

**Dean Fund Committee Meeting
August 8, 2017 @ 9:00 a.m.
Guy C. Larcom City Hall – 1st Floor North
301 E. Huron St., Ann Arbor
MINUTES**

Members Present: Edith Bletcher, Merrill Dudley, Ben Muth, Don Wortman

Members Absent: Ken Westerman, Sue Perry

Staff Present: Kerry Gray, Hillary Hanzel (Park Planner), Clare Kucera (SPU Forestry Intern)

Ben Muth called the meeting to order at 9:07 a.m.

Public Comment: None

Action Item #1: August 8, 2017 Agenda

Change to Agenda, remove Discussion Item #3 – Oak at 2222 Packard from agenda. **Don Wortman moved** to approve August 8, 2017 agenda, as amended; **Merrill Dudley seconded the motion.** Committee unanimously approved.

Action Item #2: Approve July 11, 2017 Meeting Minutes

Mr. Wortman moved to approve July 11, 2017 meeting minutes; **Edi Bletcher seconded the motion.** Committee unanimously approved.

Information Item #1: FY 17 & FY 18 Budget and Project Update

To date, FY17 (July 1 2016-June 30, 2017) expenditures are approximately \$48,000, however, all FY17 expenses have not been posted. The final FY17 expenses will be provided at the next meeting

Discussion Item #1: Veteran’s Memorial Park Sign and Landscaping

Hillary Hanzel, the City’s park planner, provided an updated landscape plan for Veteran’s Memorial Park based on comments from the July Dean Fund Committee meeting. The Dean Fund can only pay for activities related to tree planting and care and the Park Millage will cover the other costs. The project would be completed by late spring 2018.

Mr. Wortman moved to approve a not to exceed budget of \$10,000 for the tree planting and care portion of the Veteran’s Memorial Park project. **Ms. Bletcher seconded the motion.** Committee unanimously approved.

At a future meeting, the Committee would like to discuss removing the crabapple street trees along Maple Road along Veteran’s Park and replacing with bigger trees.

Discussion Item #2: Champion Tree Program

Systems Planning Forestry Intern, Clare Kucera, presented on the revival of the City’s Champion Tree program. Ms. Kucera spent the summer verifying the trees that were on the original Champion Tree List from the 1990’s. Based on verification of the existing trees and identification of new Champion Trees, Ms. Kucera created an interactive map using ESRI’s Story Map application. The Story Map will be available for viewing on the City’s website once property owners with Champion Trees have provided permission to include their location on the map. Anticipated release of the Champion Tree map is late 2017-early 2018.

Information Item #2: Routine Street Tree Pruning Cycle

Kerry Gray provided information on the City restarting its routine street tree pruning cycle. Based on available resources, the cycle will be 10 years, which means each street tree will be pruned once every 10 years. Information on the street tree pruning program can be found at www.a2gov.org/forestry.

Information Item #3: Committee Member Terms

The following are the Committee Member terms:

Committee Member	Term Expiration Date
Ben Muth	05/31/2018
Edith Bletcher	05/31/2018
Merrill Dudley	05/31/2018
Ken Westerman	05/31/2019
Don Wortman	05/31/2018
Sue Perry	*Has not submitted paperwork for re-appointment

Information Item #4: September 12, 2017 Meeting

No agenda items provided at meeting.

Mr. Wortman moved adjourned the meeting, **Ms. Dudley seconded the motion.** Ben Muth adjourned the meeting at 10:15 a.m.

DEAN FUND BUDGET	FY 18
Investment Income <i>(Projected)</i>	\$24,00
Prior Year Fund Balance	\$36,000
Total	\$60,000

Project Name	Approved Amount	Status
Post-planting care for trees on S. Industrial, S. Maple, Main Street & Slauson Middle School	\$8,200.00	<i>In progress.</i> Approved at 11/08/2016 meeting
Veteran's Memorial Park Landscaping and Sign	\$10,000.00	<i>In progress.</i> Approved at 08/08/2017 meeting.
Total	\$18,200.00	
Remaining Unencumbered Budget	\$41,800.00	

2017 Meeting Calendar

January 10, 2017

February 14, 2017

March 14, 2017

April 11, 2017

May 15, 2017 (Monday)

June 6, 2017

July 11, 2017

August 8, 2017

September 12, 2017

October 10, 2017

November 14, 2017

December 12, 2017