



**LAWRENCE KESTENBAUM
COUNTY CLERK / REGISTER OF DEEDS**

200 North Main Street, Suite 120 P.O. Box 8645 Ann Arbor, Michigan 48107-8645

Phone (734) 222-6730 • Fax (734) 222-6528

www.ewashtenaw.org

September 13, 2010

Ms. Jacqueline Beaudry, Clerk
Ann Arbor City
100 North Fifth Avenue
PO Box 8647
Ann Arbor MI, 48104

2010 SEP 17 AM 10:35
CITY OF ANN ARBOR
CITY CLERK
REC'D

Dear Ms. Beaudry:

The Board of Commissioners is soliciting resumes for positions on various boards, committees, and commissions within the County. Enclosed please find a copy of the public notice submitted to the local media in Washtenaw County. Appointments will be made at the regular meeting of the Washtenaw County Board of Commissioners on November 3, 2010.

Please forward the notice to any interested parties. Cover letters, resumes, and applications must be received by the Washtenaw County Clerk's office no later than **Friday, October 8, 2010, at 5 p.m.** Applications may be done online at ewashtenaw.org. Cover letters and resumes may be directed to Jason Brooks, 200 N. Main St., P.O. Box 8645, Ann Arbor, MI 48107, or e-mailed to brooksj@ewashtenaw.org.

If I can be of further assistance, please feel free to contact me at (734) 222-6655 or brooksj@ewashtenaw.org.

Sincerely,

Jason Brooks
Deputy Clerk

Enclosure



WASHTENAW COUNTY BOARD OF COMMISSIONERS
PUBLIC NOTICE

The Washtenaw County Board of Commissioners is looking for citizens to volunteer for a slate of positions with the various Boards, Committees and Commissions. The Board of Commissioners will make these appointments at their upcoming session on November 3, 2010 at 6:45 p.m. in the Board Room, Administration Building, 220 North Main Street, Ann Arbor, Michigan.

Individuals interested in applying should submit a letter of interest and resume, including a home address, to Jason Brooks, County Clerk's office, P.O. Box 8645, Ann Arbor, Michigan 48107. Letters and resumes may also be submitted via email to brooks@ewashtenaw.org, via fax (734) 222-6528, or apply online at www.ewashtenaw.org.

Those resumes received by **October 8, 2010** will be submitted to the Board of Commissioners for its consideration on November 3, 2010. The appointments will become effective January 1, 2011. These appointments include:

- **Accommodations Ordinance Commission** – The Board of Commissioners is looking to fill two positions to represent the general public for one-year terms expiring December 31, 2011. The Accommodations Ordinance Commission was established in 1975 with the purpose of enhancing the economy of Washtenaw County, through promotion of the area as a destination for overnight visitors.
- **Agricultural Lands Preservation Advisory Committee** – The Board of Commissioners is looking to fill two positions, one representing the General Public, and one representing Agricultural Production/Operator Agricultural Business for three-year terms expiring December 31, 2013. The purpose of the Agricultural Lands Preservation Advisory Committee is to assist the Washtenaw County Board of Commissioners in determining whether it should purchase the development rights on a particular parcel as well as how much the County should pay for those rights according to the Washtenaw County Purchase of Development Rights Ordinance.
- **Brownfield Redevelopment Authority** – The Board of Commissioners is looking to fill two positions, one representing a Non-Profit Environmental Group with the remainder of a term expiring December 31, 2012, and one representing the General Public, with a three-year term expiring December 31, 2013. The Brownfield Redevelopment Authority was established in 1999 in conformity with Act 381 of 1996, as amended. The purpose of this Authority is to facilitate the redevelopment of previously developed sites, consistent with the community's commitment to sustainability and its vision for the future.
- **Building Code/Construction Board of Appeals.** The Board of Commissioners is looking to fill seven (7) positions total as follows: one (1) position representing architect; two (2) positions representing Building trades; one (1) position representing the Plumbing trade; one (1) position representing the Mechanical or Plumbing trade; one (1) position representing the Electrical trade; and one (1) position representing the Engineering trade, all with terms expiring December 31, 2012. The Building Code/Construction Appeals Board was established in 1974. A member of the Board of Appeals should be qualified by experience or training to perform the duties of members of the Board of Appeals.

- **Citizen's Advisory Council to the Juvenile Drug Court** - The Board of Commissioners is looking to fill one position representing the general public for a three-year term expiring December 31, 2013. The Citizens Advisory Council to the Juvenile Drug Court was established for the purpose of gaining community input regarding the operations of the Juvenile Drug Court. The Citizens Advisory Council to the Juvenile Drug Court shall consist of six persons. Three members shall be appointed by the Trial Court and three members appointed by the Board of Commissioners. The members shall reflect as closely as possible the geographic, racial, age, gender, and ethnic population of Washtenaw County. Individuals interested in applying should demonstrate a caring interest in youth rehabilitation and the skills necessary to carry out the purpose of the Council.
- **Community Action Board** – The Board of Commissioners is looking to fill nine (9) positions. Four (4) positions representing the private sector, with three terms expiring December 31, 2013 and one term expiring December 31, 2011; two (2) positions representing the public sector, with one term expiring December 31, 2013 and the other expiring December 31, 2011; two (2) positions representing the consumer sector, with both terms expiring December 31, 2011; and one (1) position representing Public DHS with the term expiring December 31, 2011. All consumer sector members of the Community Action Board must be chosen in accordance with democratic selection procedures adequate to assure that they are representative of low-income individuals and families in the neighborhood served. These members must also reside in the specific neighborhood they are appointed to represent. All members chosen for appointment to the Community Action Board will be made public prior to the Washtenaw County Board of Commissioners session at which they are to be appointed. The names of these individuals will be published as a part of the November 2, 2009 Board of Commissioners meeting packet. The Community Action Board was established in 1990 for the purpose of working toward eliminating and preventing the causes of, and alleviating the effects of poverty in Washtenaw County. The Board consists of 15 members who represent three sectors: Consumer (5 positions), Private Sector (5 positions), and Public Sector (5 positions).
- **Criminal Justice Community Collaborative** – The Board of Commissioners is looking to fill six positions total as follows: two (2) positions representing the general public at large for two-year terms expiring December 31, 2012; one (1) position representing a City or Township Chief of Police for a two-year term expiring December 31, 2012; one (1) position representing a City Mayor or Township Supervisor for a two-year term expiring December 31, 2012; one (1) position representing a Community Mental Health Representative for a two-year term expiring December 31, 2012; one (1) position representing the Washtenaw Bar Association for a two-year term expiring December 31, 2012. The Criminal Justice Collaborative Council is a 19 member council established by the Board of Commissioners for the purpose of developing policies and improving processes that impact multiple agencies within the criminal justice system.
- **Department of Human Services Board** – The Board of Commissioners is looking to fill one position to represent the general public for a three-year term expiring December 31, 2013. The Administration of the powers and duties of the County Department shall be vested in a county's social services board of three members, appointed from persons resident within the County and holding no elective office, for three year terms as follows: two members shall be appointed by the county board of supervisors, and one member by the director of state department." 1996 State Department name changed from Department of Social Services to Family Independence Agency. In 2005 Executive Order 2004-38 authorized the name change from Family Independence Agency to Department of Human Services.
- **Economic Development Corporation** – The Board of Commissioners is looking to fill one position representing the general public with a six-year term expiring December 31, 2016. The Economic Development Corporation was established for the purpose to alleviate and prevent conditions of unemployment, to assist and retain local industries and commercial enterprises, and to strengthen and revitalize the economy of the County. In addition, to provide the means and methods for the encouragement and assistance of industrial and commercial enterprise in locating, purchasing, constructing, and expanding in the County. The Economic Development Corporation encourages the location and expansion of commercial enterprise to provide needed services and facilities to the County and the residents.
- **Emergency Medical Services Commission** – The Board of Commissioners is looking to fill five positions total for the remainder of three-year terms expiring December 31, 2012 with representation as follows: two (2) positions representing Consumer, two (2) positions representing

Criminal Justice Association, and (1) position representing the City of Ann Arbor Disaster Preparedness Coordinator (Alternate). The Emergency Medical Services Commission was established in 1978 with the purpose to plan, monitor and evaluate the Washtenaw County Emergency Medical Services system in concert with the Washtenaw-Livingston Medical Control Authority Board. In addition, to plan, monitor, and evaluate the pre-hospital aspects of the County Emergency Action Guidelines Operations Plan.

- **Hearing Board for the Health Department Food Service Regulations** – The Board of Commissioners is looking to fill one position to represent a Food Service Establishment (alternate) for the remainder of a five-year term expiring December 31, 2013. The Hearing Board is to be composed of: (1) a County Commissioner serving on the Health Board of Appeals or an alternate appointed by the Chair of the Board of Commissioners; (2) the Health Officer or his/her designated representative; (3) a representative of a food service establishment in Washtenaw County. This representative and his/her alternate shall be appointed by the Washtenaw County Board of Commissioners.
- **Historic District Commission** – The Board of Commissioners is looking to fill two positions to represent the general public for three-year terms expiring December 31, 2013. The Commission ensures that efforts are made to safeguard the heritage of Washtenaw County by identifying and preserving sites, structures, objects and other resources of historical, cultural, archaeological, economic, political, or architectural significance. The Commission seeks to promote the establishment and use of historic districts, markers and other programs for the education, pleasure and welfare of the people of this county. Individuals who have demonstrated their interest in Washtenaw County's history and their ability to render valuable services in historical and civic matters, especially representatives of educational and civic organizations, are invited to apply.
- **Huron River Watershed Council** – The Board of Commissioners is looking to fill four positions total as follows: two (2) regular members representing Washtenaw County and two (2) alternate members representing Washtenaw County all for two-year terms expiring December 31, 2012. The Huron River Watershed Council is a collection of representatives from local governments within the watershed, working together to protect and restore the Huron River and its tributaries.
- **Local Emergency Planning Committee** – The Board of Commissioners is looking to fill 21 positions total representing the following: Agriculture (1), Agriculture (Farm Bureau) (1), Education (1), Elected State (1), Elected Local (2), Law Enforcement (1), Owner/Operator of Title III Facility (2), Firefighter (2), American Red Cross (1), Hospitals (2), Civil Defense/Emergency Management (1), Civil Defense (Ann Arbor City) (1), First Aid (1), Health (2), Community Groups (1), and Transportation (1) for three-year terms expiring on December 31, 2013. The Local Emergency Planning Committee was established in 1986, to serve as an emergency planning district under Title III of the Superfund Amendments and Reauthorization Act of 1986. The purpose of this committee is to report on hazardous and toxic chemicals in the community as it pertains to the Emergency Planning and Community Right-to-Know Act of 1986.
- **Natural Areas Technical Advisory Committee** – The Board of Commissioners is seeking qualified applicants to fill four positions as follows: one (1) representing Professional Land Use Planning, one (1) representing Botany/Forestry, one (1) representing Fisheries Biology/Aquatic Ecology, and one (1) representing Wildlife Management for two-year terms expiring December 31, 2012. The Natural Areas Technical Advisory Committee was established as an advisory body to assist the Parks and Recreation Commission in prioritizing natural areas nominated by property owners for the Washtenaw County Natural Areas Preservation Program. Applicants must be residents of Washtenaw County.
- **Parks and Recreation Commission** – The Board of Commissioners is seeking applicants to fill two positions representing the general public for two-year terms expiring December 31, 2012. The Parks and Recreation Commission was established in 1965 in conformity with Michigan Public Act 261 of 1965. The purpose of the Commissioner is to acquire, develop, operate and maintain land and recreational facilities, activities and programs not generally available or adequately provided. The Commission also plays a key role in countywide land preservation and stewardship efforts; the protection of sensitive ecosystems; environmental education; and the development of a non-motorized trail network linking communities, parks, and activity centers.

- **Public Works Board** – The Board of Commissioners is looking to fill two positions representing the general public for three-year terms expiring on December 31, 2013. The Public Works Board was established in accordance with MCLA 123.732 and focuses on assisting local communities within Washtenaw County in addressing environmental and public health issues and development needs, including wastewater disposal and collection, water treatment and supply, lake management, and solid waste and recycling management.
- **Road Commission** – The Board of Commissioners is looking to fill one position for a six-year term expiring December 31, 2016. The Road Commission is responsible for maintaining certain County roadways. Individuals interested in appointment to the Washtenaw County Road Commission should have experience managing organizations, understanding and respect for labor unions and the bargaining process, be knowledgeable about the Washtenaw County Road Commission, possess strong leadership and communication skills, have excellent customer service skills, value employees and be committed to serving out the remainder of this term.
- **Washtenaw County/City of Ann Arbor Community Corrections Advisory Board** – The Board of Commissioners is looking to fill one position representing one of the following service areas: mental health, public health, substance abuse, employment and training, or community alternative programs, for a three-year term expiring December 31, 2013. The Board was established in 1991 and is responsible for designing, implementing, monitoring, assessing, and evaluating Community Corrections programs in Washtenaw County. Its objectives are to provide the appropriate alternative sanctioning options for the offender; to address the unique needs of the local offender population; to reduce the likelihood of recidivism; to provide the means to improve the utilization of the county jail, and to target at-risk population groups such as youthful offenders, special population groups, domestic violence and pre-trial offenders for programming designed to address their specific needs.
- **Workforce Development Board** – The Board of Commissioners is looking to fill nine (9) positions. four (4) positions representing the private sector with one term expiring December 31, 2011 and three terms expiring December 31, 2013, two (2) positions representing Rehabilitation with one term expiring December 31, 2011 and the other expiring December 31, 2013, one (1) position representing the Private Sector – Economic Development with the term expiring December 31, 2013, one (1) position representing Public Assistance (DHS) with the term expiring December 31, 2013, and one (1) position representing community based organizations (CBO) with the term expiring December 31, 2013. Individuals interested in appointment to a private sector position **MUST SUBMIT RESUMES THROUGH THEIR LOCAL CHAMBER OF COMMERCE and MUST BE SELECTED FROM THE TOP TEN EMPLOYERS IN WASHTENAW COUNTY OR REASONABLY REPRESENT THE INDUSTRIAL AND DEMOGRAPHIC COMPOSITION OF THE BUSINESS COMMUNITY WITHIN WASHTENAW COUNTY.** Nominations received for appointment to the private sector must also total 150% of the positions vacant in order for valid appointments to be made to the private sector. The Workforce Development Board was established in 1995 to provide oversight and management of employment training initiatives and programs within the community.

For additional information, please contact Jason Brooks, Washtenaw County Clerk's Office. Phone: (734) 222-6655; email: brooks@ewashtenaw.org.

RELEASED: September, 2010