



City of Ann Arbor

Formal Minutes

Airport Advisory Committee

801 Airport Dr.
Ann Arbor, MI 48108

Wednesday, September 16, 2015

5:15 PM

Ann Arbor Airport, 801 Airport Drive, Airport Terminal

CALL TO ORDER

Chair Canter called the meeting to order at 5:15 pm.

ROLL CALL

Committee members present: David Canter, Peter Greenfield, Greg Farris, Ray Hunter, Theresa Whiting

Committee members absent: Gordon Garwood, Mary Karen McClellan

Ex-Officio members present: Matthew Kulhanek

Others in attendance: Kathe Wunderlich

APPROVAL OF AGENDA

The agenda was unanimously approved as presented.

APPROVAL OF MINUTES

A-1 Airport Advisory Committee Minutes - July 15, 2015

The July 15, 2015 Airport Advisory Committee meeting minutes were unanimously approved as presented.

AUDIENCE PARTICIPATION

Chair Canter welcomed those in attendance. There was no public comment.

CORRESPONDENCE

The Committee reviewed two items of correspondence.

B-1 Tower Operations/Fuel Usage through July, 2015

B-2 Airport Hangar Occupancy through August, 2015

AIRPORT MANAGER REPORT**C-1 Project Update - Environmental Assessment**

Airport and MDOT-Aero staff continue to work to complete the revisions to the draft Environmental Assessment for the proposed runway safety extension project.

C-2 Other Items

The Manager reported that work was recently completed on the Ellsworth Road airport storage building that had previously been damaged by fire. The airport maintenance staff will begin to install new automatic latches on some of the bifold doors in hangar rows E, P and Q. We have purchased enough to replace one third of those hangars and more will be purchased based on tenant feedback and as funding is available. A Runway Safety Action Team meeting has been scheduled by the ATCT for October 6th at 1 pm in the terminal conference room. The airport picnic was a big success this year after a close call with some thunderstorms. The new airport loader has been delivered. City Fleet staff are finalizing the vehicle markings and lighting to comply with the FAA regulations. The airport's consulting engineer is working on specifications for the purchase of additional attachments for the loader for snow removal purposes. The airport has received the permits from the MDNR for the deer culling efforts at the airport. While we had requested archery only hunting, the permit requires firearm only hunting. There are some significant additional regulations on the permit that require how a deer is processed and tested after it has been shot. The Manager will be setting up a meeting with our selected hunters to go over these permit requirements.

REPORTS OF TOWNSHIPS AND COMMITTEES**D-1 Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek**

No one was able to attend.

D-2 A2GA2 Report - C. Gordon

No one was able to attend.

D-3 MI General Aviation Committee Report - M. Perry

No one was able to attend.

UNFINISHED BUSINESS

E-1 Family Friendly Improvements

There was no update at this time.

E-2 Airport Long Term Planning Process

Chair Canter reported that the resolution requiring Pittsfield Township to approve the proposed runway safety extension project before it is considered by City Council, proposed by Councilmembers Eaton and Briere, is again scheduled for consideration by Council on September 21, 2015.

E-3 Community Membership Needs

It was noted that two members are serving on the Committee under expired terms and are not eligible for reappointment. Chair Canter asked that each member come up with a name or two and provide them to the airport manager. It was suggested that we use the back of bill notice to seek potential Committee members that can be recommended for appointment. It was also noted that previous members are eligible for reappointment after they have been off the Committee for more than three years.

E-4 Airport Fireworks Display

There was no new information from the Committee regarding this item. Kathe Wunderlich, in public attendance, commented that she had spoken with the President of the Stonebridge Homeowners Association about the proposed 2016 fireworks and he was supportive of the idea and would encourage volunteers from the neighborhood when needed.

E-5 Private Hangar Leases

Manager Kulhanek distributed a document that addressed the airport's proposed intentions and goals for working with the owners of the private hangars on State Street. The document also listed some options, with pros and cons of each, available to the airport to achieve the goals and meet the intentions. After a significant discussion, the Committee requested that the manager take the following actions: meet with the City's legal office to discuss the proposed process; develop a maintenance

standard for the private hangars and grounds; meet with tenants to explain the process; request an opportunity to inspect the condition of each hangar; provide a lease for each tenant with a list of required repairs and a timeframe to complete these repairs; if the tenant fails to sign the lease within a defined time period, have legal start the eviction process to have the tenant either remove the structure or request that the airport take ownership of the structure.

NEW BUSINESS

F-1 Displaced Threshold - Runway Option

Chair Canter reviewed the proposed displaced threshold option and the minimal impact it would have on the elevation of aircraft over the Stonebridge subdivision. The concern is that the Federal Aviation Administration and MDOT-Aeronautics will not fund the proposed runway safety expansion project with a displaced threshold. These agencies typically only allow displaced thresholds in the case where there is a specific hazard to aviation outside of the airport's control, which is not the case in our situation. Committee leadership and the airport manager will be meeting with MDOT-Aeronautic officials next week to discuss this issue.

F-2 City Council Workshop

Chair Canter reported that Councilman Krapohl has requested that the City Council have a worksession meeting in either January or February to specifically discuss the airport. He requested that the Committee provide input into the proposed worksession agenda. The Committee discussed the request and the Chair and the airport manager will take this input and develop a draft agenda for review by the Committee before submitting it to Councilman Krapohl.

F-3 Airport Capital Improvement Plan 2015-2020

Manager Kulhanek reviewed the draft Airport Capital Improvement Plan (ACIP) that has been submitted to MDOT-Aeronautics for consideration. MDOT-Aeronautics has recently changed the process to a 5 year plan from the previous 10 year planning period. The level of planning for those 5 year projects is higher than in previous years. The airport continues to follow a dual track approach to ACIP projects based on if the runway safety extension project goes forward or not. Each of the proposed projects was reviewed with the Committee. A motion to support

the 2016-2020 ACIP as presented was made, seconded and unanimously approved.

ITEMS FOR NEXT AGENDA

Unfinished business items will carry over for the next agenda.

NEXT SCHEDULED MEETING

The next scheduled meeting will be Wednesday, November 18, 2015 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.

ADJOURNMENT

The meeting was adjourned at 7:13 pm.