



## Legislation Text

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**File #:** 20-0305, **Version:** 1

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Resolution to Authorize Professional Services Agreements with CTI and Associates, Inc. (CTI) for \$55,000.00; Materials Testing Consultants, Inc. (MTC) for \$250,000.00; Professional Service Industries, Inc. (PSI) for \$115,000.00; Testing Engineers & Consultants, Inc. (TEC) for \$130,000.00; and TTL Associates Inc. (TTL) for \$85,000.00 for Construction Materials Testing Services. Attached for your review and consideration for approval is a resolution authorizing Professional Services Agreements with CTI and Associates, Inc. (CTI) for \$55,000.00; Materials Testing Consultants, Inc. (MTC) for \$250,000.00; Professional Service Industries, Inc. (PSI) for \$115,000.00; Testing Engineers & Consultants, Inc. (TEC) for \$130,000.00; and TTL Associates Inc. (TTL) for \$85,000.00 for Construction Materials Testing Services to be performed on an as-needed basis for a variety of capital improvement projects managed by the Engineering Unit. The services provided will include materials testing for soils, concrete, and asphalt materials for construction projects; to assure the delivered materials and their placement meet the City's standards.

In January of 2020, the City received proposals in response to RFP No. 20-06 from six firms for materials testing services during the 2020 and 2021 construction season. A staff selection committee reviewed the proposals and determined the firms most qualified for the work according to several criteria:

- Professional Qualifications (15%)
- Proposed Work Plan (25%)
- Past Performance (40%)
- Fee Proposal (20%)

Staff ranked the responding firms in the following order:

1. Materials Testing Consultants, Inc.
2. Testing Engineers & Consultants, Inc.
3. Professional Services Industries, Inc.
4. TTL Associates Inc.
5. CTI & Associates, Inc.
6. Soils and Structures

The selection committee decided that the top five firms were qualified to perform the work, and found their fee proposals to be reasonably comparable. To provide flexibility and adequate coverage for all the City's construction projects, staff decided to award contracts to these five firms.

All five firms are in compliance with the requirements of the City's Non-Discrimination and Living Wage ordinances.

**Budget and Fiscal Impact:** The services provided through these professional services agreements will be paid for within approved project budgets and annual operating budgets, as appropriate.

Prepared by: Nicholas Hutchinson, P.E., City Engineer

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator

Whereas, It is appropriate to retain professional materials testing firms to perform testing services for a variety of capital improvement projects managed by the Engineering Unit;

Whereas, In response to RFP No. 20-06 for Construction Materials Testing Services, the City received six proposals; and selected CTI and Associates, Inc., Materials Testing Consultants, Inc., Professional Service Industries, Inc., Testing Engineers & Consultants, Inc., and TTL Associates Inc. (TTL) based on their professional qualifications, past experience, work plan, and fee quotations;

Whereas, The construction materials testing services will be paid for within approved project budgets and annual operating budgets as appropriate, if so approved by City Council; and

Whereas, The firms are in compliance with the requirements of the City's Non-Discrimination and Living Wage ordinances;

RESOLVED, That the City Council approve the Professional Services Agreement with Materials Testing Consultants, Inc. (MTC) for \$250,000.00 for Construction Materials Testing Services;

RESOLVED, That the City Council approve the Professional Services Agreement with Testing Engineers & Consultants, Inc. (TEC) for \$130,000.00 for Construction Materials Testing Services;

RESOLVED, That the City Council approve the Professional Services Agreement with Professional Service Industries, Inc. (PSI) for \$115,000.00 for Construction Materials Testing Services;

RESOLVED, That the City Council approve the Professional Services Agreement with TTL Associates Inc. (TTL) for \$85,000.00 for Construction Materials Testing Services;

RESOLVED, That the City Council approve the Professional Services Agreement with CTI and Associates, Inc. (CTI) for \$55,000.00 for Construction Materials Testing Services;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreements after approval as to form by the City Attorney and approval as to substance by the City Administrator;

RESOLVED, That the City Administrator be authorized to approve individual work statement agreements for the duration of the contracts; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to implement this resolution.