



# City of Ann Arbor

## Formal Minutes

### Park Advisory Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
[http://a2gov.legistar.com/  
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Tuesday, January 28, 2020

4:00 PM

Larcom City Hall, 301 E Huron St, Second  
Floor, City Council chambers

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**1 CALL TO ORDER**

*Chair Paige Morrison called the meeting to order at 4:00 p.m.*

**2 ROLL CALL**

*Others present:*

*C. Smith*

*S. Spooner*

*D. Borneman*

*M. Hahn*

*J. Landefeld*

*H. Hanzel*

**Present:** 10 - Robert Galardi, Paige Morrison, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, Lauren London, Mike Appel, Ruth L. Kraut, Rachel Skylis, and Jeff Hayner

**3 APPROVAL OF AGENDA**

**4 FIRST PUBLIC COMMENT**

**5 APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**5-a**     [20-0167](#)     Minutes of the November 19, 2019 Parks Advisory Commission Meeting

**Attachments:**     11-19-2019 PAC Minutes.pdf

**Moved by Galardi, seconded by Skylis, approved unanimously as presented and forwarded to the City Council.**

**6 PRESENTATIONS**

6-a      [20-0168](#)      Integrated Pest Management for the City of Ann Arbor Parks and Natural Areas

**Attachments:**      Integrated Pest Management 2019 - For Legistar.pdf

*Dave Borneman, Parks and Recreation Deputy Manager presented Integrated Pest Management (IPM), highlighting the following items:*

- *Pests in Ann Arbor parks*
  - *Steps of IPM*
  - *Prevention*
  - *Mechanical Controls*
  - *Cultural Controls*
  - *Physical Controls*
  - *Innovative Solutions*
  - *Chemical Controls*
  - *Evaluation*
- *IPM at golf courses*
- *Natural Area Preservation (NAP) Stiltgrass Case Study*
- *Poison Ivy IPM approaches*
- *Herbicide use*

*S. Borgsdorf expressed appreciation for the use of IPM within city parks and inquired about public engagement regarding chemical use.*

*Mike Hahn, NAP Supervisor, explained that it is required to post a minimum of 10 x 14 inch bright yellow signs with required language at the site for 48 hours.*

*Borneman explained that there also is a city list and a state list where members of the community can sign up to be notified.*

*Councilmember Hayner expressed appreciation for the use of the IPM method. He also inquired about dew removal methods.*

*Scott Spooner, Parks and Recreation Deputy Manager, explained that dew is removed in order to prevent fungus growth. He explained that the dew is removed by a rope being dragged between two golf carts, effectively shaking the dew from the grass, creating an environment where the fungus can't grow.*

*Commissioner Mike Appel inquired about lessened herbicide use as a result of that cultural practice.*

*S. Spooner answered that as a result of that practice, compared to areas of comparable size, fungicide is not really used.*

*Councilmember Hayner inquired about reasoning for removing clover and dandelion.*

*Colin Smith, City of Ann Arbor Parks and Recreation Manager, answered that at the golf course, there is an expectation for the player to be able to hit the ball and not have the ball land in a way that adds difficulty, however when the ball is hit into the rough, there is dandelion, clover,*

*Commissioner Stephen Borgsdorf clarified the Leslie Park Golf course environmental stewardship programs.*

*S. Spooner answered that Leslie Park is one of only a handful of courses in Michigan to have achieved both Audubon certification and the Michigan Turfgrass Environmental Stewardship certification.*

*Commissioner Praveena Ramaswami discussed promoting these efforts made on social media.*

*Borneman explained that they are definitely looking into ways to market these activities.*

*Appel discussed an Environmental Commission resolution.*

*C. Smith discussed the budgeting aspect of the Environmental Commission resolution, explaining that it's an opportunity to educate the public with what parks is already doing, to bring more awareness of methods earlier in the season.*

*J. Hayner explained that is unfortunate that the city is not able to ban the use of herbicides.*

*P. Morrison inquired about how new invasive species are located.*

*D. Borneman explained that it's a combination of staff in the field and hearing from members of the community.*

*J. Hayner inquired about knotweed.*

*M. Hahn explained that best efforts are made to keep the existing population controlled.*

**7 REPORTS****7-a REPORT FROM PARKS AND RECREATION MANAGER**

**20-0185** Report from Parks and Recreation Manager

**Attachments:** PAC \_ Park Manager\_1\_28\_2020.pdf

*C. Smith reported that due to temperatures, there are currently no outdoor ice-rinks up yet. He explained that seasonal spring hiring will take place soon, and that the process for hiring a Landscape Architect is concluding, he expressed excitement about adding a new person to the team.*

**7-b REPORT FROM RECREATION ADVISORY COMMISSION**

*R. Kraut reported that the bond passed, and that some sub-committees will be formed relating to the environmental education center and other initiatives. She explained that after school and summer camp programming are up and running.*

**7-c REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES**

*No reports.*

**8 NEW BUSINESS**

**8-a** **20-0169** Resolution to recommend approval of a contract with Stantec Consulting Michigan, Inc. to provide lighting design services for the Ann Arbor Skatepark (\$38,913.00).

**Attachments:** PAC - SKATEPARK\_STANTEC\_LIGHTS.pdf,  
PROPOSAL\_Stantec.pdf

*Hillary Hanzel, City of Ann Arbor Landscape Architect, presented the proposed resolution highlighting the following points:*

- the skatepark is a very popular and well used year round park amenity.*
- the Skatepark Advisory Commission has recommended that lighting be added to the skatepark to extend its use unto the evening and allow skateboarding to safely occur year round.*
- nearby adjacent ballparks are lit in the evenings during use*

- *the funding is available in the Parks millage*
- *the Friends of Ann Arbor Skateparks have also started raising money for the installation*
- *grant money will also be applied for the installation.*
- *importance of sustainable lighting practices, Dark Skies compliance*
- *five proposals were received and reviewed, Stantec was selected*

*S. Borgsdorf clarified that this resolution is for funding for design, and inquired about consultant selection.*

*H. Hanzel explained that it covers concept design, the construction document process, and construction oversight. Hanzel explained that the other high-ranking firm was about 50% more expensive.*

*M. Appel commented that he is excited to share the sustainability and Dark Skies aspects of this project with the Environmental Commission.*

*P. Ramaswami inquired about the timeline for the project.*

*H. Hazel explained that the plan is to complete a concept design before grant applications are due in April. The grand funding timeline places construction likely taking place next summer.*

**Moved by Praveena, seconded by Borgsdorf to approve the Resolution to recommend approval of a contract with Stantec Consulting Michigan, Inc. to provide lighting design services for the Ann Arbor Skatepark (\$38,913.00).**

*COMMISSION DISCUSSION:*

*None.*

**On a roll call vote, the vote was as follows with the Chair declaring the motion passed.**

**Vote: 8-0**

**Approved resolution reads as follows:**

**RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH STANTEC CONSULTING MICHIGAN, INC. TO PROVIDE LIGHTING DESIGN SERVICES FOR THE ANN ARBOR SKATEPARK**

**(\$38,913.00).**

**Whereas, the Ann Arbor Skatepark is a world-class facility located in Veterans Memorial Park and is part of the Ann Arbor Parks and Recreation system;**

**Whereas, the Skatepark is a very popular park amenity that is highly used year-round;**

**Whereas, the Skatepark is open during regular park hours of 6:00am to 10:00pm but it does not currently have site lighting which limits its evening use;**

**Whereas, the Skatepark Advisory Commission recommended that lighting be added to the Skatepark in order to extend its use into the evening to allow skateboarding to safely occur year-round during regular park hours;**

**Whereas, the Friends of the Ann Arbor Skatepark have raised funds to contribute to the installation of the lighting;**

**Whereas, Funds in the amount of \$100,000 as a result of the Parks Fairness Resolution for the FY20 budget were transferred from the Parks General Fund as revenue to the Park Maintenance and Capital Improvement budget for the purposes of establishing a Skatepark Lighting Project;**

**Whereas, the revenue needs to be appropriated and a corresponding expenditure budget established;**

**Whereas, the project supports the Parks and Recreation Open Space (PROS) Plan goals of providing exceptional user experience and a safe park system;**

**Whereas, the project meets the sustainability goals of promoting active living and learning and having a safe community;**

**Whereas, the project supports the City sustainability goals of promoting active living and learning and providing transportation options;**

**Whereas, a request for proposals selection process identified Stantec Consulting Michigan, Inc. as the firm best suited to work on the project;**

**Whereas, staff is recommending awarding a contract to Stantec**

**Consulting Michigan, Inc.;**

**RESOLVED, That \$100,000 be appropriated from Parks Maintenance and Capital Improvements millage using revenue transferred from the Parks General Fund as a result of the Parks fairness resolution and a \$100,000 project budget for Skatepark Lighting be established;**

**RESOLVED, that the Park Advisory Commission recommend approval of a \$38,913.00 contract with Stantec Consulting Michigan, Inc. for lighting design services for the Ann Arbor Skatepark, and a design contingency of \$3,891.30 (10%) to cover potential contract change orders for a total contract amount of \$42,804.30 for the life of the project without regard to fiscal year.**

**Yeas:** 8 - Galardi, Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, and Skylis

**Nays:** 0

**8-b**      **20-0184**      Resolution to Recommend Approval of the Riverside Park Parking Lot Land Lease with the University of Michigan

**Attachments:**      PAC - RIVERSIDE2020.pdf, Exhibit A.pdf

*Josh Landefeld, City of Ann Arbor Parks and Recreation Services Deputy Manager, presented the resolution. He explained that the lease is for 18 parking spaces along Canal St. between the Kellog Center and Riverside Park between the hours of 6:00 a.m. and 5:00 p.m. Monday through Friday when the park is not regularly used. He explained that the lease has been occurring between the City and the University of Michigan for 10+ years.*

**Moved by Galardi, seconded by Lauren, to approve the Resolution to Recommend Approval of the Riverside Park Parking Lot Land Lease with the University of Michigan**

**COMMISSION DISCUSSION**

*None.*

**On a voice vote, the vote was as follows with the Chair declaring the motion passed.**

**Vote: 8-0**

Approved resolution reads as follows:

**RESOLUTION TO RECOMMEND APPROVAL OF THE RIVERSIDE PARK PARKING LOT LAND LEASE WITH THE UNIVERSITY OF MICHIGAN**

**Whereas, It is the desire of the City and the University to continue a lease arrangement for the 18 existing parking spaces at Riverside Park adjacent to Canal Street;**

**Whereas, the University has requested continued use of the 18 parking spaces;**

**Whereas, A lease agreement, which specifies days and times of use, has been prepared by the City and reviewed by the University;**

**Whereas, The annual revenue is recognized in the Parks & Recreation General Fund, and,**

**Whereas, The term of the agreement shall be two years, with an option to renew the lease for one successive two-year term;**

**RESOLVED, That the Park Advisory Commission recommend approval of the Riverside Park Parking Lot Land Lease for use by The University of Michigan for parking at Riverside Park.**

**Yeas: 8 - Galardi, Morrison, Borgsdorf, Ramaswami, London, Appel, RAC Rep. Kraut, and Skylis**

**Nays: 0**

**9 LAND ACQUISITION MATTERS**

*The Commission entered a closed session at 4:41 to discuss Land Acquisition Matters.*

**Moved by Kraut, seconded by Borgsdorf that City Council accept the donation of the property identified in application ID 2018 08 for parkland subject to satisfactory results from appropriate due diligence including title work, environmental assessment, and survey.**



*COMMISSION DISCUSSION:*

*None.*

**On a voice vote, the vote was as follows with the Chair declaring the motion unanimously approved.**

**Vote: 8 0**

**10 SECOND PUBLIC COMMENT (Not Limited to Agenda Items)**

*Seeing no speakers, Chair Morrison closed Public Comment.*

**11 COMMUNICATIONS**

**11-a [20-0171](#) Park Planning Capital Project Update**

**Attachments:** 2020-01 PAC Update.pdf

**Received and Filed**

**11-b [20-0172](#) PAC Council Update**

**Attachments:** PAC COUNCIL UPDATE 1\_2020.pdf

**Received and Filed**

**11-c [20-0173](#) Parks Project Status Table**

**Attachments:** Parks\_Project\_Status\_Table-FY2020.pdf

**Received and Filed**

**12 CLOSED SESSION**

**13 ADJOURNMENT**

**Adjourned at 5:14 p.m.**

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Paige Morrison, Chairperson of the Park Advisory Commission

/kvl