



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, November 16, 2011

5:00 PM

Ann Arbor Airport, 801 Airport Drive

CALL TO ORDER

Chair Perry called the meeting to order at 5:05 pm.

ROLL CALL

Committee members present: Mark Perry, Carl Loomis, Gordon Garwood, John Sullivan, Raymond Hunter, Wilson Tanner
Committee members absent: James Vincze
Ex-Officio members present: Matt Kulhanek
Others in attendance: Chris Gordon, Bob Gelpke

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

- A-1** Airport Advisory Committee Minutes - September 21, 2011
- The September 21, 2011 minutes were unanimously approved as presented.*

AUDIENCE PARTICIPATION

Chair Perry welcomed those in attendance. There were no public comments.

CORRESPONDENCE

Three items of correspondence were reviewed by the Committee.

- B-1** Tower Operations/Fuel Usage through September, 2011
- B-2** Airport Hangar Occupancy through November, 2011

- B-3** FAA Response Letter Re: Environmental Assessment

AIRPORT MANAGER REPORT

- C-1 Project Update - SRE Building/Environmental Assessment/Crack Sealing**

Mr. Kulhanek provided updates on these three projects. The crack sealing of the NW T hangar pavement was completed in early October. Additional areas may be targeted in the spring if the budget allows. A response has been received from the FAA based on the EA submittal made last November. The FAA determined they do not need to sign off on the EA but will require normal construction/planning approvals if the project moves forward. The City and their consultants still have some work to do to finalize the EA which will take a few more months of activity. The contractor hired by the bonding company has made good progress on the SRE building and box hangars. A walk through is scheduled for November 21st. Airport staff have moved into the SRE building.

- C-2 EAA Holiday Party**

The EAA will be holding their annual holiday celebration on December 8th from 6-8 pm in the airport terminal. Mark your calendars as this is a good time to socialize with other tenants and users of the airport.

REPORTS OF TOWNSHIPS, FAA TOWER, COMMITTEES

- D-1 FAA Tower Report - C. Smith**

No one was able to attend.

- D-2 Pittsfield Township Report - B. Fuller**

No one was able to attend.

- D-3 Lodi Township Report - J. Godek**

No one was able to attend.

- D-4 FAAS Team Report - D. Schrader**

Chair Perry reported on behalf of Dave Schrader. The FAAS Team has started their winter safety series with a seminar last Saturday and another one scheduled for this Saturday. These seminars are scheduled

throughout the winter and can be accessed online at faasafety.gov.

D-5 A2GA2 Report - C. Gordon

The scheduled cleanup of Lohr Road by the A2GA2 was postponed until spring due to the construction of the Lohr-Textile Greenway project. Chris Gordon also provided some statistical analysis of airport operations.

UNFINISHED BUSINESS

E-1 Airport Emergency and Security Plan

Mr. Kulhanek presented the final draft of the airport emergency and security plan as revised after receiving agency comments. Two attachments, the LOA with the tower and Pittsfield Township's SOG #3060, need to be updated before the plan is distributed for implementation. It is expected that each of the three groups will do individual training on the plan and then schedule an exercise, likely in the spring. A motion to support the airport emergency and security plan as presented was approved unanimously.

E-2 Request for Easement - Lohr/Textile Greenway Project

Pittsfield Township decided to revise their construction plans for the Lohr Textile Greenway project where it is adjacent to the airport property and construct the improvement within the existing right of way. Committee members were pleased to see the new greenway installed and had positive comments about it. The committee agreed to remove this item for consideration based upon the telephone discussion between Pittsfield Deputy Supervisor Fuller and Mr. Kulhanek.

NEW BUSINESS

F-1 Airport Advisory Committee Meeting Schedule - 2012

The 2012 meeting schedule for the Airport Advisory Committee was unanimously approved as presented.

ITEMS FOR NEXT AGENDA

Annual election of officers and a possible donation of a clock were discussed as items for the next meeting.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, January 18, 2012 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 6:35 pm.