

**Dean Fund Committee Meeting
September 21, 2016 @ 9:00 a.m.
Guy C. Larcom City Hall – 6th Floor Conference Room
301 E. Huron St., Ann Arbor
MINUTES**

Members Present: Edith Bletcher, Jane Immonen, Ken Westerman, Don Wortman

Members Absent: Ben Muth, Sue Perry

Staff Present: Kerry Gray

Jane Immonen called the meeting to order at 9:02 a.m.

Public Comment: None

Action Item #1- Approve September 21, 2016 Agenda

Don Wortman moved to approve September 21, 2016 agenda; **Edith Bletcher seconded the motion.** Committee unanimously approved.

Action Item #2- Approve August 17, 2016 Meeting Minutes

Edith Bletcher moved to approve August 17, 2016 meeting minutes; **Mr. Wortman seconded the motion.** Committee unanimously approved.

Information item #1: FY 17 Dean Fund Budget Reports & Project Status Update

- FY17- reviewed budget- funds spent to date have been on tree watering in the Dean Promenade
- Have Treasurer's office come to November meeting to discuss DFC Trust and other information.

Project Update:

- **Vesper Project-** Trees have been ordered for fall planting. 4 crabapple trees will be planted at a cost of approximately \$1,300.
- **Watering Dean Promenade. Completed for July and August.** Watering will continue through September.

Information Item #2: October 11, 2016 Meeting Date

Tour (Don Wortman will be absent from the October 11 meeting)
November 8 meeting – Treasurer
Tour Debrief

Discussion Item #1: Continue Discussion on Project Ideas (FY17)

- a) Locations of the October Tour (see Discussion Item #2)
- b) iPad for Citizen Pruner volunteers.

Apple donates iPads to educational institutions but not municipalities. Staff will continue to look into purchase options and will share with Dean Fund at a future meeting.

- c) Tree Watering Temp.
Staff still needs to identify if there is a vehicle to put a water tank on.

- d) Areas with low canopy.
Members asked if there were areas of the city that had low tree canopy cover where the Committee could plant trees. Staff explained that the City conducted a urban tree canopy analysis in 2010 and have used the results of the analysis to help identify tree planting areas for the year. Many of the areas with low canopy cover have been planted over the last 6 years. Staff will look to see if there are additional opportunities to plant in these areas and bring suggestions to a future meeting.

- e) Landmark trees- are there special considerations or activities to be done to help trees in this category. This topic needs to be further explored by the Committee.
 - a. Staff will send a copy of the DRAFT Champion Tree List.

Discussion Item #2: Fall Tour

- Maple Road (Stadium Blvd to Scio Church)
- S. Main Street- by S. Main Street
- Vet’s Park
- S. Industrial
- Huron Parkway between Washtenaw and the river- watering bags and dead trees- particularly on the east side of the road. Removing bags and dead trees and replanting- project idea.

Discussion Item #3: Development of a 5-Year Dean Fund Committee Plan

Mr. Wortman suggested that the Committee look more longer-term. What is the long-term picture? Identify projects and tie it to the long-term goals of the Committee.

Discuss at the December meeting.

Dean Promenade- should Committee be allocating resources to maintain this area annually?

Education/Awareness- programs associated with Arbor Day

Is there a way Dean Fund can create educational materials to promote trees?

Mr. Westerman moved adjourned the meeting, **Mr. Wortman** seconded the motion. **Ms. Immonen** adjourned the meeting at 10:01 a.m.

<u>DEAN FUND BUDGET</u>	<u>FY 17</u>
Investment Income <i>(Projected)</i>	\$27,500
Prior Year Fund Balance	\$30,000
Total	\$57,500

Project Name	Approved Amount	Status
Dean Promenade Tree Watering	\$1,867.50	In progress. Approved a total of \$2,490 for 4 months of watering. One month of watering was in FY16. <i>(Approved 5/18/2016)</i>
Dean Promenade Tree Removal and Replacement	\$1,500.00	To be completed Fall 2016 <i>(Approved 08/17/2016)</i>
Vesper Tree Planting – 4 crabapples	\$1,300.00	To be completed Fall 2016 <i>(Approved 5/18/2016)</i>
Total	\$4,667.50	
Remaining Unencumbered Budget	\$52,832.50	

2016 Meeting Calendar (REVISED)

January 12, 2016 -- CANCELLED

February 9, 2016 -- CANCELLED

March 8, 2016

April 12, 2016

May 18, 2016 (Wednesday)

June 15, 2016 (Wednesday) -- CANCELLED

July 20, 2016 (Wednesday)

August 17, 2016 (Wednesday)

September 21, 2016 (Wednesday)

October 11, 2016

November 8, 2016

December 13, 2016