



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, May 15, 2024

5:15 PM

Ann Arbor Airport, 801 Airport Drive,
Airport Terminal

In Person Meeting - 801 Airport Drive, Ann Arbor - Terminal Building

CALL TO ORDER

Chair Farris called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: Greg Farris, Rosemary Faulkner, Melanie McNicholas, Erica Briggs, Alex Arts, Fred Hall, Chris Watson

Committee members absent: Kelly Burris, Mark Perry

Ex-officio members present: Matthew Harshberger, Matthew Kulhanek

Others in attendance: Kathe Wunderlich, Carol Kaplan, Pat Gray, John Solo, Charles Ferguson

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - January 17, 2024

A motion was made by Member Briggs, seconded by Member McNicholas, that the Minutes be Approved by the Committee and forwarded to the City Council and should be returned by 6/18/2024. On a voice vote, the Chair declared the motion carried.

PUBLIC COMMENT (3 minute limit per speaker)

The Chair welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed three items of correspondence.

- B-1** Airport Operations through March, 2024
- B-2** Airport Fuel Usage through March, 2024
- B-3** Airport Hangar Occupancy through April, 2024

AIRPORT MANAGER REPORT

The airport manager updated the Committee on new flooring and furniture installations in the terminal building, parking lot milling, paving and line striping in the terminal parking lot, and upcoming crack sealing work in June. The crack sealing, part of our pavement management plan, will be covering taxiways Bravo, Charlie, the terminal ramp and the AvFuel ramp. One third of the airfield's paved surfaces are treated each year so the entire airfield is covered every three years. An update was provide on the planned solar installation at the airport. The areas have been scaled back slightly so the two arrays specifically for airport benefit will be connecting into the NW T's (solar panel array just south of the SRE building) and the terminal building (solar panel array just north across the street from AvFuel hangar). A larger, third array will be located in the SE area of the airport and provide power to the City's wells located on airport property. The project is working through DTE and Pittsfield Township approvals.

COMMITTEE REPORTS

- C-1** Pittsfield and Lodi Townships Reports - M. Harshberger & J. Godek

Nothing to report under this item.

- C-2** Discovery Area Report

Chair Farris updated the Committee on efforts to move forward with the installation of the picnic shelter as shown on the Discovery Area plans. This feature provides immediate benefit to the airport for various outdoor functions, including the Appreciate Picnic, that are handled by the airport. The Chair is seeking names of local licensed contractors that may be interested in providing a reduced cost installation of the picnic shelter kit.

UNFINISHED BUSINESS**D-1 Noise Concerns - Voluntary Noise Abatement Program Brochure**

The Committee provided final comments on the voluntary noise abatement brochure with minor changes to the proposed airfield signage. The airport manager will have the revisions made and move forward with 1) posting the new procedures on the website, 2) having a poster version of the brochure made and disseminated in the terminal, FBO's, flying clubs, etc., 3) have new airfield signage made and installed at the ends of runway 06 and 24 replacing the old signage, 4) initiate the process to have the chart supplement amended. Member Harshberger thanked the Committee for their work on the new voluntary procedures and additionally thanked Member Hall for his most recent review and response to a noise complaint shared by Member Harshberger.

D-2 Airport Rules & Regulations Update

The sub-committee is waiting on a revised draft of the rules and regulations from the airport manager before taking additional steps.

D-3 Runway Safety Extension Project - Environmental Assessment

The airport manager updated the Committee on the status of the design work process. The design proposal has been completed, been through the Independent Fee Evaluation process, approved by MDOT-Aero and design grant funding is currently scheduled for consideration by the Michigan Aeronautics Commission at their May 22nd meeting. The actual design grant can't be provided to the City until funding is received from the FAA, which is expected between July-September. City Council consideration will be determined once the design grant contract is received from the State.

NEW BUSINESS**E-1 Changes to Agriculture Production - Hangar Rate Impact**

The Committee discussed changes made to the agriculture production at the airport after t-hangar rate increases were made based on an earlier Committee decision. As the rate increase tied to the agriculture changes was 1.85%, and many of the original changes were kept in place, the Committee agreed to make no changes to the rate structure. It was noted that the communication to the t-hangar tenants was directed to changes

to reduce wildlife impacts and this includes more than just reductions to agriculture production, including ongoing deer management efforts by the airport. This update will be communicated to tenants via the back of bill notice on the next monthly billing.

E-2**FY25 Airport Budget Summary - Proposed**

The airport manager reviewed the proposed FY25 Airport budget that is currently being considered by City Council. Once adopted, the new budget goes into effect July 1, 2024. There was some discussion on the large increase in the Municipal Service Charge which covers the airport's share of services provided under the City's General Fund. The airport continues to be in a solid budgetary position.

ITEMS FOR NEXT AGENDA

Item D-1 will be removed from Unfinished Business, there were no additional items of New Business identified at this time.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, July 17, 2024 @ 5:15 p.m. The meeting will be an electronic meeting. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.

PUBLIC COMMENT (3 minute limit per speaker)

Chair Farris offered those in attendance an additional opportunity for public comment. Kathe Wunderlich spoke of her appreciation of the Committee's efforts to reduce noise impacts in the neighborhood.

ADJOURNMENT

The meeting was adjourned at 6:35 pm.

All persons are encouraged to participate in public meetings. Citizens requiring translation or sign language services or other reasonable accommodations may contact the City Clerk's office at 734.794.6140; via e-mail to: cityclerk@a2gov.org; or by written request addressed and mailed or delivered to:

City Clerk's Office
301 E. Huron St.
Ann Arbor, MI 48104

Requests made with less than two business days' notice may not be able to be accommodated.