



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Meeting Minutes - Final Park Advisory Commission

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Tuesday, October 21, 2014

4:00 PM

Council Chambers, City Hall, 301 E. Huron Street

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff present:*

3 - C. Smith, A. Kuras, G. Trocchio

**Present:** 9 - Mike Anglin, Karen Levin, Ingrid Ault, Alan Jackson, Bob Galardi, Melissa Stults, Graydon Krapohl, David Santacroce, and Paige Morrison

**Absent:** 2 - Christopher Taylor, and Mary Jo Gray

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

*Gwen Nystuen, 1016 Olivia, spoke on the leasing of public land. Barbara Bach, 2061 Day Street, spoke on leasing parkland for parking. George Gaston, 1217 Island Drive, spoke on parking at Fuller Park. Rita Mitchell, 621 Fifth Street, spoke on policymaking approaches regarding a lease for park land. Larry Baird, 1770 Riverwood Drive, spoke for due diligence when considering the lease renewal. Nancy Kaplan, 3065 Hunting Valley Drive, spoke on possible lease duration for the parking lease agreement. Nancy Shiffler, 2877 Sorrento Avenue, urges the Commission to take time to carefully consider the issue of park land leasing.*

**E APPROVAL OF MINUTES**

**E1 14-1511** Park Advisory Commission Meeting Minutes of September 16, 2014

**Attachments:** PAC Meeting Minutes September 16, 2014.pdf

**Approved unanimously by the Commission and forwarded to the City Council.**

**F SPECIAL PRESENTATIONS**

**F1 14-1512** Open Space and Parkland Preservation Program Activity Report for July 1, 2013 - June 30, 2014

**Attachments:** DRAFTActivity Report13-14 Draft.pdf, Open Space and Parkland Preservation Millage.pdf

*G. Trocchio gave a presentation on Open Space and Parkland Preservation Program Activity, which also included Greenbelt acquisitions. Financial report was also presented.*

**G UNFINISHED BUSINESS****G1 14-1513** Reconsideration of Proposed Fuller Parking Lot Lease with the University of Michigan

**Attachments:** PAC - Fuller Parking Memo.pdf, Appendix A.pdf, Appendix B.pdf, Appendix C.pdf, Appendix D.pdf

*C. Smith summarized the history of parking at Fuller Park and explained distributed information related to the request from City Council for reconsideration of the proposal. Discussion between the Commissioners regarding each part of the memo followed. Commissioners came to a consensus and made the following recommendation to present to Council:*

**RESOLUTION RECONSIDERING THE FULLER PARK PARKING LOT LEASE**

*Whereas, Council directed PAC to reconsider the Fuller Park parking lot lease;*

*Whereas, PAC thoroughly reviewed historical information on the use of Fuller park parking lots, including rates and duration, and relation to the PROS plan, largely relying on the attached October 21, 2014 memorandum to PAC;*

*RESOLVED, that PAC recommend Council renew the lease as drafted and initially recommended to Council by PAC, but that it be modified to reflect a 7.5% rate increase consistent with previous rate increases.*

**Motion passed unanimously.**

**H NEW BUSINESS****H1 14-1514** Resolution to Recommend Approval of Two Three-Year Professional Services Agreements for Architectural Services for Parks & Recreation for a Not to Exceed Annual Amount of \$150,000.00 per PSA

**Attachments:** PAC - ARCHITECTURAL CONSULTANTS.pdf

*A. Kuras described the need for the architectural services in Parks & Recreation Services and how this method has been utilized for the past six years.*

*C. Smith read the Resolution*

**RESOLUTION TO RECOMMEND APPROVAL OF TWO THREE YEAR PROFESSIONAL SERVICES AGREEMENTS (PSA) FOR ARCHITECTURAL SERVICES FOR PARKS & RECREATION FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$150,000.00 PER PSA**

*Whereas, The City issued a Request for Proposals, RFP #909, to identify consultants experienced in Architecture Services for parks and recreation projects;*

*Whereas, Six firms submitted proposals in response to RFP #909;*

*Whereas, Staff has selected the following two consultants as qualified to perform the type of work identified in RFP #909:*

*Mitchell and Mouat Architects*

*Kohler Architects*

*Whereas, Award of contracts for services on an as needed basis will allow the City to expedite the architectural design and construction of improvements in the Parks & Recreation system;*

*Whereas, Funding is available in the approved FY2015 Parks Maintenance and Capital Improvements budget to cover the cost of these services;*

*Whereas, Funding for services in FY 2016 and FY 2017 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and*

*Whereas, The two firms currently have Human Rights approval, and have agreed to comply with the living wage ordinance as part of the qualification process;*

*RESOLVED, That the Park Advisory Commission recommends that City Council approve two three year professional service agreements with Mitchell and Mouat Architects and Kohler Architects for architectural services for a not to exceed annual amount of \$150,000.00 per PSA.*

**Motion passed unanimously.**

**H2 14-1515 Quarterly Financial Update**

**Attachments:** FY2015 FORECAST - THROUGH SEPT 30.pdf, FY2015 FORECAST - THROUGH SEPT 30 VARIANCES.pdf

*B. Galardi gave an update on the budget.*

**I COMMISSION PROPOSED BUSINESS**

**J REPORTS FROM PARKS AND RECREATION MANAGER**

**K REPORTS FROM MANAGER OF FIELD OPERATIONS**

**L REPORTS FROM PARKS AND RECREATION ADVISORY COMMISSION**

**M REPORTS FROM RELEVANT COMMISSIONERS, COMMITTEES, BOARDS AND/OR TASKFORCES**

**M1 14-1516 Presentation and Progress Update from Dog Park Subcommittee**

**Attachments:** Dog Park Document 9-3-14.pdf

*Discussion postponed until the next PAC meeting.*

**N PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)**

**O CLOSED SESSION**

**P TRANSMITTALS**

- P1 14-1517** Park Planning Capital Project Update  
*Attachments:* PAC COUNCIL UPDATE 10 2014.pdf
- P2 14-1518** PAC Council Update October 2014  
*Attachments:* PAC Update 9-14.pdf
- P3 14-1519** Parks Project Status Table FY2014-2015  
*Attachments:* Parks\_Project\_Status\_Table-FY2014-15.pdf

**Q ADJOURNMENT**