



City of Ann Arbor

100 N. Fifth Avenue
Ann Arbor, MI 48104
<http://a2gov.legistar.com/Calendar.aspx>

Meeting Minutes Ann Arbor Public Art Commission

Tuesday, December 14, 2010

4:30 PM

100 N. Fifth Avenue

ROLL CALL

Meeting began at 4:35pm

Members present: Margaret Parker (Chair), Cheryl Zuellig, Elaine Sims, Marsha Chamberlain, Cathy Gendron, Connie Rizzolo-Brown and Jim Curtis

Members absent: Jeff Meyers and Malverne Winborne

Others present: Mary Morgan, A2 Chronicle

Approved

APPROVAL OF MINUTES

Minutes from November 9, 2010 were approved. Moved by Marsha and seconded by Cheryl.

Approved

APPROVAL OF AGENDA

Item added: An approval from AAPAC will be needed on the Municipal Center Task Force recommendation to reinstall the Kamrowski Murals in the atrium on the west wall of PD/Courts Facility.

Approved with changes

PUBLIC COMMENTS

No public comments

Approved

REPORT FROM CHAIR

Discussion on changing the monthly meeting to the first Tuesday of each month beginning January 2011. This will accommodate those members that have scheduling conflicts.

Reminder to forward all agenda items on Thursday prior to each meeting so that all items can be included in the agenda packet.

A summary report from our organization planning session was attached to the annual report. Please review this information. At this planning session we talked about ways to improve our processes and to use Roberts Rules of Order to keep our meetings on task. Chair feels this is important as the commission continues to gain attention and perhaps in the future, meetings may be televised. So it is important that we stay on task and have organized, orderly meetings.

Discussion on adopting Roberts Rule of Order. Members asked for clarification on items 4 and 5 in the list and feel that these rules are more formal than the commission needs. We meet only once a month and it is important for the group to dialogue freely without the constraints. Members feel that the timing of when to speak is confusing. Perhaps we can agree to doing some form of this and re-word the language. Members agree to accept items 1, 2 and 3. As a commission,

MOTION – Agree to adopt a variation on Roberts Rules of Order. Members agree to items 1, 2 with a variation of item 3. Item 3 will not include a time limit. Moved by Connie and seconded by Marsha.

- 1. No member shall speak until recognized for that purpose by the Chair.*
- 2. The member shall confine comments to the question at hand and avoid personality*
- 3. A member shall speak on a given question or item, once recognized by the chair.*

Approved with changes

10-1299

Ann Arbor Public Art Commission Meeting Minutes - December 14, 2010

Attachments: 121410 Chair Report.pdf, 121410 Project Committee Report.pdf, 121410 Public Relations Report.pdf, 121410 Planning Committee Report.pdf, 121410 Municipal Center Task Force Meeting.pdf

1 Project Committee

Fuller Road Project - Moving slowly. Drawings in the construction phase were shared with members and indicate where the glass pieces will be located. RFP/RFQ process still being decided. Dave Dykman is the project manager. City/UM have already determined where these glass pieces will go. Taskforce formation underway. UM wants to approve some of the members on the final list. This process is a little different. The project managers' hours on this project will be charged to our budget. The pieces are fairly simply; laminated glass pieces with tempered untinted glass that will be placed as panels and will be seen as you approach the building . Some of basic costs will be passed on. The commission must put the cost of the panels in along with the design cost. The taskforce will make a recommendation on this. We have a budget amount that we cannot exceed. Timeline is set for the Spring or Summer. Council has not voted to move forward with the Fuller Road project.

Dreiseitl Project - Update from Ken Clein. Completing contracts so the fabricator can move ahead. Working with Herbert and the fabricator to develop the detailed full sized "mother" forms for use in the casting process. The fabrication team working to finalize the design of the pump and filter systems.

Municipal Center Task Force – The atrium will be a great space to locate the Kamrowski murals. Kamrowski murals will be reinforced on the wall and the family will visit the site later this week to view its new location. There should be no additional cost for the reinforcement and Sue says that the reinstallation of these should be covered by the building costs, although lighting may be an extra cost. The Task Force continues to discuss how much money will be left out of the \$250K. Are we doing two pieces? No decision has been made. Unclear as to if Kamrowski was one of the two pieces. Task Force approaching it as if the Kamrowski murals will count for one. Discussion on the list of questions; are these for the Task Force or AAPAC to answer? Perhaps a combination? Margaret to check with Sue and take these questions back to the Task Force for their recommendation. It is agreed that lighting

installation may need to be discussed with the project manager. In the future, any lighting considerations should be part of the RFP during the artist selection. VOTE - That the reinstatement of the Kamrowski Murals in the atrium on the west wall of Pd/Courts Facility be recommended. Approved.

2 Planning Committee

Public Art Administrator Job Description - Sue will prepare a small paragraph to go with the job description for the Art Administrator.

Yearly Calendar Reminder - Please remember to complete a calendar for your committees that can be published on the web for all to view. This will be important and will provide an overall picture for all our activities. The PR and Planning committee have a template they are working on and will share this with others.

3 Public Relations Committee

West Park Project - A little confusion on the press release for the piece but it all worked out. We will use this as our sample and in the future we will put together a process that will serve both the city and the artist. Perhaps during the artist selection process we can include a piece on the public relation processes so that the artist is aware. All agree that responses and feedback from the press and community have been wonderful.

Website Mock-up - Please look at the website mock-up so that we can forwarded out final changes to Nancy Stone.

Annual PR Plan - Marsha is working on this; setting goals, objectives, strategies and tactics.

Dreiseitl Pictures on Web - We need to have Dreiseitl pictures on our website. Sue's office to check with Ken Clein.

4 U-M Liaison

Elaine attended a meeting where Sue Gott of the UM was also present. Ms Gott expressed an interest to place art information on a kiosk in areas around town; this kiosk will show events around town, art locations, and more. What a great way to get the attention of the citizens.

OLD BUSINESS

No old business to report

NEW BUSINESS

Election of Officers' - Margaret Parker has decided to resign as chair of AAPAC. Election of a new chair and vice chair are now necessary. There were no nominee and a discussion began to perhaps rotate these positions over the next few months and in January review the descriptions of the chair and vice chair responsibilities so that all are aware of the responsibilities. MOTION – Decision made to rotate the chair responsibilities in alphabetically order until a permanent replacement is seated. Marsha will chair the January 2011 meeting. Moved by Marsha and seconded by Cheryl. Marsha.

January Agenda Items - All agenda items for the January meeting are due on Thursday, December 30th.

AAPAC Annual Report - On the City Council agenda for December 20th meeting.

ADJOURNMENT

Meeting adjourned at 6:20pm