



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 16, 2012

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Tanner called the meeting to order at 5:10 pm.

ROLL CALL

Committee members present: Wilson Tanner, Carl Loomis, Gordon Garwood, Raymond Hunter, David Canter
Committee members absent: James Vincze, John Sullivan
Ex-Officio members present: Matthew Kulhanek, Barbara Fuller
Others in attendance: Kathe Wunderlich, Chris Gordon, Mark Perry, Jack Eaton

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - March 21, 2012

The March 21, 2012 minutes were unanimously approved as amended.

A motion was made by Commissioner Hunter, seconded by Garwood, that the Minutes be Approved by the Commission with changes and forwarded to the City Council and should be returned by 6/4/2012. On a voice vote, the Chair declared the motion carried.

AUDIENCE PARTICIPATION

Chair Tanner welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Two items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through March, 2012

B-2 Airport Hangar Occupancy through April, 2012

Member Canter suggested that we look at some new ways of filling the vacant hangars that we have. Chair Tanner asked Mr. Canter and the Airport Manager to look at the current requirements of the City and FAA to determine if and how we may be able to accomplish this.

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

Mr. Kulhanek reported that with City Council's approval of the Sponsor Contract with MDOT-Aero, work to complete the Environmental Assessment (EA) is back underway. We have been notified that the Technical Operations branch of the FAA will need to review and sign off on the final EA because of the presence of FAA owned lighting systems at the airport. FAA Tech Ops will require a reimbursement agreement to complete their review and anticipates that the finalizing of the reimbursement agreement and completion of the review may take the balance of 2012. Once the reimbursement agreement is ready, Council will need to approve the funding (grant eligible) and the reimbursement agreement before the FAA review will begin.

Other items: crack sealing is tentatively schedule for May 22nd and pavement marking work scheduled for May 29th. An email went out to tenants today about the projects. Evans Equipment and Solo Aviation are working to install a state of the art flight simulator in the terminal building. The City and other parties have settled all claims related to lawsuits filed over the SRE/Box Hangar Project. EAA pancake breakfast is set for June 10th from 8am until noon. Pinch hitters course at ARB is scheduled for May 18-20.

C-2 Airport Emergency Plan Update

Mr. Kulhanek updated the Committee on the process of implementing the approved Airport Emergency & Security Plan. The City and Pittsfield Township have both approved the Letter of Agreement required by the FAA as part of the Plan. Pittsfield Township was expected to be signing that document today. Once the executed document is available, the final Plan will be distributed. Each agency will then implement their own training on the Plan and an inter-agency exercise will be scheduled later this year. Chair Tanner encouraged the members to review the document and share any changes they may feel are necessary. He also encouraged the agencies to review their response to the April aircraft crash in the context of the new Plan.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES**D-1 FAA Tower Report - C. Smith**

No one was able to attend.

D-2 Pittsfield Township Report - B. Fuller

Ms. Fuller had nothing to report from the Township.

D-3 Lodi Township Report - J. Godek

No one was able to attend.

D-4 FAASTeam Report - D. Schrader

No one was able to attend.

D-5 A2GA2 Report - C. Gordon

Mr. Gordon reported that the Association completed the first of three Adopt a Road cleanups on Lohr Road last Saturday. The turnout was great and the work went by quickly. The second cleanup is tentatively planned for July. He also distributed a summary of the FAA's recent report titled General Aviation Airports: A National Asset. Mr. Gordon also discussed the EAA Young Eagle program that was slated for last weekend but cancelled due to inclement weather.

UNFINISHED BUSINESS

None.

NEW BUSINESS**F-1 Review April 5, 2012 Aircraft Accident**

The Airport Manager and Chair Tanner reviewed the aircraft crash that occurred on April 5, 2012 at the airport. Discussion ensued about the crash and the emergency response. No action was taken.

F-2 MI General Aviation Committee Report - M. Perry

Mark Perry presented an update on the newly formed Michigan General Aviation Committee of which he is a member. The GA Committee

discussed the planned review of FAA contract Towers versus FAA staffed Towers. The FAA will be evaluating these contract Towers throughout the country, including the four located in Michigan. ARB Tower is an FAA staffed Tower. The GA Committee also discussed the FAA ASSET Program which is studying the national general aviation airport network. This is the same report discussed in the A2GA2 Report by Mr. Gordon. One aspect of this program will be studying the prioritization of federal funding to make sure the available financial resources are going to the areas of greatest need within the airport network. The last item discussed was about the efforts being made by the Recreational Aviation Foundation to reopen the North Fox Airport on Fox Island. Chair Tanner requested that Mr. Perry provide regular reports from the GA Committee which will be listed under the Committee Reports section of future agendas.

F-3 Discuss Airport Advisory Committee Meeting Times

The Committee discussed changing the meeting start time since many members have a difficult time making the 5:00 pm meeting start because of work schedules. A motion to move the start time for future meetings to 5:15 pm was made and unanimously approved.

ITEMS FOR NEXT AGENDA

Chair Tanner requested that an update to the hangar rates/marketing, the airport emergency plan, and discussion on the WCRC State Road widening/easements be added to the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 18, 2012 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:15 pm.