



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, July 16, 2014

5:15 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Canter called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: David Canter, Ray Hunter, Mary Karen McClellan, Peter Greenfield, James Vincze

Committee members absent: John Sullivan, Gordon Garwood

Ex-Officio members present: Trish Reilly, Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Mark Perry, Theresa Whiting, Abeer Khatib

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - March 19, 2014

The March 19, 2014 minutes were approved as presented.

A motion was made by Hunter, seconded by Greenfield, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 8/7/2014. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Six items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through May, 2014

- B-2** Airport Hangar Occupancy through June, 2014
- B-3** FAA Decommissioning Proposals
- B-4** AAC Membership Roster
- B-5** Tall Structure Notice - MDOT Aero
- B-6** 2014 Airport Appreciation Picnic

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment, Hangar Painting, Solar Array

FAA Technical Operations has requested and received a "final" version of the draft EA as part of their review. Once comments are received from the FAA, the document can be updated as needed and finalized. The exterior painting of E & K hangar rows was completed in early June. Painting in the NE t's is complete and work will focus on the NW t's as funding becomes available. The City continues to move forward with DTE regarding the installation of a solar array on the west side of the airport. Approvals by the City, FAA and Pittsfield Township still must be sought and received before the project can move forward. Engineering and other matters of due diligence are still being undertaken.

C-2 Airport Fireworks - Historical Information

As requested by the Committee, historical information on fireworks at the airport was provided. The Committee is interested in understanding the processes involved in relighting this community event. Manager Kulhanek will check on the necessary steps to to address legal or risk management issues from the City before a community or corporate sponsor for the event is pursued. In addition, information will be sought on FAA requirements for such events and experiences of other airports in Michigan in organizing firework displays.

C-3 Other Items

Manager Kulhanek reported on a number of small projects at the airport

including replacement of two overhead doors in E row, the basement conference room renovations, relamping of K row hangars, and the purchase of new snow removal equipment. He also indicated that we had another successful nesting season working with the Washtenaw Audobon Society. The threatened species of birds at the airport have successfully cleared the nest and brush hog mowing will begin shortly.

REPORTS OF TOWNSHIPS AND COMMITTEES

D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek

Neither Township had anything to report.

D-2 A2GA2 Report - C. Gordon

Mark Perry presented that the A2GA2 is still waiting for their 501(c)3 application to be approved by the IRS. The Association completed their Adopt a Road cleanup of Lohr Road last week. The amount of trash along the road has significantly decreased. He also presented an update on the EAA's planned work on the State Road hangar they lease from the airport.

D-3 MI General Aviation Committee Report - M. Perry

Mark Perry reported that last month's meeting of the GA Committee was cancelled. An agreement has been reached to re-open the North Fox Island airport. Work is underway and the airport should be functional this summer. He also described efforts to enhance the STEM program in the state including the use of portable flight simulators for educational purposes.

UNFINISHED BUSINESS

E-1 Family Friendly Improvements

Fund raising for this effort is on hold until the 501(c)3 is approved for the A2GA2.

E-2 Airport Long Term Planning Process

Member Hunter and Manager Kulhanek presented an outline of sub-plans for the Committee's consideration in developing a long term plan for the airport. After significant discussion on how best to proceed on this effort, Chair Canter suggested setting up a series of Committee workshop meetings to map out the process and create a value

proposition for the community. The Chair will work with Manager Kulhanek on meeting dates while keeping in mind that the Committee is likely to have a number of new members in the next few months.

E-3 Community Membership Needs

Chair Canter updated the efforts to replace three outgoing members of the Committee. One new application will soon be in front of City Council for consideration. The Chair and Member Greenfield will soon be meeting with another potential applicant. The Committee was encouraged to think of other individuals for consideration and share them with the Chair.

NEW BUSINESS

None

Member Greenfield shared an article about an airport in Indiana who made a significant cut in aviation fuel prices and has seen a sizeable improvement in airport traffic and the volume of fuel sold. There was a general discussion on the applicability of this strategy at ARB. No action was taken.

ITEMS FOR NEXT AGENDA

Chair Canter indicated that the unfinished items of business should be continued to the next agenda. Manager Kulhanek indicated the draft Airport Capital Improvement Plan would likely be available for review at the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, September 17, 2014 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:40 pm.