



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 20, 2009

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chairman Mark Perry called the meeting to order at 5:07 pm.

ROLL CALL

Committee members present: Mark Perry, Carl Loomis, Christopher Ballard, Ray Hunter, Wilson Tanner

Committee members absent: John Sullivan, James Vincze

Ex-Officio members present: Airport Manager Matt Kulhanek, Barb Fuller

Others in attendance: Gordie Garwood, Jad Donaldson, Robert Crowner, Andy McGill, and other interested parties.

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 March 18, 2009

The minutes from March 18, 2009 were unanimously approved as presented.

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through March 2009

B-2 Airport Hangar Occupancy - May

B-3 Citizens Advisory Committee Packet

B-4 Annual Appreciation Picnic Flyer

AIRPORT MANAGER - M. KULHANEK

C-1 Project Update - Box Hangar/SRE Building/Environmental Assessment

Mr. Kulhanek gave updates on the progress of the box hangars and SRE building construction. Chair Perry expressed the desire to include an outdoor hose bib on the new SRE building to allow for vehicle washing to be done at that location. Mr. Kulhanek also updated the Committee on the environmental assessment process. The first citizen's advisory committee meeting was held in early May. The airport website is the clearinghouse for all information on the EA project and everyone was encouraged to visit the site. An addendum to the FAQ's, providing updated information and addressing some recently raised concerns, was also discussed.

C-2 Tall Structure Notice

One tall structure notice was received from MDOT. This was for an adjustment to an existing tower in Pittsfield Township. This notice is provided to the local airports for informational purposes, not for local approval. Chair Perry also used this opportunity to discuss proposed changes in legislation that may impact local municipalities that utilize the airport zoning to control tall tower locations.

C-3 E-Newsletter

The e-newsletter was sent out in mid-April and a copy of that edition was provided to the Committee.

REPORTS OF TOWNSHIP, FAA TOWER, COMMITTEES

D-1 FAA Tower Report -

The tower has an acting Manager based out of Willow Run while the FAA fills the position permanently. No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

Barb Fuller, Deputy Supervisor, had no report.

D-3 Ann Arbor Flyers -

No one was able to attend.

D-4 University of Michigan Flyers -

No one was able to attend.

UNFINISHED BUSINESS

E-1 Noise Compatibility Program

The Committee that reviewed the final document in response to Dave Schrader's comments had no proposed changes. Mr. Kulhanek will move forward with printing and distribution.

E-2 Old Airport Terminal Building

Mr. Kulhanek provided some additional historical documentation on the Airport to Ray Hunter. He will go through the information to see if any of it pertains to the old terminal building and may cause modification to the submittal being prepared.

E-3 Family Friendly Improvements

Gordie Garwood, a volunteer assisting in the design of the project, has laid out the project footprint. Members would review it on-site after the meeting was concluded. Mr. Garwood and Chair Perry will coordinate an informational display for the EAA pancake breakfast in June.

E-4 Airport Emergency Plan

The Airport Manager had nothing new to report on the revision process for the Airport Emergency Plan.

E-5 AAC Mission Statement

The draft mission statement was reviewed by members with minor revisions. The mission statement was unanimously approved as revised.

NEW BUSINESS

F-1 None

ITEMS FOR NEXT AGENDA

Mr. Tanner requested that the Airport Manager provide an update regarding feedback on the LED taxiway lights under his report at the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 15, 2009 @ 5:00 p.m. Please call the airport manager's office (994-9124) by the Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 5:40 pm.