

## **Capital Improvement Program (CIP) Committee - Proposal to Disband**

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**History** – The CIP Committee was established in July 2017, specifically charged with reviewing and responding to CIP materials and staff presentations. The committee was intended to disband shortly after. The CIP Committee provided feedback about the CIP and requested that the CIP Committee, and the entire Commission, see more detailed plans for upcoming road projects. A memo addressing the [Transportation Commission Role in Major Street Projects](#) was a significant outcome from the CIP Committee discussions. In January 2018, the CIP Committee charter was updated to serve as a permanent committee to identify upcoming major street projects for possible Commission review. The CIP Committee members have also taken a lead in preparing recommendations in response to the annual CIP process discussion. A review of Committee activities is provided:

- [Charter Proposal](#) 7/19/2017
- [Recommendations](#) 10/18/2017
- [Charter revisions](#) 1/18/2018
- [Charter and member annual review](#) 12/19/2018
- [Recommendations](#) 9/18/2019
- Current members: Linda Diane Feldt, Bradley Parsons
- Staff support: Deb Gosselin (Systems Planning Engineer), Nick Hutchinson (City Engineer)

**Current state** – As Commission and staff interactions have evolved over time it has become standard practice for staff to bring projects forward to the Transportation Commission; specifically projects on arterials and collectors and projects that involve significant changes in capacity, geometry, intersection efficiencies, and non-motorized/active transportation features. The CIP Committee has been inactive since August 2019.

### **Moving forward –**

- Staff will continue to bring projects to the Commission proactively.
- Commissioners can make requests to discuss specific projects.
- Staff will continue to provide an annual presentation about the CIP process and upcoming CIP projects.
- Commissioners can continue to make recommendations for modifications to existing CIP projects as well as requests for new projects.
- At the discretion of Transportation Commission approval, the CIP Committee can be re-established.

**Recommended motion:** The Transportation Commission approve the disbanding of the Capital Improvement Program Committee at the September 16, 2020 meeting.