showing of the National Geographic movie, *Pittsburgh to Paris* at the Michigan Theater. This event will start at 6pm and will be followed by a panel discussion on local sustainability activities by Dr. Missy Stults, Sustainability and Innovations Manager for the City of Ann Arbor, Dr. Sara Hughes, Assistant Professor at the School for Environment and Sustainability and Dr. Doug Kelbaugh, former Dean of the Taubman School of Architecture and Urban Planning. Individuals interested in attending this free event can [RSVP here](#).

Carbon Neutrality Summit. OSI in partnership with more than 30 community stakeholders, will be holding a Carbon Neutrality Summit on November 13th from 5pm-7:30pm. Space is limited so interested individuals are encouraged to [RSVP](#) as soon as possible.

Public Power Hour. OSI is inviting residents to learn more about improving the energy efficiency of their homes along with information on solar panels at a free Energy Efficiency Power Hour. Residents can find out how to make their homes more comfortable, reduce the cost of energy bills, and help address climate change. There will also be a raffle for a free energy efficiency audit at each event. The event takes place Tuesday, Dec. 3, 7 p.m. at the Ann Arbor District Library, Westgate Branch. Presenters at the event will include:

- Ann Arbor Energy Commission members, presenting on energy efficiency opportunities.
- DTE, presenting on their community energy efficiency programs.
- Michigan Saves, presenting on their competitive energy efficiency financing options.
- Energy efficiency contractors will also be present for those who want to learn more about increasing the energy efficiency of their homes.

Snacks and a children's area will be provided, so feel free to bring the whole family!

Council Priorities/Initiatives

Ordinance Chapter 14, 1:316 Sole/Best Source Data. Pursuant to changes approved by City Council on July 15, 2019, to [Chapter 14, 1:316](#), attached is the Sole/Best Source data for October 2019 for purchases over \$3,000.

Council Policy Agenda Committee. The Ann Arbor City Council has adopted an endorsement of a Uniform Statewide Crosswalk Law as part of its Legislative Policy Agenda. Specifically, the City Council has directed the City to “propose, advance, and advocate for a uniform statewide crosswalk statute that reflects best practices and optimizes the safety of all users.” Copies of the letters that were sent to state representatives are attached for reference.

Previews

The **November 4 Council Meeting** will feature the following items of interest:

Administrator Communications.

Consent Agenda. There are 16 items on the consent agenda.

Public Hearings. The agenda includes one (1) Public Hearings, which is referenced below under second readings.

Ordinances - Second Readings.

- **A public hearing and An Ordinance to Amend Sections 5.13.9, 5.17.4, 5.18.6, 5.28.1, 5.28.6, 5.29.10, 5.30.1 and 5.37.2 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Premium Options, Affordable Housing Dwelling Units, Reimbursements) (Ordinance No. ORD-19-34).** Amendments are proposed to the Unified Development Code to allow change to the premium options by eliminating the residential use premium and affordable housing premium and offering an affordable residential unit premium option.

New Business (staff).

- **Resolution Authorizing Summary Publication of Ordinance No. 19-34 - An Ordinance to Amend Sections 5.13.9, 5.17.4, 5.18.6, 5.28.1, 5.28.6, 5.29.10, 5.30.1 and 5.37.2 of Chapter 55 (Unified Development Code) of Title V of the Code of the City of Ann Arbor (Premium Options, Affordable Housing Dwelling Units, Reimbursements) (Ordinance No. ORD-19-34).** This resolution authorizes summary publication of Ordinance No. 19-34, if approved by City Council on November 4, 2019.
- **Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds (Water Supply System Revenue Bonds) (\$3,400,000.00) (Roll Call Vote).** This resolution authorizes publication of a Notice of Intent to issue \$3,400,000.00 in revenue bonds backed by the Water Supply System. In order to issue the bonds the city is required to publish a Notice of Intent. After a 45-day referendum period is completed, a resolution requesting authorization to issue the bond will be provided to City Council for consideration.

City Schedule Notes. City government offices will be closed Monday, Nov. 11 to observe Veterans Day. Trash/compost/recycling collection, however, will continue as scheduled, without interruption.

City offices will also be closed Thursday and Friday, Nov. 28 and 29 for the Thanksgiving Holiday. Trash/compost/recycling collection will be delayed due to the holiday. Pickups regularly scheduled for Thursday will instead take place with a one-day delay, on Friday the 29th; and Friday collections will be delayed to Saturday the 30th.

Fall Foliage Disposal. Along with leaves, did you know past-their-prime pumpkins and decorative cornstalks can also go in the compost cart or paper yard waste bag and out to the curb for collection? Just make sure the paper yard bag is dry and the weight of the bag doesn't exceed 50 pounds. Curbside compost collection ends for the season on Friday, Dec. 13.

And remember, do not put leaves in the street and do not burn the leaves — both of these actions are against the law!

Visit the city website to learn more about [proper leaf disposal and compost collection](#).

November Quality Water Matters Newsletter. The November issue of [A2H2O: Quality Water Matters](#), which provides: the most recent water quality tests data as well as cold weather tips and information related to drinking water.

Ann Arbor is Developing a Smart City Strategic Plan. Public meetings are scheduled for Wednesday and Thursday, Nov. 20 and 21. The City of Ann Arbor is in the process of developing a strategic plan as it continues to design and build a holistic and robust infrastructure to support Smart City initiatives. A solid Smart City foundation will enable the city to connect to a variety of systems to the city network and allow for remote monitoring and capture of data that can be used to make intelligent business decisions. Smart lighting, smart water meters, smart parking, autonomous vehicles, traffic monitoring, public safety and environmental monitoring are just some examples where Smart City concepts can be applied to improve our community.

The city is currently in the analysis and assessment phase of Smart City planning. Public meetings are scheduled to explain what it means to be a Smart City as well as to gather feedback from the community that will assist in strategy development. Meetings will take place:

6–8 p.m. —

- Wednesday, Nov. 20 at Cobblestone Farm, 2781 Packard St., Ann Arbor, 48108.
- Thursday, Nov. 21 at Ann Arbor STEAM at Northside, 912 Barton Drive, Ann Arbor, 48105.

There will be a brief presentation on core elements of a Smart City, Smart City case studies, group dialogue and brainstorming activities, followed by a general question-and-answer session.

Technology continues to evolve at a very fast pace, and the city has been actively planning and building a sustainable and equitable foundation to accommodate Smart City initiatives for many years to come. The Smart City Strategic Plan will formalize the vision, goals, objectives and guidance needed to maintain and improve an innovative and vibrant community.

Those unable to attend a meeting can share feedback and questions with City of Ann Arbor Information Technology Director Tom Shewchuk at tshewchuck@a2gov.org.

November Events with NAP. City of Ann Arbor Natural Area Preservation (NAP) works to protect and restore Ann Arbor's natural areas and to foster an environmental ethic among its citizens. This involves conducting plant and animal inventories, ecological monitoring and stewardship projects in Ann Arbor's parks. These tasks are performed by both staff and volunteers. Volunteer opportunities coming up in November are listed below. For stewardship workdays, please wear long pants and closed-toe shoes. All participants must complete a release form, and all minors should be accompanied by a guardian. Tools, snacks and know-how provided.

Details about NAP can be found at www.a2gov.org/NAP.

Ann Arbor Police and Fire Departments Accepting Applications to Attend Ready Ann Arbor Training. The Ann Arbor Police and Fire departments have scheduled the next Ready Ann Arbor Community Preparedness Training for early 2020; and applications to attend are now being accepted, using the link below. This two-day program will take place Saturdays, Jan. 25 and Feb. 1, 2020, 8 a.m.–3 p.m. Participants selected into the program will be required to attend both days of training.

Modeled after the Department of Homeland Security's Ready campaign, Ready Ann Arbor will aim to educate and empower the public to prepare for, respond to and mitigate emergencies, including natural and manmade disasters, while promoting preparedness through public involvement. The topics covered during Ready Ann Arbor training will include crime prevention, hands-only CPR, personal safety, basic first aid, active shooter response training, home fire safety, an overview of resources in the community and how to use a fire extinguisher.

Ann Arbor residents, ages 18 years and older, interested in applying to attend the Ready Ann Arbor training can find the application on the police department website, on the "Community Engagement – Programs" page, at the following link: www.a2gov.org/departments/police/community-engagement/Pages/Programs.aspx. The deadline to apply to participate is Friday, Dec. 6, 2019. The class is limited to 25 people.

If you have questions, please contact Ann Arbor Police Service Specialist Susan Casey at 734.794.6900, ext. 49526, or scasey@a2gov.org. A background check will be conducted on all applicants; applicants will then be notified if accepted into the program.

Ann Arbor Citizens Academy Applications to participate are due by 5 p.m. Saturday, Dec. 14, 2019. There are two components to the application process. All applicants must complete and submit an online form. The second step is a photo scavenger hunt. Details and the submission information are available on the A2CA website. Each component can be completed at different times.

A2CA is designed to give an overview of the city government for adult residents of the city of Ann Arbor. Therefore, applicants who are under 18 years of age will not be considered. Preference will be given to residents of the city of Ann Arbor over nonresidents. Applicants will be notified by Dec. 17, 2019. The first class begins Wednesday, Jan. 22.

For more information, visit www.a2gov.org/A2CA or contact the A2CA coordinator, Kelly Beattie, via email at KBeattie@a2gov.org.



MEMORANDUM

TO: Howard S. Lazarus, City Administrator
FROM: Colin Spencer, Purchasing Manager
DATE: 10/31/2019
SUBJECT: Sole/Best Source Data for October 2019

Pursuant to changes made to Chapter 14, 1:316 on 7/15/19 by Council, attached is the Sole/Best Source data for October 2019 for purchases over \$3,000. Any questions, comments or concerns please do not hesitate to reach out.

cc: Tom Crawford, Chief Financial Officer
Sara Higgins, Strategic Planning Coordinator

Sole/Best Source for October 2019

Department	Amount	Vendor	Item	Description	Type	Notes
IT	\$ 5,490.00	Merit Networks	INFORMATION HIGHWAY ELECTRONIC SERVICES (INTERNET, WORLD WID.91551	MERIT ATTACHMENT RENEWAL	Best Source	
Financial Services	\$ 60,000.00	Resource Exploration	*AP Invoice	FY20 PBB IMPLEMENTATION	Sole Source	Council Approved (19-1079, 6/17/19)
Water Treatment	\$ 7,560.00	Suez Treatment Solutions	*AP Invoice	OZONE SERVICE	Sole Source	
Water Treatment	\$ 6,000.00	Human Resource Management Services	HUMAN SERVICES CONSULTING.91867	RECRUITING SERVICES FOR THE WTP ASSISTANT MANGER POSITION	Best Source	
Sustainability	\$ 73,710.00	Harvest Energy Solutions	*AP Invoice	SOLAR PANEL INSTALLATION ON FIRE STATION 6	Best Source	Council Approved (19-1496, 9/3/19)
Water Treatment	\$ 6,180.00	Boilers, Controls & Equipment	*AP Invoice	BOILER SERVICE	Best Source	
Water Treatment	\$ 24,550.00	Sabre Communications Corporation	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	SMALL CELL DESIGN GUIDELINES	Best Source	
Water Treatment	\$ 8,762.15	Gerace Construction Company	PAINTING, MAINTENANCE AND REPAIR SERVICES (INCLUDING CAULKIN.91054	SUPERIOR DAM - GATE ARM WELDING REPAIRS	Best Source	
Water Treatment	\$ 3,950.00	Hughes & Stewart Inc.	COMMUNICATIONS: PUBLIC RELATIONS CONSULTING.91826	VIDEOGRAPHY AND B-ROLL	Best Source	
Water Treatment	\$ 3,397.65	Thomas Scientific	LABORATORY EQUIPMENT.99857	REPLACEMENT TURBIDIMETER	Best Source	
Public Works	\$ 25,000.00	Stantec Consulting Michigan	PROFESSIONAL SERVICES (NOT OTHERWISE CLASSIFIED).96258	LANDFILL SCALE IMPR & ENGINEER TRAINING	Best Source	
Public Works	\$ 9,850.00	Riverside Integrated Systems	FIRE ALARM SYSTEMS, POWER SIRENS, AND CONTROLS.34016	ALARM PANEL REPAIR	Sole Source	
Public Works	\$ 17,771.85	DTE Energy	GASOLINE, AUTOMOTIVE.40515	COMPRESSED NATURAL GAS - WASTE	Sole Source	
Fire	\$ 5,686.74	Belfor USA Group	*AP Invoice	CLEAN AND DISINFECT STATION 6 AFTER EXPOSURE INCIDENT	Sole Source	
Public Works	\$ 19,000.00	Azteca Systems	DATABASE SOFTWARE.20837	WORK ORDER API EXTENDED LICENSE	Sole Source	



City of Ann Arbor
City Administrator's Office
301 E. Huron Street, PO Box 8647
Ann Arbor, MI 48107-8647
734-794-6110 x41101

October 14, 2019

Michigan Senate
The Honorable Jeff Irwin
PO Box 30036
Lansing, MI 48909-7536

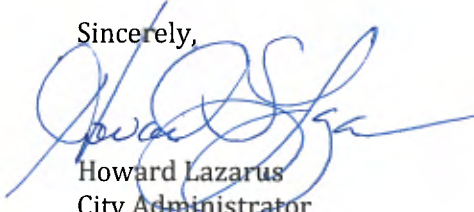
Dear Senator Irwin,

I am writing to you today to confirm that the Ann Arbor City Council has adopted an endorsement of a uniform statewide crosswalk law as part of its Legislative Policy Agenda. Specifically, the City Council has directed the City to "propose, advance, and advocate for a uniform statewide crosswalk statute that reflects best practices and optimizes the safety of all users."

In your capacity as a state senator from our region, we ask for your support of HB 4738 as it reaches the senate. The bill proposes a statewide crosswalk law, I wanted to make sure you were aware of City Council's endorsement of this concept and invite a conversation about how the City of Ann Arbor could be supportive of your efforts.

Please do not hesitate to reach out to me at (734) 794-6110 ext. 41101 or by email at hlazarus@a2gov.org.

Sincerely,



Howard Lazarus
City Administrator



City of Ann Arbor
City Administrator's Office
301 E. Huron Street, PO Box 8647
Ann Arbor, MI 48107-8647
734-794-6110 x41101

October 14, 2019

Michigan House of Representatives
The Honorable Ronnie Peterson
PO Box 30014
Lansing, MI 48909

Dear Representative Peterson,

I am writing to you today to confirm that the Ann Arbor City Council has adopted an endorsement of a uniform statewide crosswalk law as part of its Legislative Policy Agenda. Specifically, the City Council has directed the City to "propose, advance, and advocate for a uniform statewide crosswalk statute that reflects best practices and optimizes the safety of all users."

In your capacity as a state representative from our region, and the sponsor of HB 4738 which proposes a statewide crosswalk law, I wanted to make sure you were aware of City Council's endorsement of this concept and invite a conversation about how the City of Ann Arbor could be supportive of your efforts.

Please do not hesitate to reach out to me at (734) 794-6110 ext. 41101 or by email at hlazarus@a2gov.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Howard Lazarus".

Howard Lazarus
City Administrator



City of Ann Arbor
City Administrator's Office
301 E. Huron Street, PO Box 8647
Ann Arbor, MI 48107-8647
734-794-6110 x41101

October 14, 2019

Michigan House of Representatives
The Honorable Yousef Rabhi
PO Box 30014
Lansing, MI 48909

Dear Representative Rabhi,

I am writing to you today to confirm that the Ann Arbor City Council has adopted an endorsement of a uniform statewide crosswalk law as part of its Legislative Policy Agenda. Specifically, the City Council has directed the City to "propose, advance, and advocate for a uniform statewide crosswalk statute that reflects best practices and optimizes the safety of all users."

In your capacity as a state representative from our region, we ask for your support of HB 4738 which proposes a statewide crosswalk law, I wanted to make sure you were aware of City Council's endorsement of this concept and invite a conversation about how the City of Ann Arbor could be supportive of your efforts.

Please do not hesitate to reach out to me at (734) 794-6110 ext. 41101 or by email at hlazarus@a2gov.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Howard Lazarus".

Howard Lazarus
City Administrator



City of Ann Arbor
City Administrator's Office
301 E. Huron Street, PO Box 8647
Ann Arbor, MI 48107-8647
734-794-6110 x41101

October 14, 2019

Michigan House of Representatives
The Honorable Rebekah Warren
PO Box 30014
Lansing, MI 48909

Dear Representative Warren,

I am writing to you today to confirm that the Ann Arbor City Council has adopted an endorsement of a uniform statewide crosswalk law as part of its Legislative Policy Agenda. Specifically, the City Council has directed the City to "propose, advance, and advocate for a uniform statewide crosswalk statute that reflects best practices and optimizes the safety of all users."

In your capacity as a state representative from our region, we ask for your support of HB 4738 which proposes a statewide crosswalk law, I wanted to make sure you were aware of City Council's endorsement of this concept and invite a conversation about how the City of Ann Arbor could be supportive of your efforts.

Please do not hesitate to reach out to me at (734) 794-6110 ext. 41101 or by email at hlazarus@a2gov.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Howard Lazarus", with a long horizontal line extending to the right.

Howard Lazarus
City Administrator