



City of Ann Arbor
Meeting Minutes
Local Development Finance Authority
(LDFA)

301 E. Huron St.
Ann Arbor, MI 48104
[http://a2gov.legistar.com/
Calendar.aspx](http://a2gov.legistar.com/Calendar.aspx)

Tuesday, November 13, 2018

8:15 AM

Downtown Development Authority, 150 S.
Fifth Ave. Suite 301, meeting room

Special LDFA Board Meeting - Rescheduled from 10/16/18

I. CALL TO ORDER

Chair Grisham called the meeting to order at 8:17 a.m. in the meeting room of the Downtown Development Authority, 150 S. Fifth Ave., Suite 301, Ann Arbor, MI

II. ROLL CALL

Present: 6 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Phil Tepley, Heather Grisham, and Joe Meyers

Absent: 2 - Paula Sorrell, and Graydon Krapohl

III. PUBLIC COMMENT

None

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

IV. APPROVAL OF AGENDA

A motion was made by Rapundalo, seconded by Meyers, that the agenda be approved as presented. On a voice vote, Chair Grisham declared the motion carried.

V. APPROVAL OF MINUTES

[18-1773](#) LDFA Board Meeting Minutes - September 18, 2018

Attachments: LDFA Board Meeting Minutes - September 18, 2018.pdf

A motion was made by Rapundalo, seconded by Treasurer Leahy, that the Minutes from September 18, 2018 be approved. On a voice vote, Chair Grisham declared the motion carried.

VI. LDFA CHAIR'S REPORT

Chair Grisham moved to select a nominating subcommittee for the Board composition. The subcommittee members are Paula Sorrell, Phil Tepley, and Caryn Charter.

A motion was made by Ypsilanti City Rep. Charter, seconded by Treasurer Leahy, that a nominating subcommittee for the Board's composition include board members Paula Sorrell, Phil Tepley, and Caryn Charter be approved. On a voice vote, Chair Grisham declared the motion carried.

VII. LDFA TREASURER'S REPORT

Board Treasurer Leahy presented the Treasurer's report.

[18-1774](#) Smartzone Financial Report - September 30, 2018

Attachments: Smartzone Financial Report 09.30.18.pdf

VIII. REPORTS FROM SERVICE PROVIDERS

Bill Mayer from SPARK gave an overview of SPARK's first quarter report for FY2019.

1. [18-1799](#) SPARK - LDFA 1st Quarter Report - FY2019

Attachments: LDFA 2018-2019 Q1.pdf

2. **SPARK Marketing Update**

Bill Mayer gave an overview of SPARK's marketing report.

IX. OTHER BUSINESS

1. **Discussion of Proposed Project**

A grant request was presented by Tom Crawford. The Board provided feedback on form and substance of the request and asked that a revised

grant request be brought back to the Board.

18-1800 Project Request

Attachments: PROJECT REQUEST FORM - Tech Park Fiber.pdf

2. Discussion of Policy Agenda Action Items

The Board discussed potential legislative changes, but did not have a request of the City at this time.

18-1943 FY19 Policy Agenda Action Items

Attachments: FY19 POLICY AGENDA ACTION ITEMS.pdf

3. LDFA Annual Report

The LDFA Annual Report was accepted by the Board. The Report will be provided to City Council.

18-1944 LDFA Annual Report

Attachments: LDFA Annual Report FY2018.pdf

X. ADJOURNMENT

A motion was made by Treasurer Leahy, seconded by Rapundalo, that the meeting adjourn at 10:00 a.m. On a voice vote, Chair Grisham declared the motion carried and the meeting adjourned at 10:00 a.m.

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**City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104**

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