

**Airport Advisory Committee Meeting
January 16, 2008**

1. **Roll Call.** Chairman Mark Perry called the meeting to order at 5:10 pm.

Committee members present: Mark Perry, Carl Loomis, John Sullivan
Committee members absent: Christopher Ballard, Wilson Tanner, two vacancies
Ex-Officio members present: Airport Manager Matt Kulhanek, Pittsfield Twp Supervisor James Walter, Lodi Twp Supervisor Jan Godek

(a quorum was not present so no official business was transacted)

Others in attendance: Ray Hunter, Chris Dackson

2. **Approval of Agenda.** No action taken, lack of quorum.
3. **Approval of Minutes.** No action taken, lack of quorum.
4. **Audience Participation.** Chair Perry welcomed the audience. Ray Hunter was introduced as a prospective member of the Airport Advisory Committee. City Council will likely be taking action on his appointment at their January 22nd meeting. Chris Dackson requested that the July 12th Bar B-Q at the Northwest T's be listed in the next e-newsletter.
5. **Airport Manager Report.** Mr. Kulhanek reported on the following items:
- a. **Tower Operations Counts for Nov-Dec 2007.** Mr. Kulhanek distributed the November and December 2007 operations count for the Airport as provided by the FAA. The two month total of 9,788 operations was a 6% decrease from the same period in 2006. The Airport finished the year with 73,361 operations, an increase of 2.9% from 2006.
 - b. **Project Updates.** Mr. Kulhanek provided updates on the Snow Removal Equipment Building Project, Box Hangar Project and the revised Airport Layout Plan. The scopes of both the SRE building and the box hangars were reduced and both projects are almost ready to be re-bid. Project completion is anticipated for October, 2008. The revised Airport Layout Plan is being reviewed by MDOT. Based on conversations with MDOT, they expect to finish their review and forward it to the FAA in three to four weeks. When FAA review is finished, it will be returned to this Committee for consideration before going to City Council for action.
 - c. **Outstanding Invoice Collection Activity.** Unpaid invoices have been a problem at the Airport. There was in excess of \$65,000 outstanding as of July 1, 2007. Through aggressive collection activity, that amount has been reduced to about \$21,000 as of today. Of this amount, \$16,000 is owed by five accounts. Legal action has begun on three of these accounts and the other two are in active negotiations to resolve their balances.

- d. **Tall Structure Notices.** Four tall structure notices were received from MDOT. Two were temporary cranes related to construction projects at the University of Michigan. One was a small antenna in Pittsfield Township. The fourth was a wind turbine on the VA property north of the river. There was significant discussion on this notice. These notices are provided to the local airports for informational purposes, not for local approval.
- 6. Reports of Townships, FAA Tower, Committees.**
- a. **FAA Tower Report – Jim Roberts.** Mr. Roberts was unable to attend.
 - b. **Pittsfield Township Report – Jim Walter.** Mr. Walter had no report.
 - c. **Ann Arbor Flyers –** No one was able to attend.
 - d. **University of Michigan Flyers –** No one was able to attend.
- 7. Unfinished Business.**
- a. **Family Friendly Improvements.** There was no new discussion on this issue. Chair Perry requested that it be left on the agenda for future discussion.
 - b. **Airport Improvement Plan (AIP).** This item will be revised when the ALP is updated.
 - c. **Airport Security Cameras.** There was no new discussion on this issue. Chair Perry requested that it be left on the agenda for future discussion.
- 8. New Business.**
- a. **Election of Officers.** No action taken, lack of quorum.
 - b. **Noise Compatibility Program.** The Airport is moving forward to initiate a Noise Compatibility Program (NCP). Mr. Kulhanek provided a number of different components that may end up as part of our NCP. These were discussed at length. The Committee stressed the importance of getting the City and neighboring Township’s input as this Program is put together. No action taken, lack of quorum.
- 9. Items For Next Agenda.** It was requested that all action items be carried over from this agenda because of the lack of quorum. An update, preferably the final one, on the revised Airport website should also be included on the next agenda.
- 10. Next Meeting:** The next scheduled meeting will be Wednesday, March 19, 2008 at 5:00 pm.
- 11. Adjournment.** The meeting was adjourned at 6:15 pm.