



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, March 17, 2010

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Vice-Chairman Sullivan called the meeting to order at 5:08 pm.

ROLL CALL

Committee members present: John Sullivan, Gordon Garwood, Ray Hunter, Carl Loomis, James Vincze

Committee members absent: Mark Perry, Wilson Tanner

Ex-Officio members present: Barb Fuller, Matt Kulhanek

Others in attendance: Paul Montagno, Bob Gelpke, Joseph Sutkowi, Bob Crowner

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1

Airport Advisory Committee meeting minutes of January 20, 2010

It was noted that Barb Fuller was unable to attend the January meeting because of the snow storm.

The January 20, 2010 minutes were approved as presented.

AUDIENCE PARTICIPATION

Vice-Chair Sullivan welcomed those in attendance. Bob Gelpke had questions about the airport website and that the agenda links to attachments were not operable for this agenda. Member Hunter provided Mr. Gelpke with his copies of the attachments. Mr. Gelpke also asked for the link to the FAA air traffic activity website. Airport Manager Kulhanek will forward him the link.

CORRESPONDENCE

Two items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through January, 2010

B-2 Airport Hangar Occupancy - March, 2010**AIRPORT MANAGER - M. KULHANEK****C-1 Project Update - Box Hangar/SRE Building/Environmental Assessment**

Mr. Kulhanek gave updates on the three projects. Five of the six box hangars are currently leased. Punch list items are still being addressed. The SRE building continues to progress. The building is completely enclosed and electric and heat are operable. Plumbing rough in should be completed this week allowing drywall and other finishes to be installed in the occupied areas starting next week. We are still anticipating occupancy of the building in late April. The draft EA document is complete and the public comment period is underway. The public hearing is scheduled for March 31, 2010 from 4-7 pm at Cobblestone Farm. The public comment period closes on April 12, 2010. The public comments will then be addressed and the completed document will be sent to the FAA for review. The FAA's review may not be completed until June or July.

C-2 Airfield Lighting, Signage and Pavement Markings

The City is currently out to bid for a project to upgrade the airfield signage, lighting and pavement markings. This grant eligible project came about based on concerns with airfield signage once the FAA required the ATCT to provide more detailed taxiing instructions. The project will also implement some infrastructure changes that will reduce energy consumption at the Airport in conjunction with our Fly Green program. Bids are due back on March 31, 2010. The grant agreement and bid action will still need City Council approval before the project can start.

C-3 Exhibit "A" Certified Survey

The airport will soon be undertaking the completion of an Exhibit "A" certified survey. The airport is made up of dozens of properties, many of which have easements on them. The Exhibit "A" document is required by MDOT-Aero and will result in a complete boundary survey of the airport property including easements. The grant for this project will still need City Council approval.

C-4 Tall Structure Request - Appeal to MDOT Aero

An applicant from Lodi Township who wishes to install a tall tower in the vicinity of the airport has appealed MDOT-Aero's denial of his Tall Structure request. MDOT-Aero required lighting on the top of the structure since the tower penetrated the obstruction surface. The applicant did not want to install the required lighting. This update was provided to the Committee for informational purposes only since the Committee makes no recommendations or decisions on Tall Structure requests.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES**D-1 FAA Tower Report - C. Smith**

No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

The Township has an item later on the agenda under New Business.

D-3 Lodi Township Report - J. Godek

No one was able to attend.

D-4 Ann Arbor Flyers -

No one was able to attend.

D-5 University of Michigan Flyers -

No one was able to attend.

UNFINISHED BUSINESS**E-1 Old Airport Terminal Building**

There was no new information to provide at this time.

E-2 Family Friendly Improvements

The project is on hold until a private funding source can be determined.

E-3 Airport Emergency Plan

The Airport Manager will get a follow up meeting set up with the Tower Manager and Director of Public Safety for Pittsfield Township.

E-4 DTW Class B Airspace Redesign

Chair Perry had sent out an email with updated information to the Committee in late February. Member Vincze noted that the last public input session was recently held in Novi and not much public comment was received.

NEW BUSINESS**F-1 Lohr Road R-O-W - Pittsfield Charter Township**

Deputy Township Supervisor Barb Fuller and Township Planning Director Paul Montagno presented the concept of the proposed Lohr Road Greenway to the Committee. The proposed route of the greenway would require an approximately 11' easement from the City of Ann Arbor on airport property fronting Lohr Road. Many questions were raised by the Committee for Pittsfield Township's consideration. The Committee was supportive of the concept and is looking forward to receiving additional information as the concept is further developed. The Township was encouraged to make contact with the Mayor since the City Council will need to take action on the

request for an easement. The Airport Manager will also explore the approval process to determine MDOT-Aero and/or the FAA role in this request.

ITEMS FOR NEXT AGENDA

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, May 19, 2010 @ 5 p.m. Please call the airport manager's office (994-9124) by the Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:00 pm.

Draft