

**Dean Fund Committee Meeting  
December 10, 2013  
Wheeler Center  
4251 Stone School Rd., Ann Arbor  
MINUTES**

**Members Present:** John Bassett, Jane Immonen, Patrick Ion, Ben Muth, Sue Perry

**Staff Present:** Kerry Gray

Jane Immonen called the meeting to order at 9:05 a.m.

**Action Item #1- Approve December 10 Agenda**

DFC reviewed December 10 agenda **John Bassett motioned to approve the agenda; Benjamin Muth seconded.** Committee unanimously approved.

**Action Item #2- November 12 Meeting Minutes**

DFC reviewed November 12 meeting minutes. **Patrick Ion motioned to approve the minutes; Mr. Bassett seconded.** Committee unanimously approved.

**Information Item #1: Update FY14 Budget**

The November budget report is similar to the October report. The only expenses have been for tree planting.

<b>Project Name</b>	<b>Approved Amount</b>	<b>Status</b>
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2,000.00	Stump removal fall 2013/tree planting spring 2014
Watering of street trees (Post Planting Care in budget)	\$12,600.00	Due to the relatively wet summer, there has not been a lot street tree watering.
Replacement of dead newly planted street trees	\$10,000.00	Approximately 120 newly planted trees will be replaced with assistance from the Dean Fund. It costs approximately \$400/tree to purchase and plant a tree. Trees planting began in early November. Encumbered \$9,923.73 for tree planting.
<b>Total</b>	<b>\$24,600.00</b>	
<b>Remaining Unencumbered Budget</b>	<b>\$27,400.00</b>	

**Information Item #2: 2014 Dean Fund Meeting Calendar and Next Meeting Date (01/14/2014)**

January 14-- CANCELLED	July 8
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 11
June 10	December 9

February 11 Agenda items--Budget update for FY15. Project Ideas. Discussion of increasing what is taken from prior fund balance-- currently it is \$25,000.

**Information Item #3: Forestry Supervisor Update**

The Field Operations Supervisor position for Forestry was posted on September 20. The City has been screening and interviewing candidates, but the position has not been filled.

**Discussion Item #1: Elizabeth Dean Fund History**

- Checked the information located at the City’s off-site storage facility and there is no historical information about the Dean Fund.
- Sue Perry- did some research on the Elizabeth Dean Fund- Bentley Library did not have much information
- Ann Arbor News- Look for Doug Fulton articles (outdoor writer)- may have articles written about the Dean Fund.
- Ms. Immonen contacted the Ann Arbor Observer about writing a story about the Elizabeth Dean Fund. Mr. Muth will also contact.
- Ms. Gray will work with Ms. Immonen and Paul Bairley (former City forester) on conducting research on Ms. Dean and the Dean Fund.

**Discussion Item #2: Committee Future Project Ideas**

The City received a grant to conduct targeted tree pruning of large trees on the city’s priority prune list. Would the Dean Fund like to help with this project by helping to fund the pruning of additional trees on the list? Committee did not want to support this activity at this time.

The Citizen Pruner program may be looking for some new tools for the program. They currently share their tools with the Natural Area Preservation program and these tools can be dull and worn. Staff have applied for a Customer Service Grant through the City to purchase tools, if not funded, Ms. Gray will bring a list of tools that are needed to the February meeting.

Dean Fund Committee would like to look into publicizing about the Fund in Water Matters and doing a press release soliciting project ideas. Information about previously funded projects should be included. .

Dean Fund would like to solicit the Forestry crew’s opinion on streets/areas that could be targeted for a rejuvenation project (tree pruning, tree removal, stump removal and tree planting).

**Ms. Immonen** adjourned the meeting at 10:05 a.m.

<b><u>DEAN FUND BUDGET</u></b>	<b><u>FY 14</u></b>	<b><u>FY 15</u></b>
<b>Investment Income</b> <i>(Projected)</i>	\$27,000	\$25,000
<b>Prior Year Fund Balance</b>	\$25,000	\$25,000
<b>Total</b>	\$52,000	\$50,000

**Current FY2014 Approved Projects-- Budget: \$52,000**

<b>Project Name</b>	<b>Approved Amount</b>
Remove stumps and replace the two dead Honeylocust trees in the Dean Promenade	\$2000.00
Watering of street trees (Post Planting Care in budget)	\$12,600.00
Replacement of dead newly planted street trees	\$10,000.00
<b>Total</b>	<b>\$24,600.00</b>
<b>Remaining Unencumbered Budget</b>	<b>\$27,400.00</b>