

**Dean Fund Committee Meeting
May 8, 2012
Wheeler Center
4251 Stone School Rd., Ann Arbor
MINUTES**

Members Present: John Bassett, Al Gallup, Jane Immonen, Bonnie Ion

Members Absent: Warren Attarian, John Remsberg

Staff Present: Kerry Gray and Kay Sicheneder

Guest: Jen Kullgren, Urban Forestry Intern

John Bassett called the meeting to order at 9:07 a.m.

Action Item #1- Approve May Agenda

DFC reviewed agenda. Kay Sicheneder added FY13 budget item to the agenda. **Bonnie Ion motioned to approve. Al Gallup seconded.** Committee unanimously approved.

Action Item #2- April 10 Meeting Minutes

DFC reviewed April meeting minutes. **Kerry Gray** informed the Committee that the Dean Fund's balance in the City pool of investments is \$169,000. **Mr. Gallup motioned to approve. Ms. Ion seconded.** Committee unanimously approved.

Information Item #1: FY12 Budget Update

Kay Sicheneder reviewed the FY12 budget for the Committee. The amounts have not changed much from last month because the contractor that was doing the rejuvenation project just completed the work and has not invoiced the City yet. The upcoming budget reports will show changes and end of fiscal year numbers.

DFC Committee member asked how many city staff are in Forestry. **Ms. Sicheneder** responded that there are 7 staff-- 2 of them are tree trimmers and the remainder are grounds crew. One staff person is out following hip surgery.

Information Item #2: Update on Unfinished work funded in FY12 by Project Name

Ms. Sicheneder commented that the Contractor did not finish the trimming in the rejuvenation project. She will look at the rejuvenation project to see if there is work that still needs to be completed that can be done with the FY13 budget.

Planting of memorial trees in the Dean Fund Grove is complete. The Beech tree has been planted in memory of Chuck Cares. The Dogwood and Serviceberry are on the hill on the east side. Betty, Don and Merrill letter to where the trees are-- Kerry Gray will draft a letter for John Bassett.

Information Item #3: Next Meeting Date/Potential Agenda Items

June and July's meeting will be cancelled.

Next meeting date is August 14, 2012

Information Item #4: FY13 Budget

The FY13 budget year begins on July 1. **Ms. Sicheneder** stated that the seasonal staff will be watering street trees and charging the Dean Fund.

Discussion Item #1: Ideas for Potential FY13 Projects

-Possibly another rejuvenation project but **Ms. Sicheneder** and **Ms. Gray** have not identified specific areas for a project to occur in FY13.

-**Ms. Sicheneder** will look at the tree at Bach School to see what, if anything, needs to be done- possible cause for the tree looking poorly is due to frost damage.

Discussion Item #2: DFC Bylaws as drafted by Attorney's Office

Ms. Gray provided explanation regarding council representation provided by Chris Frost (City Attorney's office). **Mr. Bassett** will contact Mayor to ask that council rep be removed from membership.

Action Item #3: Approve DFC Bylaws

Tabled until the future of the council membership has been determined.

Information Item #4: Next meeting: Tuesday, August 14, 2012

Current FY 2012 Approved Projects

Project Name	Approved Amount*
Rejuvenation Projects- tree trimming, removals, stump grinding- Granger, Brooklyn and Morton	\$49,100
Rejuvenation Projects- tree planting- Granger, Brooklyn and Morton	\$10,000
Post Planting Care	\$19,000
TOTAL	\$78,100
<i>*Note: This is the budgeted amount and not the actual amount expended.</i>	