

## MINUTES

Housing and Human Services Advisory Board  
Tuesday, November 13, 2007 6:00-8:00 PM  
110 N. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor Conference Room

Members Present: David Blanchard, Robyn Konkel, Kristine Martin, Anthony Ramirez, Ned Staebler

Members Absent: Barbara Eichmuller, Stephen Pontoni, Stephen Rapundalo, Margie Teall

Staff Present: Candace Cadena, Jennifer Hall, Damon Thompson

I. Convene Meeting

N. Staebler called the meeting to order at 6:34 pm.

II. Approval of the Agenda

**K. Martin moved to approve the agenda; R. Konkel seconded. All in favor 5-0.**

III. Approval of the Minutes

**D. Blanchard moved to accept the minutes from October 9, 2007; K. Martin seconded. All in favor 5-0.**

IV. Public Comment

None.

V. Discussion Items

A. 2007-08 Human Services Contingency. C. Cadena presented a proposal for the allocation of the Contingency funds. **D. Blanchard moved to approve the recommendation to allocate \$47,400 to Catholic Social Services and \$10,000 to Home of New Vision. K. Martin seconded. All in favor 5-0.**

B. 2007-08 HOME RFP Recommendations. J. Hall presented the recommendations of the review committee for the HOME RFP. **D. Blanchard moved to fund the two highest-rated projects (Avalon 211 E. Davis and Avalon 1440 Pear) at a funding level to be determined at a later date. K. Martin Seconded. All in favor 5-0. K. Martin moved to issue a second HOME RFP in January 2008; D. Blanchard seconded. All in favor 5-0.**

C. HHSAB FY 07-08 Work Plan. D. Thompson agreed to put together a draft list of possible topics for the 07-08 work plan. The Committee will work from this list to establish a work plan at the December meeting.

VI. Adjournment

K. Martin moved to adjourn the meeting; A. Ramirez seconded. N. Staebler adjourned the meeting at 7:44 pm.