

Title: Planning Committee – November 9 2010 Commission Report

Chairperson: Cheryl Zuellig, Members: Margaret Parker, Elaine Sims

Goals:

The goal of the Planning Committee is to proactively plan for and address short and long range items including but not limited to:

- a. Set up steps for the development of the Annual Plan
- b. Assess Projects sent from projects Committee
- c. Develop Maintenance Plan Strategy
- d. Coordinate the creation of the Strategic Plan
- e. Coordinate Commissioner Nomination Process

Tasks Accomplished this Month:

Planning Committee met on Oct. 27, 2010

1. We discussed new calls regarding art in the Municipal Center. Elaine and Margaret will follow up with these and send them to the reconvened Municipal Task Force.
2. The administrator description has been revised by City Staff.
3. The repair for the sun dragon is in the hands of the city. No further action from AAPAC is anticipated at this time.
4. Cheryl asked the projects committee about the Fuller Intermodal project. There continues to be no new news on this. We would like to be proactive about this, so Connie has agreed follow up with the project architects to see if she can find out more.
5. We suggested to PR committee that some new press releases be sent out. Would like to discuss at the Commission meeting.

Open: Ongoing Tasks still to be completed:

1. Need to follow up with Sue M for the next steps in the hiring process for the new administrator.
2. Planning Committee is going to review the Organizational Recommendations that were prepared by Connie Pulcifer next month to see what items we could be working on.
3. The Planning Committee (Cheryl) is going to start a draft calendar for AAPAC. We will add initial items and then send it to PR and Projects for their review and additions. The goal is to have this calendar posted on our website for public viewing.

Recommendations

none

Commission Vote Requested

none

Budget Implications:

- none

Administrative Implications:

- none