

MEMORANDUM

TO: Mayor and Council  
FROM: Tom Crawford, City Administrator  
DATE: May 17, 2021  
SUBJECT: Resolution to Adopt Ann Arbor City Budget and Related Property Tax Millage Rates for fiscal year 2022

Attached for your review and action is the proposed FY 2022 City Budget that totals \$510 million in revenue and \$470 million in expenditures and is in compliance with the City Charter. This budget resolution reflects the recommended budget delivered to you on April 19, 2021.

**General Fund Activities**

This recommended budget holds recurring expenditure levels in line with the projected revenue levels.

	<u>FY 2022</u>
Recurring Revenues	\$ 113,606,118
Non-recurring Revenues	<u>4,554,206</u>
Total Revenues	\$ 118,160,324
Recurring Expenditures	\$ 115,122,533
Non-recurring Expenditures	<u>3,037,788</u>
Total Expenditures	\$ 118,160,321

General Fund recurring expenditures increased by \$3,070,938 (+2.7%) compared to FY 2021's adopted budget, and recurring revenues increased by \$1,020,690 (0.9%). Below is a summary of non-recurring expenditures:

<u>General Fund Non-recurring Expenditures</u>	<u>FY 2022</u>
City Administrator - National Citizen Survey	\$ 30,000
City Administrator - Sustainability - Professional Services Reduction	(14,500)
City Administrator - Sustainability - Electrify City fleet vehicles	400,000
City Administrator - Sustainability - Energy concierge	50,000
City Administrator - Sustainability - Software, sensors & 10,000 trees application	70,000
City Administrator - Sustainability - Training for building code & green rental efficiency	25,000
City Administrator - Sustainability - Electrification & energy improvements, EV charging infrastructure, etc.	1,825,000
City Administrator - Clerk - Reduce overtime	(15,000)
City Administrator - Clerk - Reduce telecommunications	(1,000)
City Administrator - Clerk - Reduce contracted services	(7,329)
City Administrator - Fleet & Facilities - Reduce temporary staff	(5,000)
City Administrator - Fleet & Facilities - Reduce contracted services for building improvements	(75,000)
City Administrator - Fleet & Facilities - City Hall shell energy improvement study	50,000
City Administrator - Fleet & Facilities - Fire Station #1 fire alarm replacement	75,000
City Attorney - Succession planning	75,000
Community Development - Housing Commission - Reduce General Fund support	(70,000)
Community Services - Parks & Rec - Parks Fairness Funding	76,690
Community Services - Planning - Matching funds to support Historic District Study Committee Analysis	2,500
Community Services - Planning - Professional services for Historic District Study Committee Analysis	2,990
Community Services - Planning - Contract for community conversation on zoning land use/pre-Master Plan	100,000
District Court - Reduction in conference, training & travel	(4,000)
District Court - FTE vacancy for 3 months	(37,246)
District Court - Reduce bailiff working hours by 5 hours per pay period	(10,753)
Public Services - Administration - Reduce resources to support Public Art efforts	(6,332)
Public Services - Engineering - Reduce annual streetlight replacement allocation	(126,732)
Public Services - Engineering - Pedestrian safety communications	60,000
Public Services - Systems Planning - Center of the City	40,000
Public Services - WTP - Superior Dam coating & steel repairs	250,000
Non-Departmental - Marijuana Excise Tax Revenue (expenditure)	276,000
Safety Services - Police - Electric bikes	2,500
Total General Fund Non-recurring Expenditures	<u>\$ 3,037,788</u>

## **FTEs**

The City's FTEs are proposed to increase from 776, as amended during FY 2021, to 785 in FY 2022 (excluding transfers between Service Areas and net of incidental changes):

- 5.0 FTE increase in Community Services, Housing Commission (amended during FY 2021)
- 8.0 FTE increase in Community Services, Housing Commission
- 2.0 FTE increase in Community Services, Building & Rental
- 1.0 FTE increase in City Administrator
- 3.0 FTE increase in City Administrator, Sustainability
- 1.0 FTE increase in City Administrator, Communications
- 1.0 FTE increase in Public Services, Systems Planning
- 1.0 FTE increase in Public Services, Solid Waste
- 0.25 FTE increase in City Attorney
- 7.0 FTE decrease in Safety Services, Police
- 1.0 FTE decrease in Safety Services, Fire

As part of the workforce planning initiative, Council is authorizing staff to exceed the authorized 785 FTEs by 10 on a temporary basis.

## Millage Rates

The following millages are the maximum allowable levy after the Headlee rollback multiplier is applied (for FY 2022 the Headlee rollback multiplier is anticipated to be 1.0000):

	<b>PROPOSED FY 2022</b>	<b>ACTUAL FY 2021</b>	<b>CHANGE</b>
GENERAL OPERATING	5.8365	5.8365	-
EMPLOYEE BENEFITS	1.9454	1.9454	-
AAATA	1.9454	1.9454	-
REFUSE COLLECTION	2.3341	2.3341	-
STREET, BRIDGE & SIDEWALK MILLAGE	2.0291	2.0291	-
PARK MAINTENANCE & CAPITAL IMPROVEMENTS	1.0807	1.0807	-
OPEN SPACE & PARKLAND PRESERVATION	0.4519	0.4519	-
SIDEWALK CONSTRUCTION MILLAGE	0.2000	-	0.2000
AFFORDABLE HOUSING MILLAGE	1.0000	-	1.0000
TOTAL	16.8231	15.6231	1.2000

Prepared by: Marti Praschan, Chief Financial Officer

Approved by: Tom Crawford, City Administrator

RESOLUTION TO ADOPT ANN ARBOR CITY BUDGET  
AND RELATED PROPERTY TAX MILLAGE RATES  
FOR FISCAL YEAR 2022

Whereas, City Council has reviewed the City Administrator's proposed budget for FY 2022 for the City of Ann Arbor, which was submitted on April 19, 2021 in accordance with Charter Section 8.2; and

Whereas, A public hearing and various public meetings have been held to obtain citizen input on the proposed budget; and

RESOLVED, That Council adopts the General Fund Allocations as listed in the FY 2022 Consolidated Plan, to be funded out of the Community Development Budget;

RESOLVED, That any contributions to the Special Assistance Fund in excess of the budgeted amount, shall be appropriated at the time of receipt and for the purpose of the Ann Arbor Assistance Fund;

RESOLVED, That any funds contributed to the Parks Memorials and Contributions fund in excess of the budgeted amount shall be appropriated at the time of receipt for the purpose of that fund without regard to fiscal year;

RESOLVED, That any contributions to the Drug Enforcement Fund, the Federal Equitable Sharing Forfeiture Fund and the Michigan Justice Training Fund in excess of the budgeted amount, shall be appropriated at the time of receipt, without regard to fiscal year, and for the purpose of the Drug Enforcement Fund, the Federal Equitable Sharing Forfeiture Fund and the Michigan Justice Training Fund, respectively;

RESOLVED, That City Council approve a temporary waiver of the portions of sections 1.3 and 2.2 of the Other Post-Employment Benefits (OPEB) Funding Policy for FY 2022 that provide for contributions in excess of (a) the Actuarial Determined Contribution for FY 2022, and (b) funds provided under the City of Ann Arbor Employee Benefits millage, for the purpose of providing relief to the City's operating funds due to the COVID-19 pandemic;

RESOLVED, That the proposed list of Capital Improvement projects in the amount of \$283,043,817 are approved; and that \$65,236,817 be appropriated in FY 2022 for these or similar projects, within the respective funds, as determined by the Service Area, and may be carried forward without regard to fiscal year;

RESOLVED, That the Technology Improvement projects in the amount of \$1,183,370 be appropriated without regard to fiscal year;

RESOLVED, That a total 785 full-time equivalent positions be adopted in the FY 2022 budget;

RESOLVED, That as part of the workforce planning initiative, Council is authorizing staff to exceed the authorized 785 FTEs by 10 on a temporary basis;

RESOLVED, That the City Administrator be authorized to transfer funds between service units within the designated service areas or from Non-Departmental within the same fund, or from the City Administrator budget within the same fund;

RESOLVED, That any unspent FY 2021 Workforce Planning Program funding the General Fund Non-Departmental budget carry forward to FY 2022;

RESOLVED, That any unspent FY 2021 Annexation Funding in the General Fund Planning service unit budget carry forward to FY 2022;

RESOLVED, That any unspent FY 2021 Residential Sidewalk Gap funding in the General Fund Engineering service unit budget carry forward to FY 2022 and that these funds are then transferred to the FY 2022 Sidewalk Construction Millage fund budget and that the amount transferred is appropriated in the revenue and expenditure budget of the FY 2022 Sidewalk Construction Millage fund;

RESOLVED, That any unspent DDA Grants included in the FY 2021 budget and approved by the DDA Board may be carried forward without regard to fiscal year;

RESOLVED, That the City Council approve the proposed FY 2022 Ann Arbor-Ypsilanti SmartZone LDFA budget, as a component unit of the City of Ann Arbor in Fiscal Year 2022 in a dedicated fund containing \$7,809,308 in revenues and \$7,809,308 in expenditures;

RESOLVED, That the following appropriations constitute the General Fund budget for FY 2022;

**REVENUES**

CITY ATTORNEY	\$ 274,598
CITY ADMINISTRATOR	
City Administrator	72,965
Human Resources	420,931
Safety	371,103
Clerk Services	331,014
Fleet & Facilities	1,733,120
Communications	357,927
COMMUNITY SERVICES	
Community Development	3,972,353
Building & Rental Services	1,476,200
Planning	491,184
Parks and Recreation Services	5,014,505
FINANCIAL SERVICES	
Financial and Budget Planning	19,670,722
Treasury	52,932,503
Information Technology	4,150,192
PUBLIC SERVICES	
Engineering	2,282,800
Public Works	63,816
Public Services Administration	100,225
Water Treatment	425,000
SAFETY SERVICES	
Police	3,415,000
Fire	682,405
DISTRICT COURT	1,508,281
NON-DEPARTMENTAL	18,413,480
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$ 118,160,324</b>

**EXPENDITURES**

MAYOR AND CITY COUNCIL	\$ 526,751
CITY ATTORNEY	2,663,918
CITY ADMINISTRATOR	
City Administrator	1,273,493
Human Resources	2,283,989
Clerk Services	1,206,766
Police Commission	155,000
Safety	363,900
Sustainability & Innovation	3,486,781
Fleet & Facilities	3,554,438
Communications Office	667,243
COMMUNITY SERVICES	
Building & Rental Services	1,140,200
Planning	1,685,310
Community Development	5,976,769
Parks and Recreation	8,996,823
FINANCIAL SERVICES	
Accounting	884,945
Assessor	1,144,660
Financial and Budget Planning	997,290
Information Technology	4,070,931
Procurement	156,584
Risk Management	120,840
Treasury	886,278
PUBLIC SERVICES	
Public Works	60,451
Engineering	4,630,127
Public Services Administration	100,038
Systems Planning	162,509
Water Treatment Services	848,300
SAFETY SERVICES	
Police	31,244,944
Fire	17,296,870
DISTRICT COURT	4,961,103
NON-DEPARTMENTAL	16,613,070
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 118,160,321</b>

RESOLVED, That the following other funds revenue and expenditure appropriations are adopted for FY 2022 budget; and

## REVENUES

Fund #	Fund Name	Amount
0001	DDA/HOUSING FUND	\$ 721,300
0002	ENERGY PROJECTS	104,461
0003	DOWNTOWN DEVELOPMENT AUTHORITY	12,285,917
0009	SMART ZONE LDFA	7,809,308
0010	GENERAL	118,160,324
0011	CENTRAL STORES	1,316,075
0012	FLEET SERVICES	10,015,824
0014	INFORMATION TECHNOLOGY	10,575,765
0016	COMMUNITY TELEVISION NETWORK	2,003,692
0021	MAJOR STREET	12,860,813
0022	LOCAL STREET	3,427,224
0023	COURT FACILITIES	225,000
0024	OPEN SPACE & PARKLAND PRESERVATION	2,958,724
0025	BANDEMER PROPERTY	8,427
0026	CONSTRUCTION CODE FUND	5,221,372
0027	DRUG ENFORCEMENT	3,860
0028	FEDERAL EQUITABLE SHARING	55,291
0033	DDA PARKING MAINTENANCE	2,613,000
0034	PARKS MEMORIALS & CONTRIBUTIONS	221,021
0035	GENERAL DEBT SERVICE	10,015,389
0036	METRO EXPANSION	499,177
0038	ANN ARBOR ASSISTANCE	15,144
0041	OPEN SPACE ENDOWMENT	23,360
0042	WATER SUPPLY SYSTEM	31,414,189
0043	SEWAGE DISPOSAL SYSTEM	34,559,156
0048	AIRPORT	1,645,626
0049	PROJECT MANAGEMENT	5,937,426
0052	VEBA TRUST	13,235,739
0053	POLICE AND FIRE RELIEF	50,026
0054	CEMETERY PERPETUAL CARE	4,035
0055	ELIZABETH R DEAN TRUST	61,403
0057	RISK FUND	35,607,170
0058	WHEELER CENTER	679,426
0059	EMPLOYEES RETIREMENT SYSTEM	53,684,432
0061	ALTERNATIVE TRANSPORTATION	657,157
0062	STREET, BRIDGE & SIDEWALK MILLAGE	15,878,076
0063	DDA PARKING SYSTEM	17,599,936
0064	MICHIGAN JUSTICE TRAINING	33,119
0069	STORMWATER SEWER SYSTEM	13,792,093
0070	AFFORDABLE HOUSING	7,752
0071	PARK MAINTENANCE & CAPITAL IMPROVEMENTS	7,253,384
0072	SOLID WASTE FUND	19,695,959
0082	STORMWATER BOND	9,205,000
0084	DEVELOPER OFFSET MITIGATION	1,018,035
0088	SEWER BOND	18,274,000
0089	WATER BOND	14,516,000
0100	COUNTY MENTAL HEALTH MILLAGE	2,742,857
0101	CAPITAL SINKING FUND	403,042
00CP	GENERAL CAPITAL FUND	4,188,268
00MG	MAJOR GRANTS PROGRAMS	7,000
0102	SIDEWALK CONSTRUCTION MILLAGE	2,183,050
0103	AFFORDABLE HOUSING MILLAGE	6,305,250
		<b><u>\$ 511,779,074</u></b>



## EXPENDITURES

<b>Fund #</b>	<b>Fund Name</b>	<b>Amount</b>
0001	DDA/HOUSING FUND	\$ 721,300
0002	ENERGY PROJECTS	104,461
0003	DOWNTOWN DEVELOPMENT AUTHORITY	12,285,917
0009	SMART ZONE LDFA	7,809,308
0010	GENERAL	118,160,321
0011	CENTRAL STORES	1,316,075
0012	FLEET SERVICES	10,015,824
0014	INFORMATION TECHNOLOGY	10,382,884
0016	COMMUNITY TELEVISION NETWORK	1,981,295
0021	MAJOR STREET	12,860,813
0022	LOCAL STREET	3,427,224
0023	COURT FACILITIES	225,000
0024	OPEN SPACE & PARKLAND PRESERVATION	1,428,340
0025	BANDEMER PROPERTY	7,000
0026	CONSTRUCTION CODE FUND	5,221,372
0027	DRUG ENFORCEMENT	3,417
0028	FEDERAL EQUITABLE SHARING	53,082
0033	DDA PARKING MAINTENANCE	2,613,000
0034	PARKS MEMORIALS & CONTRIBUTIONS	150,000
0035	GENERAL DEBT SERVICE	10,015,389
0036	METRO EXPANSION	499,177
0038	ANN ARBOR ASSISTANCE	15,000
0041	OPEN SPACE ENDOWMENT	15,000
0042	WATER SUPPLY SYSTEM	24,037,115
0043	SEWAGE DISPOSAL SYSTEM	29,097,927
0048	AIRPORT	1,645,626
0049	PROJECT MANAGEMENT	5,887,869
0052	VEBA TRUST	1,021,850
0053	POLICE & FIRE RELIEF	50,000
0055	ELIZABETH R DEAN TRUST	61,403
0057	RISK FUND	35,607,170
0058	WHEELER CENTER	489,577
0059	EMPLOYEES RETIREMENT SYSTEM	46,448,633
0061	ALTERNATIVE TRANSPORTATION	510,373
0062	STREET, BRIDGE & SIDEWALK MILLAGE	14,455,248
0063	DDA PARKING SYSTEM	17,599,936
0064	MICHIGAN JUSTICE TRAINING	33,000
0069	STORMWATER SEWER SYSTEM	9,758,896
0071	PARK MAINTENANCE & CAPITAL IMPROVEMENTS	7,142,215
0072	SOLID WASTE FUND	19,695,959
0082	STORMWATER BOND	9,205,000
0088	SEWER BOND	18,274,000
0089	WATER BOND	14,516,000
0100	COUNTY MENTAL HEALTH MILLAGE	2,738,655
0101	CAPITAL SINKING FUND	400,000
00CP	GENERAL CAPITAL FUND	4,188,268
00MG	MAJOR GRANTS PROGRAMS	7,000
0102	SIDEWALK CONSTRUCTION MILLAGE	1,993,000
0103	AFFORDABLE HOUSING MILLAGE	6,305,250
		<b><u>\$ 470,481,169</u></b>

RESOLVED, That the following millages shall be levied for the City of Ann Arbor for FY 2022:

	<b>PROPOSED</b>
GENERAL OPERATING	5.8365
EMPLOYEE BENEFITS	1.9454
AAATA	1.9454
REFUSE COLLECTION	2.3341
STREET, BRIDGE & SIDEWALK MILLAGE	2.0291
PARK MAINTENANCE & CAPITAL IMPROVEMENTS	1.0807
OPEN SPACE & PARKLAND PRESERVATION	0.4519
SIDEWALK CONSTRUCTION MILLAGE	0.2000
AFFORDABLE HOUSING MILLAGE	<u>1.0000</u>
TOTAL	16.8231

Prepared by: Marti Praschan, Chief Financial Officer

Approved by: Tom Crawford, City Administrator

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