



**City of Ann Arbor**  
**Formal Minutes**  
**Airport Advisory Committee**

801 Airport Dr.  
Ann Arbor, MI 48108

---

Wednesday, January 20, 2010

5:00 PM

Ann Arbor Airport, 801 Airport Drive

---

**CALL TO ORDER**

*Chairman Perry called the meeting to order at 5:03 pm.*

**ROLL CALL**

*Committee members present: Mark Perry, Gordon Garwood, John Sullivan, James Vincze, Wilson Tanner*

*Committee members absent: Carl Loomis, Ray Hunter*

*Ex-Officio members present: Airport Manager Matt Kulhanek*

*Others in attendance: Bob Gelpke, Keri Trombley*

**APPROVAL OF AGENDA**

*The agenda was unanimously approved as presented.*

**APPROVAL OF MINUTES**

A-1 Airport Advisory Commission meeting minutes of November 18, 2009

*The minutes from November 18, 2009 were unanimously approved as presented.*

**The minutes from November 18, 2009 were unanimously approved as presented.**

**AUDIENCE PARTICIPATION**

*Chair Perry welcomed those in attendance. There were no public comments.*

**CORRESPONDENCE**

*Four items of correspondence were reviewed by the Committee.*

B-1 Tower Operations/Fuel Usage through Nov 2009

B-2 Airport Hangar Occupancy - January

B-3 Tall Structure Denial

B-4 Project Grow Correspondence

**AIRPORT MANAGER - M. KULHANEK**

**C-1 Project Update - Box Hangar/SRE Building/Environmental Assessment**

*Mr. Kulhanek gave updates on the three projects. The box hangars are finished with final inspection of the last three hangars occurring last week. The first three hangars are occupied. There are still punch list items being addressed. Some initial tenants have backed out of their pre-lease commitments and there are a couple of units available. The SRE building is also progressing. With completion of the box hangars, everyone can focus on finalizing the SRE building. The EA process continues. The last Citizen Advisory Committee meeting should be scheduled soon. The 30 day notice of the public hearing should be out sometime in February with the hearing schedule in March.*

**C-2 E-Newsletter**

*The next edition of the e-newsletter has been delayed due to Mr. Kulhanek's work commitments. If anyone has specific items to add, please provide them. Chair Perry suggested that the Class B Airspace redesign be included in the next edition.*

**C-3 Airfield Lighting, Signage and Pavement Markings**

*Mr. Kulhanek wanted to discuss this item in conjunction with the revised AIP Capital Improvement Plan under new business.*

**REPORTS OF TOWNSHIP, FAA TOWER, COMMITTEES**

**D-1 FAA Tower Report - C. Smith**

*No one was able to attend.*

**D-2 Pittsfield Township Report - B. Fuller**

*No one was able to attend.*

**D-3 Lodi Township Report - J. Godek**

*No one was able to attend.*

**D-4 Ann Arbor Flyers -**

*No one was able to attend.*

**D-5 University of Michigan Flyers -**

*No one was able to attend.*

**UNFINISHED BUSINESS****E-1 Old Airport Terminal Building**

*There was no new information to provide at this time.*

**E-2 Family Friendly Improvements**

*There was no new information to provide at this time.*

**E-3 Airport Emergency Plan**

*There was no new information to provide at this time.*

**E-4 DTW Class B Airspace Redesign**

*Chair Perry reviewed diagrams of the proposed redesigned Class B airspace that were provided by Amelia Jayne of the U of M Flyers. Ms. Jayne is participating in an airspace users committee put together by the FAA and MDOT. The diagrams show a significantly increased Class B airspace and members of the Airport Advisory Committee had concerns over potential impacts to our flight operations and local residents. The FAA has not contacted the airport about the redesign proposal and the only input at this time would be through Ms. Jayne and the committee. We have been unable to determine the timeline or formal process that the FAA will use to enact such a change. Updates will be provided to the Committee as we learn more.*

**NEW BUSINESS****F-1 State Rd. R-O-W Dedication to Washtenaw County Road Commission**

*The Washtenaw County Road Commission is requesting a dedication of a small amount of right-of-way from the City of Ann Arbor in conjunction with the reconstruction of the Speedway gas station at the corner of Ellsworth and State. The City will also be receiving additional right-of-way from the Speedway station along Ellsworth Road. The proposed dedication was reviewed by the Committee and found to have no impact on current or future airport operations. In reviewing the proposed plans for the new Speedway station, three potential concerns were raised by the Committee. These included site lighting, stormwater detention and tree planting. The project is close to the approach of Runway 24/departure of Runway 06. Staff will check with the appropriate aviation officials to determine if these areas of concern will impact the development. A motion was made, seconded and unanimously approved to recommend that the City Council approve the right-of-way dedication to the Washtenaw County Road Commission only after the City has determined that the proposed Speedway development does not conflict with any applicable aviation regulations, including site*

*lighting, stowmwater detention and tree planting.*

**F-2 Revised AIP Capital Improvement Plan**

*The MDOT-Bureau of Aeronautics has required some revisions to the AIP Capital Improvement Plan that the Committee approved in September, 2009. This document is a 10 year plan utilized by MDOT in conjunction with their long term planning of Airport Improvement Plan funded projects. The biggest change was moving the runway safety enhancement project, if approved by City Council, from FY2010 to FY2011. This change was impacted by the lack of a full year reauthorization of the FAA (and related funding) by Congress. As a result of the change, there are a number of smaller projects being planned for in FY2010 of the AIP Capital Improvement Plan. These include airfield signage and taxiway marking improvements/upgrades, a certified survey (Exhibit A Property Map) being required by MDOT, reimbursement to the airport for taxiway lights installed last year and radio control lighting being installed this spring, and funding for the final design of the runway safety enhancement project if approved by Council. The AIP is a planning document which does not fund or committ any party to a project. All of these projects will need to go to Council for consideration before being approved. The Committee unanimously approved the revised AIP Capital Improvement Plan as presented.*

**F-3 Election of Officers for 2010**

*Mark Perry was nominated as Chairman for 2010. A motion was made by Vincze, seconded by Tanner and approved unanimously, to approve the nomination and elect Mark Perry as Chairman for 2010. John Sullivan was nominated as Vice-Chairman for 2010. A motion was made by Vincze, seconded by Tanner and approved unanimously, to approve the nomination and elect John Sullivan as Vice-Chairman for 2010.*

**ITEMS FOR NEXT AGENDA**

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, March 17, 2010 @ 5 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 6:30 pm.*