



City of Ann Arbor
Formal Minutes
Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, July 17, 2013

5:15 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Tanner called the meeting to order at 5:25 pm.

ROLL CALL

Committee members present: Wilson Tanner, James Vincze, John Sullivan, Raymond Hunter

Committee members absent: Carl Loomis, David Canter, Gordon Garwood

Ex-Officio members present: Trish Reilly, Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Karen MacClellen, Mark Perry, Robert Baxtresser

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - March 20, 2013

The March 20, 2013 minutes were unanimously approved as presented.

**Approved by the Commission and forwarded to the City Council
due back on 8/19/2013**

AUDIENCE PARTICIPATION

Chair Tanner welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Four items of correspondence were reviewed by the Committee.

B-1 Tower Operations/Fuel Usage through May, 2013

- B-2** Airport Hangar Occupancy through June, 2013
- B-3** 2013 Airport Appreciation Picnic
- B-4** Tall Structure Notice - MDOT Aero

AIRPORT MANAGER REPORT

C-1 Project Update - Environmental Assessment, Gate/Fencing Project

Communication from the FAA Technical Operations group, who is reviewing the draft Environmental Assessment, was received in early July. They are hoping to have their review completed and comments returned by the end of July. Work on the Gate/Fencing Project is scheduled to begin next week. The Airport Manager reviewed the work to be done and indicated that it should be finished by the end of August.

C-2 Other Items

Painting of hangars A, B, C, & D has been completed. Relamping of hangars A & B is done and hangars C & D will be scheduled over the next few months. An aircraft run-up area for Runway 30 has been installed as requested by the Tower. A runway incursion occurred last week when a vehicle left the SE t-hangar area by crossing runway 6/24 to get to the NE t-hangar area. The vehicle immediately left the airport and Tower personnel were unable to get a consistent description of the vehicle. This is the third VPD of the year. There was considerable discussion over the Skyclock application being proposed for the terminal area. The orientation of the application on a standard display is not what the airport was expecting. It was decided to use a different monitor and allow the installation while the vendor explores ways to correct the orientation issue. The Ann Arbor Civil Air Patrol squadron was commended for their rapid growth at the airport and the volunteer services they have provided to our local aviation community.

REPORTS OF TOWNSHIPS AND COMMITTEES

- D-1 Pittsfield and Lodi Township Reports - T. Reilly & J. Godek**
Neither Township had anything to report.

D-2 A2GA2 Report - C. Gordon

The Adopt a Road cleanup of Lohr Road is scheduled for Saturday, July 20th. Participants should meet at the EAA Welcome Center by 8am. The EAA held their Young Eagles program last weekend and 22 first time flyers participated. The Civil Air Patrol's assistance during the EAA Pancake Breakfast in June was also commended.

D-3 MI General Aviation Committee Report - M. Perry

Mark Perry reported on the ongoing efforts to re-open the North Fox Island Airport. Negotiations between MDOT and the MDNR over the airport are ongoing. Mr. Perry also reported on the efforts to re-establish an aviation curriculum for teachers through the STEM program in Michigan.

UNFINISHED BUSINESS**E-1 Family Friendly Improvements**

Efforts to begin fundraising for the project are still on hold as the A2GA2 awaits their 501(c)3 status to accept donations as a non-profit group.

E-2 Airport Rules and Regulations Subcommittee

The proposed revisions to the airport rules and regulations were reviewed. No comments were received after posting the proposed document for the last 30 days. A minor amendment to paragraph 4.19 was approved unanimously by the Committee. A motion to approve the revised airport rules and regulations, as amended, was made by Sullivan, seconded by Vincze, and approved unanimously by the Committee.

NEW BUSINESS**F-1 Election of Officers**

Chair Tanner indicated that his current time constraints make it difficult to continue as Chair of the Committee. He asked the Committee to elect a new Chair for the remainder of the year. A nomination was made to have Vice-Chair Canter serve as the new Chair of the Committee for the remainder of the year. A motion to elect Canter as the new Chair was made by Tanner, seconded by Hunter, and approved unanimously. A nomination was made to have Tanner serve in the newly vacated Vice-Chair position for the remainder of the year. A motion to elect Tanner as the new Vice-Chair was made by Sullivan, seconded by

Hunter, and approved unanimously.

ITEMS FOR NEXT AGENDA

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, September 18, 2013 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:28 pm.