

Dean Fund Committee Meeting
May 10, 2011
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES

Members Present: Warren Attarian, John Bassett, Al Gallup, Jane Imonen, Bonnie Ion, John Remsberg

Members Absent: Merrill Dudley

Staff Present: Kerry Gray and Kay Sicheneder

John Bassett called the meeting to order at 9:03 a.m.

April Meeting Minutes

Dean Fund Committee (DFC) reviewed April meeting minutes. **Mr. Bassett** noticed an error on page 3- change “of” to “up”. **Al Gallup motioned** to approve the April meeting minutes as amended. **Mr. Bassett seconded.** Committee unanimously approved.

Budget

DFC reviewed May budget report. **Kerry Gray** pointed out that \$20,000 has still not been posted to the Dean Fund account for equipment. There is a system glitch (applies to all city accounts not just Dean Fund), it is being looked into and should be remedied soon.

Attorney’s Office

Ms. Gray contacted the Attorney’s office regarding the use of the term “bylaws” by the DFC. There are no issues with DFC using the term “bylaws” and the Attorney’s office would prefer that term was used to describe the Committee policies and procedures. The Attorney’s office has been charged by Council with reviewing and providing a consistent format for all Committee bylaws. Once the DFC has agreed upon the updated bylaws- they will be sent to the Attorney’s office for review and formatting.

The Attorney’s office was also looking into the length of terms that DFC members can hold. Does this Committee need to follow the Charter? **Ms. Gray** will notify DFC members when the Attorney’s office has an answer.

Virginia Park Neighborhood Proposal

The DFC received a proposal from the Virginia Park Neighborhood to help them treat 3 American Elm street trees on Charlton St. for Dutch elm disease. The neighborhood has raised funds to pay for part of the treatment and is seeking \$700 from the Dean Fund Committee to pay for the rest of the treatment. DFC discussed proposal. **Mr. Gallup motioned** to approve \$700 for the Virginia Park Neighborhood to treat the 3 American Elm street trees on Charlton St. **Mr. Bassett seconded.** Committee unanimously approved.

Field Tour

The DFC took a field tour of the following sites:

- **Veteran’s Memorial Park**
DFC planted crabapples in 2010 along Jackson Ave and Maple Road along with some trees around the pool.
- **Martin Place, Brooklyn, Granger**
2011- present: DFC funded a rejuvenation project of tree removal, stump grinding, tree trimming and tree planting. The project started on Martin Place and is now on Brooklyn.
- **Dean Fund Grove- Gallup Park**
DFC has planted trees at this location in the past for former DFC members. The DFC looked at identifying planting sites for the memorial tree for Chuck Cares and honorary tree for Don Gray.
- **Virginia Park Neighborhood proposal site--Charlton Street Elms**
Visited proposal site to look at the American Elms that will be treated.

Next Meeting, Tuesday, June 14, 2011 at 9:00 a.m.

Current FY 2011 Approved Projects

Project Name	Approved Amount*
Tree Watering & Post Planting Care (temp employees)	\$7,500
Planting Crabapples- Vet’s Park (cost TBD in motion)	\$10,000 (estimate)
Arrowwood Hills Cooperative	\$6,000
Washtenaw Ave (Huron Pkwy to Yost) tree trimming, planting & mulching	\$10,000
Rejuvenation Projects- tree removals, trimming, stump removals and planting- Granger, Martin Place and Brooklyn	\$70,000
TOTAL	\$103,500
<i>*Note: This is the budgeted amount and not the actual amount expended.</i>	

Dean Fund- Summary of Financial Information (as of 05.10.11)

Dean Fund YTD Transactions	\$38,816.64**
Dean Fund Remaining Budget*	\$56,216.36
Dean Fund in City Pool of Investments	\$201,193.39
*Remaining budget has been encumbered- see Rejuvenation Projects in the Current FY2011 Approved Projects table above	
**There is approximately \$20,000 for equipment that has not been charged to the Dean Fund budget. When this is charged- the actual Dean Fund YTD Transactions will be approximately \$58,816.64. The remaining budget will be approximately \$36,216.36	