



City of Ann Arbor
Formal Minutes
Park Advisory Commission

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
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Tuesday, February 6, 2018

4:30 PM

Larcom City Hall, 301 E Huron St, Second
Floor, City Council chambers

Special Meeting

A CALL TO ORDER

B ROLL CALL

Staff Present: C. Smith

Present: 5 - David Santacroce, Paige Morrison, Lauren London, Mike Appel, and Ruth L. Kraut

Absent: 6 - Alan Jackson, Robert Galardi, Stephen Borgsdorf, Julie Grand, Praveena Ramaswami, and Graydon Krapohl

C APPROVAL OF AGENDA

Approved unanimously as presented.

D APPROVAL OF MINUTES

None.

E PUBLIC COMMENTARY - (3 Minutes per Speaker)

None.

F SPECIAL PRESENTATIONS

None.

G NEW BUSINESS

- G-1** [18-0211](#) Resolution to recommend approval of a Professional Services Agreement with Magic Finish for custodial and event services at Cobblestone Farm for an amount not to exceed \$47,200.00 annually for FY 18 - FY 21 with a Two Year Renewal Option not to exceed \$47,200.00 annually for FY 22 and FY 23.

Attachments: PAC - COBBLESTONE_CLEANING_2018.pdf

C. Smith presented the resolution, explaining that it was for a Professional Services Agreement with Magic Finish for custodial and event services to take place at Cobblestone Farm.

Moved by Kraut, seconded by London, that the resolution be approved by the Commission

Approved Resolution Reads as Follows:

RESOLUTION TO RECOMMEND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH MAGIC FINISH FOR CUSTODIAL AND EVENT SERVICES AT COBBLESTONE FARM FOR AN AMOUNT NOT TO EXCEED \$47,2000.00 ANNUALLY FOR FY 18 -FY 21 WITH A TWO YEAR RENEWAL OPTION NOT TO EXCEED \$47,200.00 ANNUALLY FOR FY 22 AND FY 23.

Whereas, The use of Cobblestone Farm has been significant over the past 5 years,

Whereas, The barn at Cobblestone Farm is used as a customer service office and as a rental space for events;

Whereas, Cobblestone Farm is reserved on average 175 times annually for special events ;

Whereas, The custodial and event service needs have also grown and become more complex;

Whereas, The City issued Request for Proposal #18-06 for custodial and event services at Cobblestone and two bids were received, with the proposal from Magic Finish being selected;

Whereas, Funding is available in the approved FY 18 Parks & Recreation Services General Fund operating budget and the Parks Maintenance and Capital Improvements Millage;

Whereas, Magic Finish has submitted all required Non-Discrimination, Prevailing Wage, Living Wage, and

Conflict of Interest Disclosure forms and complies with the requirements of the City's Non-Discrimination,

Prevailing Wage and Living Wage Ordinances;

RESOLVED, That the Park Advisory Commission recommends approval of a Services Agreement with Magic Finish for an amount not to exceed \$47,200.00 annually for FY18-FY21 with a Two Year Renewal Option not to exceed \$47,200.00 annually for FY22 and FY23.

On a voice vote, the vote was as follows, with the Chair declaring the resolution APPROVED.

Vote: 5-0

Yeas: 5 - Santacroce, Morrison, London, Appel, and RAC Rep. Kraut

Nays: 0

Absent: 4 - Jackson, Galardi, Borgsdorf, Liaison Grand, Ramaswami, and Liaison Krapohl

H COMMISSION PROPOSED BUSINESS

None.

I REPORT FROM PARKS AND RECREATION MANAGER

None.

J REPORT FROM RECREATION ADVISORY COMMISSION

None.

K REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES

None.

L PUBLIC COMMENTARY - (3 Minutes per Speaker)

None.

M ADJOURNMENT

Adjourned at 5:05 p.m.