

Dean Fund Committee Meeting
April 22, 2008
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES

Members Present: Warren Attarian, John Bassett, Charles Cares, Merrill Dudley, Al Gallup, Don Gray, John Remsberg

Staff Present: Lisa DeWolfe, Kerry Gray and Tim Towles

Warren Attarian called the meeting to order at 8:10 a.m.

The minutes from the March 12, 2008 meeting were reviewed.

- **Charles Cares** requested that an "s" be added to his last name on Item #2 under Old Business.
- In Item #3 change Guy Larcom to Jeff Larcom

Additions to agenda

- More visibility of Dean Fund Committee on City website
- Setting priorities/guidelines for Dean Fund Committee projects

Old Business

1. **Spring Planting 2008-** **Tim Towles** provided an update of the spring planting project the DFC is funding in the Champagne neighborhood off Stone School Road. At the March meeting the DFC approved \$64,000 for this project.
 - With DFC funding the City has purchased approximately 150 trees at a cost of \$13,000. These trees are mostly 2-2.5" balled and burlapped and some bare root stock. The larger size trees that were requested by the DFC did increase the per tree cost which limited the total number of trees that could be planted in this project.
 - The remaining \$51,000 will be used for City crews to plant the trees and for watering this summer. Each of the trees will have tree Gator bags that City crews and homeowners will fill throughout the summer.
 - The City crews will begin to plant the trees this week.
 - **Mr. Towles** is having four signs made that will be placed throughout the neighborhood that read "Trees donated by the Elizabeth Dean Fund." In addition, each homeowner will receive tree maintenance instructions for the tree planted in front of their home. The instructions will also say that trees were purchased and planted through a donation from the Dean Fund.
 - **Mr. Towles** will add trees to the project if there any remaining from the spring planting season.

- **Action Item:** For next meeting, **Mr. Towles** will provide an update on the project and a breakdown of tree species planted, cost and location.
2. **Lisa DeWolfe** contacted Mayor Hieftje and he will contact **Mr. Attarian** regarding a council member to sit on the Committee. The Committee suggested three council members that may be willing to serve on the committee: Mike Anglin, Steve Kunselman and Sabra Briere. **Mr. Attarian** stated that the council member would not have to attend every meeting but would attend meetings when requested and be kept up to date on Committee activities through review of meeting minutes.

New Business

- **Merrill Dudley** stated that she had difficulty finding information about the DFC on the City's website. She would like the DFC to have more visibility on the City's website.
- **Dean Fund Guidelines-** **Donald Gray** read from a handout that described the guidelines that the DFC uses when selecting projects. **Mr. Attarian** stated that the DFC should fund projects that are important and when there is no other funding source that should be supporting the activity (i.e. City, DDA).

Other Items

- **Ms. Dudley** stated that she will develop a list of projects that the DFC has funded over the years.
- **Ms. Dudley** briefed the DFC on the meeting she attended with the DDA, Downtown business merchants, A3C Architects, Stewart Nelson, and UM students to discuss the watering of trees in the downtown area. The business merchants pay \$30,000 per year to water, plant and maintain the islands in front of their businesses. **Ms. Dudley** asked if there was a way that City staff could be paid to do this work. **Mr. Towles** explained that the city had a city horticulturalist that used to do work in the DDA area but the position has been eliminated.

Next Meeting: Tuesday, May 20- 8:00 a.m. at the Wheeler Center

Agenda Items:

- Voting on having a percentage of the Dean Fund's yearly budget reinvested into the corpus of the fund.
- Report on the spring Dean Fund supported project

Meeting adjourned at 9:30 a.m.