

Dean Fund Committee Meeting
January 11, 2011
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES

Members Present: Warren Attarian, John Bassett, Merrill Dudley, Al Gallup, Jane Imonen, John Remsberg

Members Absent: Bonnie Ion

Staff Present: Kerry Gray and Kay Sicheneder

Guest Present: Paul Bairley

John Bassett called the meeting to order at 9:03 a.m.

Action Items #1 and 2: Approve January Agenda and November Meeting minutes.

Committee reviewed the November meeting minutes and January agenda. **Warren Attarian requested** Peter Pollack's obituary and the Points of Policy and Procedure be added to the agenda. **Mr. Bassett motioned** to accept the meeting minutes and **John Remsberg seconded**. Committee unanimously approved the November meeting minutes and January agenda with changes.

Information Item #1: Remarks by new committee member Jane Imonen

Mr. Bassett welcomed Jane Imonen to the Dean Fund Committee. **Ms. Imonen** has been a resident of the City of Ann Arbor since 1981 and owns a home on the northwest side of Ann Arbor. She is an arborist for the University of Michigan.

Information Item #2: Budget

Kerry Gray provided the recent budget report. She explained that there is \$3000 that still needs to be charged to equipment that was not on the budget report. **Mr. Attarian** asked if all project items that are listed on the bottom of the minutes have been completed. **Kay Sicheneder** answered that all project have been completed.

Mr. Attarian requested for the next meeting the amount of the Dean Fund's fund balance and for the city treasurer to provide a projection of the Dean Fund's FY12 budget amount.

Discussion Item #1: Upcoming Projects

At the November meeting the Dean Fund Committee discussed the idea of identifying neighborhoods to do rejuvenation projects in. The projects would consist of tree removals, stump removals, trimming and tree planting. **Ms. Gray and Ms. Sicheneder** identified three potential locations to do rejuvenation projects on Granger, Martin Place and Brooklyn. **Merrill Dudley** was concerned about residents'

perceptions of the trimming and asked if trimming could be completed during the winter. **Ms. Sicheneder** answered that the hope was to get the removals and trimmings done before April.

Mr. Attarian asked about what tree species were going to be planted. **Ms. Gray** replied that tree species for planting has not been determined since the locations for tree planting have not been determined. **Paul Bairley** noted that the trees in this neighborhood are spaced very close together-approximately 20 feet on center. We may not want to plant that closely when replanting.

Ms. Sicheneder stated that the Dean Fund's remaining budget of approximately \$70,000 could be spent doing work on these three streets.

Action Item #3: Approval of Projects

Mr. Bassett motioned to approve the rejuvenation project of Granger, Martin Place and Brooklyn using the remainder of the FY11 Dean Fund Committee budget. **Mr. Remsberg** seconded. Committee unanimously approved.

Discussion Item #2: Elizabeth Dean 50th Anniversary Celebration

Several Committee members asked if for the 50th anniversary if a summary of the amount of money the Dean Fund Committee spent each year since it began can be created. The Committee was also interested in a membership roster of all Committee members from the beginning. Staff will need to look into both.

Ms. Ion is not in attendance so this item will be tabled until the next meeting.

Discussion Item #3: Past Dean Fund Projects

Paul Bairley former City Forester attended this meeting to discuss this agenda item. **Ms. Dudley and Mr. Bairley** met several months ago to discuss past projects and to try to put a list together. **Mr. Bairley** mentioned that he had a list of Dean Fund projects from 1965-1982, he's not sure if that list made it over to the Wheeler Center when the Forestry offices moved from W. Washington. According to **Mr. Bairley**, in the 1980's the Dean Fund had a lot of money and went from planting 1000 trees per year to planting 3000 trees per year.

Mr. Bairley stated that you can't go down any major or secondary street in Ann Arbor without walking under a tree planted by the Dean Fund.

Ms. Dudley will continue on the list and **Mr. Bairley** said he can donate his time in assisting the Committee on the project list.

Discussion Item #4: Potential New Projects

None.

Other Items:

Mr. Attarian brought in Peter Pollack's obituary to share with the Committee.

Points of Policy and Procedure

Mr. Attarian requested that something be added to them to address big budget items. He does not want the Committee to vote on these items immediately but rather wait until the next meeting to vote on the project. An exception would need to be made for projects that could not wait for another meeting to be voted on. Other Committee members commented that this could already be done just by tabling an item for vote to the next meeting and did not need to be in the procedure document. The Committee asked Mr. Attarian to draft language for his idea and it would be discussed at the February meeting.

Ms. Dudley thinks that the Dean Fund needs to have a policy for memorial or honorary trees. Mr. Bairley mentioned that the Proposal form was the policy.

Information Item #4: Next Meeting Date and Agenda Items.

The next meeting will be **Tuesday, February 8, 2011 @ 9 a.m.** in Conference Room B at the Wheeler Center.

Next Meeting Agenda Items:

- FY12 & FY13 Budget
- 50th Celebration Discussion
- Points of Policy and Procedure

Current FY 2011 Approved Projects

Project Name	Approved Amount*
Tree Watering & Post Planting Care (temp employees)	\$7,500
Planting Crabapples- Vet's Park (cost TBD in motion)	\$10,000 (estimate)
Arrowwood Hills Cooperative	\$6,000
Washtenaw Ave (Huron Pkwy to Yost) tree trimming, planting & mulching	\$10,000
Rejuvenation Projects- tree removals, trimming, stump removals and planting- Granger, Martin Place and Brooklyn	\$70,000
TOTAL	\$103,500
<i>*Note: This is the budgeted amount and not the actual amount expended.</i>	