



## Legislation Text

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**File #:** 10-1321, **Version:** 1

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Resolution to Authorize a Purchase Order to Watertap, Inc., for Emergency Repairs to Water Mains Bid No. ITB-4129 (\$75,000.00)

Attached for your review and approval is a resolution to authorize a purchase order to Watertap, Inc., for water main line stop and insertable valve installations at various locations.

Each year while performing maintenance to the water system, staff discovers valves that are no longer operational. The water main line stop and insertable valve installations will allow staff to perform emergency repairs and schedule water main shutdowns to replace old valves with minimal interruption of water services. In addition, valve insertion functions as preventative maintenance and assures minimum future interruptions to water services and lowers the number of future emergency repairs and associated costs.

Bid documents were received from three companies. Staff evaluated the bids and determined that Watertap, Inc., was the lowest responsible bidder. Watertap, Inc., will provide the line stop materials and the insertable valves, and perform the installations. The purchase order agreement is for a period of one (1) year with two 1-year optional renewal periods with the agreement of both parties, under the same terms and conditions of the original purchase order.

Funds are available in the approved FY11 Field Operations, Water Supply System operating budget.

Watertap, Inc., received Contract Compliance and Living Wage approval on December 16, 2010.

Prepared by: Craig Hupy, Field Operations Manager

Reviewed by: Sue F. McCormick, Public Services Administrator

Approved by: Roger W. Fraser, City Administrator

Whereas, While performing maintenance operations of the water system staff has discovered failed valves that are no longer operational and need replacement;

Whereas, The traditional replacement of valves would cause loss of water service in a wide area;

Whereas, The purchase of water main line stops, insertable valves and installation services will allow repairs to be performed with minimum interruptions to water services and lower the number of emergency repairs and associated costs;

Whereas, Bids were received from three companies, CPI Excavating, Inc., Watertap, Inc., and Rangeline Tapping Services, Inc. Watertap, Inc., of South Lyon, Michigan was the lowest responsible bidder;

Whereas, Funds are available in the approved FY11 Water Supply System, Field Operations operating budget;

Whereas, It is anticipated that sufficient funds will be appropriated in the FY12 Public Services Area, Field Operations Unit operating budget should the City elect to exercise its option and extend the term of the contract; and

Whereas, Watertap, Inc., received Contract Compliance and Living Wage Approval on December 16, 2010.

RESOLVED, That City Council authorizes the purchase order to Watertap, Inc., in the amount of \$75,000.00, to purchase line stops, insertable valves and installation services;

RESOLVED, That City Council authorizes the City Administrator to extend the purchase order for two periods of one year each under the same terms and conditions of the original purchase order, subject to the agreement of both parties and subject to the availability of funds; and

RESOLVED, That City Administrator be authorized to take the necessary administrative actions to implement this resolution.