



# City of Ann Arbor

## Formal Minutes

### Park Advisory Commission

301 E. Huron St.  
Ann Arbor, MI 48104  
<http://a2gov.legistar.com/Calendar.aspx>

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Tuesday, November 19, 2019

4:00 PM

Larcom City Hall, 301 E Huron St, Second Floor, City Council chambers

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1 CALL TO ORDER

2 ROLL CALL

**Present:** 7 - Robert Galardi, Paige Morrison, Julie Grand, Praveena Ramaswami, Lauren London, Mike Appel, and Rachel Skylis

**Absent:** 3 - Stephen Borgsdorf, Ruth L. Kraut, and Jeff Hayner

3 APPROVAL OF AGENDA

4 FIRST PUBLIC COMMENT

5 APPROVAL OF MINUTES OF PREVIOUS MEETINGS

5-a [19-1957](#) Minutes of the September 17, 2019 Parks Advisory Commission Meeting

**Attachments:** 9-17-2019 PAC Minutes.pdf

**Moved by Skylis, seconded by London, approved as presented and forwarded to the City Council.**

#### PRESENTATIONS

6 [19-1993](#) Open Space & Parkland Preservation Program Activity Report for Fiscal Year 2019

**Attachments:** Annual Report 2019 Final.pdf

*Remy Long, City of Ann Arbor Greenbelt Program Manager, presented the Open Space & Parkland Preservation 2019 Fiscal Report highlighting strategic direction, land acquisitions, outreach, engagement, and goals.*

*Commissioner Praveena Ramaswami inquired about timelines.*

*Long answered that GAC was about six months, but a timeline for LAC was not yet established.*

*Chair Paige Morrison and Long discussed scoring criteria.*

*Commissioner Mike Appel commented that there may be opportunities for non motorized connection moving forward.*

**7 REPORTS**

**7-a REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith reported that Huron Hills Golf Course will reopen if weather permits. He also reported that there has been work done at Leslie Science and Nature Center relating to mitigation and testing. He further explained that the 2020 Lethal Deer Cull was approved at City Council.*

**7-b REPORT FROM RECREATION ADVISORY COMMISSION**

*No report.*

**7-c REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES**

*No report.*

**8 REGULAR BUSINESS**

**8-a [19-1984](#) Resolution to Recommend Approval of an Emergency Access Agreement Between the City and The Roxbury Group in Broadway Park**

**Attachments:** Resolution to recommend approval of an emergency access agreement between the City and The Roxbury Group in Broadway Park, Pages from 2019-0919 Emergency Access response + attachments, Broadway Area map.pdf

*David Di Rita, representing Roxbury Group, explained the Emergency Access Agreement Request.*

*P. Ramaswami, inquired about the retaining wall and walking path area.*

*Deb Axelrood, from Smith Group, representing Roxbury Group explained that the walking path is designed to allow for a fire truck to access the site. She explained that the existing path was widened by two feet.*

*Di Rita indicated the area of new construction.*

*C. Smith explained the existing path to enter the dog park, explaining that the proposed access agreement would widen that existing path.*

*Di Rita explained that the proposed access agreement is the best option for alternative emergency access for the site.*

*P. Ramaswami inquired about anticipated use of the path other than for emergency access.*

*Di Rita answered that it would only be used by emergency vehicles for access to the site.*

*P. Morrison clarified that the development would be responsible for the maintenance of the area of the emergency access agreement.*

*P. Ramaswami inquired about the proposed fence line along the railroad area, and the proposed landscaping.*

*Di Rita clarified that the fence is under the bridge.*

*Deb Axelrood explained that the plan is to do something low maintenance.*

*C. Smith explained that the plantings will be part of the site plan, reviewed by Park's staff.*

*Deb Axelrood explained that there is complete flexibility for tree relocation.*

**Moved by London, seconded by Ramaswami, to approve the Resolution to recommend approval of an emergency access agreement between the City and The Roxbury Group in Broadway Park**

**COMMISSION DISCUSSION:**

None.

**On a roll call vote, the vote was as follows with the Vice Chair declaring the motion passed.**

**Yeas:** 5 - Galardi, Morrison, Ramaswami, London, and Skylis

**Nays:** 1 - Appel

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

**8-b**      [19-1985](#)      Resolution to Recommend Approval of a Two-Year Professional Services Agreement (PSA) for Electrical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$100,000.00

**Attachments:**      PAC- ELECTRICAL CONSULTANTS2019CS

*Scott Spooner, Parks and Recreation Deputy Manager Maintenance, explained the resolution regarding the Two Year Professional Services Agreement (PSA) for Electrical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$100,000.00 and the resolution regarding Two Year Professional Services Agreement (PSA) for Mechanical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$200,000.00. He explained that contracts have been held with the proposed servicers in the past, and that funding is available for the contracts.*

**Moved by Skylis, seconded by Appel, to approve the Resolution to Recommend Approval of a Two-Year Professional Services Agreement (PSA) for Electrical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$100,000.00.**

*COMMISSION DISCUSSION*

None.

**On a roll call vote, the vote was as follows with the Vice Chair declaring the motion passed.**

**Yeas:** 6 - Galardi, Morrison, Ramaswami, London, Appel, and Skylis

**Nays:** 0

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

**8-c**      [19-1986](#)      Resolution to Recommend Approval of a Two-Year Professional Services

Agreement (PSA) for Mechanical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$200,000.00

**Attachments:** PAC- MECHANICAL CONSULTANTS2019CS

*Scott Spooner, Parks and Recreation Deputy Manager - Maintenance explained the proposed resolution under item 8-b.*

**Moved by Skylis, seconded by Appel, to approve the Resolution to Recommend Approval of a Two-Year Professional Services Agreement (PSA) for Mechanical Services for Parks & Recreation for a Not to Exceed Annual Amount of \$200,000.00**

*COMMISSION DISCUSSION*

*None.*

**On a roll call vote the vote was as follows with the Vice-Chair declaring the motion passed.**

**Yeas:** 6 - Galardi, Morrison, Ramaswami, London, Appel, and Skylis

**Nays:** 0

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

**8-d**      **19-2211**      Resolution to Recommend Approval of a Golf Cart Lease with Golf Cars Plus (\$68,904.00)

**Attachments:** PAC - GOLF CARTS FY 2020v2.pdf

*C. Smith explained that the proposed resolution replaces the prior lease which expired in July 2019. He explained that the proposed lease company Golf Cars Plus will provide Yahmaha golf carts. Smith explained that staff has been satisfied with the performance of the company and that the carts are a large part of the golf course operations, and that golf carts generate revenue.*

*M. Appel inquired about electric vehicles as an option.*

*C. Smith answered that in the past due to infrastructure costs, electric vehicles were not selected; however, he explained that he is working with the Office of Sustainability and Innovations to find funding solutions for the future.*

*Commissioner L. London discussed the low contract price.*

*C. Smith explained that the low bid could be due to the competition within the industry.*

*M. Appel shared that when he took his Dad golfing, his Dad commented on the high quality of the golf carts.*

**Moved by Skylis, seconded by Appel, to approve the Resolution to Recommend Approval of a Golf Cart Lease with Golf Cars Plus (\$68,904.00)**

*COMMISSION DISCUSSION*

*None.*

**On a roll call vote, the vote was as follows with the Vice Chair declaring the motion passed.**

**Yeas:** 6 - Galardi, Morrison, Ramaswami, London, Appel, and Skylis

**Nays:** 0

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

**8-e**      [19-2227](#)      Park Advisory Commission Policy Agenda Items

**Attachments:**      PAC - 2020POLICYAGENDA.pdf, PAC - PROS GOALS.pdf

*C. Smith explained the proposed Parks Advisory Commission Policy Agenda Items.*

**Moved by Ramaswami, seconded by London, to approve the Park Advisory Commission Policy Agenda items.**

**Approved Unanimously.**

**8-f**      [19-2242](#)      Resolution to Recommend Approval of a Contract with Anlaan Corporation to Renovate Park Bridges Located in Barton Nature Area, Mitchell Field, and Gallup Park, and to Replace the Lower Cascades Bridge (\$424,863.00).

**Attachments:**      PAC - ANLAAN PARK BRIDGES.pdf

*C. Smith explained the contract for the work needed. He explained that the City has worked with the contractor in the past and has been pleased with the work.*

*P. Morrison clarified that there are two resolutions relating to the bridge work needed and inquired about timeline for the work.*

*C. Smith explained that the resolution could go to City Council in December, then if approved, work could begin at some stage in the new year.*

*M. Appel inquired about the lower Argo bridge and about DTE use of de icing agents on the bridge in order to access the power substation and how that contributes to the condition of the structure, and he inquired about the bridge condition as it relates to the bridge being constructed eight years ago.*

*C. Smith explained that DTE accesses the substation from Swift Street, without using the bridge. He explained that city staff does not use salt at the area, but the salt carried by users of the bridge can have that impact. He further explained that cost to replace with better materials is not a lot more than the cost to repair with the current materials.*

*L. London sought confirmation that the current poor condition of the bridge condition is due to corrosion and not design.*

*C. Smith confirmed that the need for replacement is due to corrosion.*

**Moved by Skylis, seconded by Appel, to approved the Resolution to recommend approval of a contract with Anlaan Corporation to rehabilitate four park bridges and replace one (\$424,863.00).**

#### COMMISSION DISCUSSION

*None.*

**On a roll call vote, the vote was as follows with the Vice Chair declaring the motion passed.**

**Yeas:** 6 - Galardi, Morrison, Ramaswami, London, Appel, and Skylis

**Nays:** 0

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

8-g

[19-2250](#)

Resolution to recommend approval of a contract with DLZ Michigan, Inc. to provide professional engineering construction administration services for the rehabilitation of bridges in Barton Nature Area, Mitchell Field, Argo

Cascades and Gallup Park (\$44,164.43)

**Attachments:** PAC - DLZ BRIDGES.pdf

*The Commission discussed the contract cost, clarifying that the cost is \$44,164.43*

**Moved by London, seconded by Appel, to approve the Resolution to recommend approval of a contract with DLZ Michigan, Inc. to provide professional engineering construction administration services for the rehabilitation of bridges in Barton Nature Area, Mitchell Field, Argo Cascades and Gallup Park (\$44,164.43)**

*COMMISSION DISCUSSION*

*None.*

**On a roll call vote, the vote was as follows with the Chair declaring the motion passed.**

**Yeas:** 6 - Galardi, Morrison, Ramaswami, London, Appel, and Skylis

**Nays:** 0

**Absent:** 2 - Borgsdorf, RAC Rep. Kraut, and Councilmember Hayner

**9 LAND ACQUISITION MATTERS**

*The Commission entered a closed session to discuss Land Acquisition Matters.*

**10 SECOND PUBLIC COMMENT (Not Limited to Agenda Items)**

*Seeing no speakers, Chair Morrison closed Public Comment.*

**11 COMMUNICATIONS**

**11-a**     [19-1958](#)   Park Planning Capital Project Update

**Attachments:**   2019-11 PAC Update.pdf

**Received and Filed**

**11-b**     [19-1959](#)   PAC Council Update



**Attachments:** PAC COUNCIL UPDATE 11\_2019.pdf

**Received and Filed**

**11-c**      **19-1960**      Parks Project Status Table

**Attachments:**      Parks\_Project\_Status\_Table-FY2020.pdf

**Received and Filed**

**12**      **CLOSED SESSION**

**13**      **ADJOURNMENT**

*Adjourned at 5:45 p.m.*

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Paige Morrison, Chairperson of the Park Advisory Commission

/kvl