



Legislation Text

File #: 09-0646, **Version:** 1

Resolution to Approve a Purchase Order to The Ultimate Software Group Inc. for the Renewal of UltiPro Human Resource and Payroll System Maintenance Agreement and Subscription Fees for FY2010 (\$174,000.00)

Attached for your review and action is a resolution to approve a Purchase Order for the renewal of the annual maintenance agreement and subscription fees with The Ultimate Software Group Inc. for UltiPro Human Resource and Payroll System for FY10 in the amount of \$174,000.00.

The UltiPro Human Resource and Payroll System has been instrumental in allowing the City to systematically manage and control human resource functions, time keeping and payroll. Integration of the financial data allows for monthly reporting and workflow routing for approvals.

City personnel have the ability in the Time and Attendance system to enter their current hours worked, submit for vacation and personnel day approvals, view current and historic paycheck. In the Human Resource application employees can now elect their benefits on-line and objectives for the year.

Managers and supervisors have the ability to review and approve timesheets for their team, approve time off and track objectives the employee has assigned to them. The system then automatically sends the timekeeping information for payroll generation.

The accompanying resolution authorizes the creation of a purchase order to process a payment to The Ultimate Software Group Inc. in the amount of \$174,000.00 for maintenance and subscription fees of UltiPro Human Resource and Payroll System for FY10.

The Ultimate Software Group Inc. received Human Rights and Living Wage compliance approval on August 11, 2008.

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Reviewed by: Dan Rainey, Director, Information Technology Services Unit, Tom Crawford, CFO, Finance and Administrative Services Administrator

Whereas, The City of Ann Arbor has seen significant improvement in Human Resource and Payroll management since the implementation of UltiPro Human Resource and Payroll System;

Whereas, Renewing a maintenance agreement and subscription fees with The Ultimate Software Group for the UltiPro Human Resource and Payroll System is necessary to receive application updates and maintain customer support;

Whereas, The Ultimate Software Group received Human Rights and Living Wage compliance approval on August 11, 2008; and

Whereas, Funding for the maintenance agreement and subscription fees for the UltiPro Human Resource and Payroll System is budgeted for and available in the FY10 Information Technology

Services Unit budget;

RESOLVED, That City Council approve a purchase order with The Ultimate Software Group for the renewal of the UltiPro Human Resource and Payroll System maintenance agreement and subscription fees for Fiscal Year 10 in the amount of \$174,000.00; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this Resolution.