



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

May 10, 2010

The Federal Aviation Administration and Ann Arbor Airport will conduct a Runway Safety Action Team (RSAT) meeting on Tuesday, June 15, 2010. The meeting is scheduled from 4:00 pm to 6:00 pm at AV Fuel Hangar, Ann Arbor Airport.

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in airside operations and movement of aircraft and vehicles in open discussion on runway safety at Ann Arbor Airport. Airport operations will be reviewed and discussed from the perspective of all parties involved.

You are cordially invited and encouraged to join us. Participants will help develop workable recommendations to enhance runway safety. Those recommendations will serve as the foundation for the site-specific action plan.

Your participation is vitally important and your input is welcomed. Please RSVP to Charles E. Smith at [charles.e.smith@faa.gov](mailto:charles.e.smith@faa.gov). Include the name, organization, phone number and email address of those who will be attending. If you have any questions, please contact me at 734-769-1830.

We look forward to seeing you.

Sincerely,

A handwritten signature in cursive script that reads "Charles E. Smith".

Charles E. Smith  
Air Traffic Manager  
Ann Arbor Airport ATCT