

MEMORANDUM

TO: City Planning Commission

FROM: Wendy Rampson, Planning Manager

DATE: March 14, 2013

SUBJECT: **Resolution to Approve Commissioner Attendance at the American Planning Association Conference**

PROPOSED CITY PLANNING COMMISSION MOTION

The Ann Arbor City Planning Commission hereby approves the attendance of Chairperson Westphal at the 2013 American Planning Association Annual Conference, April 13-17, 2013 in Chicago, Illinois, and further approves the reimbursement of eligible expenses from the Planning Services conference and training budget.

STAFF REPORT

Per Article IV, Membership, in the City Planning Commission bylaws, Commission members attending meetings for the benefit of the Planning Commission may be reimbursed for expenses incurred if these reimbursements receive prior approval by the Commission at a regular meeting.

Chairperson Westphal will co-present a conference session on the creation of Ann Arbor's Sustainability Framework at the American Planning Association's annual conference in Chicago, April 13-17, 2013. Session presenters will also include Wendy Rampson, Matt Naud, and Jamie Kidwell, in addition to Julia Parzen of the Urban Sustainability Director's Network.

Approval of this resolution will authorize reimbursement from the Planning Services conference and training budget for registration, lodging and travel expenses. There are sufficient funds in the budget available for this purpose.

Staff recommends approval of this resolution.

Prepared by: Wendy Rampson, Planning Manager