



**City of Ann Arbor**  
**Meeting Minutes - Final**  
**Local Development Finance Authority**  
**(LDFA)**

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, July 19, 2016

8:15 AM

Larcom City Hall, 301 E Huron St, Second floor, City Council Chambers

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**I. CALL TO ORDER**

*Vice Chair Leahy called the meeting to order at 8:24 a.m. in the Guy C. Larcom, Jr. Building, 2nd Floor Council Chambers, 301 E. Huron Street.*

**II. ROLL CALL**

**Present:** 8 - Caryn Charter, Carrie Leahy, Stephen Rapundalo, Paula Sorrell, Laura Hayden, Vince Chmielewski, Heather Grisham, and Phil Tepley

**Absent:** 1 - Graydon Krapohl

**III. PUBLIC COMMENT**

*None*

Public comment shall be allowed at all meetings. An individual may speak for up to three (3) minutes on any item listed on the Agenda. The Chair may extend an individual's speaking time in his/her discretion. Public comment on non-agenda items may be limited in the Chair's discretion.

**IV. APPROVAL OF AGENDA**

**A motion was made by Stephen Rapundalo, seconded by Heather Grisham, that the agenda be Approved as presented. On a voice vote, Vice Chair Leahy declared the motion carried.**

**V. APPROVAL OF MINUTES**

**16-1065** LDFA SmartZone Board Meeting Minutes - June 21, 2016

**Attachments:** LDFA Board Minutes - June 21, 2016, LDFA Minutes 6-21-16 Final Approved.pdf

**A motion was made by Heather Grisham, seconded by Stephen**

**Rapundalo, that the Minutes be Approved. On a voice vote, Vice Chiar Leahy declared the motion carried.**

**VI. LDFA CHAIR'S REPORT**

*Vice Chair Leahy delivered the Chair Report*

**VII. LDFA TREASURER'S REPORT**

*The Treasurer's Report was given by Paula Sorrell*

[16-1067](#) SmartZone Financial Report - June 30, 2016

**Attachments:** Smartzone Financial Report June 30, 2016

**VIII. REPORTS FROM SERVICE PROVIDERS**

*Bill Mayer from Spark delivered the Service Providers report*

[16-1071](#) LDFA 4th Quarter Report for FY2015-2016

**Attachments:** Q4 2015-2016 LDFA Report

**IX. OTHER BUSINESS**

a. Election of Officers for FY2017

[16-1069](#) LDFA Officers List FY2016

**Attachments:** Officer List FY2016

**A motion was made by Vice Chair Leahy, seconded by Vice Chmielewski to elect the following officers: Paula Sorrell - Chair, Carrie Leahy - Vice Chair, Heather grisham - Treasurer. On a voice vote, Vice Chair Leahy declared the motion carried.**

b. Committee List for FY2017

[16-1068](#) LDFA Committee List FY2017

**Attachments:** Committee List FY2017

**A motion was made by Stephen Rapundalo, seconded by Vince Chmielewski to make the following committee appointments:**

**Audit Committee: Graydon Krapohl, Stephen Rapundalo, Paula Sorrell, Heather Grisham (chair)**

**Budget/Contract Committee: Carrie Leahy (chair), Paula Sorrell, Heather Grisham, Phil Tepley, Tom Crawford (ex-officio), Skip Simms (ex-officio)**

**Metrics: Graydon Krapohl, Stephen Rapundalo, Phil Tepley (chair), Vince Chmielewski, Fred Molnar (ex-officio)**

**Strategic Planning: Laura Hayden, Paula Sorrell (chair), Phil Tepley, Caryn Charter**

**On a voice vote, Vice Chair Leahy declared the motion carried.**

c. Update for Strategic Planning Committee

**A motion was made by Stephen Rapundalo, seconded by Caryn Charter that the Board authorizes the Strategic Planning committee to utilize \$30,000 for consulting, focus groups, and a board work session to develop a strategic plan; with the funding of \$20,000 coming from the Legal and Administrative Support line, and \$10,000 from the Ypsilanti line. The Board authorizes the Strategic Planning Committee to proceed with obtaining a consulting contract for this purpose. On a voice vote, Vice Chair Leahy declared the motion carried.**

X. ADJOURNMENT

**A motion was made by Stephen Rapundalo, seconded by Caryn Charter, that the meeting be Adjourn. On a voice vote, Vice Chair Leahy declared the motion carried.**