

**City of Ann Arbor**  
**CABLE COMMUNICATIONS COMMISSION**

**November 4, 2015**  
**Regular Session**

**MINUTES**

Call To Order and Roll Call: Vice Chair R. Sutton called the Cable Commission Regular Session to order at 3:05 p.m. Upon roll call, the following were present: R. Sutton, B. Clarke, T. Ramirez, D. Chappell, G. McDonald and L. Wondrash. Not in attendance was Council member S. Kunselman.

Approval of Agenda: Vice Chair R. Sutton asked for approval of the agenda. Motion to approve was made by B. Clarke and seconded by T. Ramirez.

Approval of Minutes: Vice Chair R. Sutton asked for approval of the May 6, 2015 Regular Session minutes. Motion to approve was made by B. Clarke and seconded by D. Chappell.

Public Comment: Comcast Government Liaison Director Fred Eaton discussed Comcast initiative to improve customer service by hiring more call center staff. He also introduced a Comcast “my account” app that is available to submit service requests online.

CTN Report: G. McDonald reviewed the past two CTN reports, which captured the past six months of CTN production activities. G. McDonald also informed the Commission that CTN continues to work with AT&T to provide CTN PEG channels via UVerse. CTN hopes the connection will be completed by the end of the year.

Regular Business:

- a. Election of Chair and Vice Chair: B. Clarke moved to nominate R. Sutton as Chair and T. Ramirez moved to nominate B. Clarke as Vice-Chair. A paper ballot was cast and the motions passed unanimously.
- b. Approve 2016 Meeting Schedule: B. Clarke moved to approve the 2016 quarterly meeting schedule of Feb. 3, May 4, Aug. 3 and Nov. 2. T. Ramirez seconded and the motion passed.

Commission/Staff Comments:

B. Clarke stated she is glad CTN is working toward providing its channels on AT&T UVerse. T. Ramirez stated this would be a great benefit to UVerse subscribers.

Adjournment: B. Clarke made a motion to adjourn the meeting and it was seconded by T. Ramirez. R. Sutton closed the meeting at 3:36 p.m.

Submitted by: L. Wondrash  
Date Approved: 5/4/2016