



Legislation Text

File #: 18-0572, **Version:** 1

Resolution to Approve Amendment 1 to the Contract with Fiber Optic Management LLC d/b/a Turnkey Network Solutions for Maintenance of the City's Fiber Optics Network

Attached is a resolution authorizing amendment to the contract with Fiber Optic Management LLC dba Turnkey Network Solutions (Turnkey) to extend the term of the contract by four years, from June 30, 2018, to June 30, 2022, subject to the availability of funding each year.

RFP 17-30 was issued for maintenance of the City's new Fiber Optics Network (A2 I-NET). Fiber Optic Management LLC dba Turnkey Network Solutions was selected from four proposals. The term proposed in RFP 17-30 was for 5 years. However, because the A2 I-NET started operation in November and maintenance needed to be in place in case of a problem, the initial contract was written with a termination date of June 30, 2018, and an expected cost of services well under \$25,000.00 based on the schedule of prices bid and incorporated into the contract. The initial contract provides that City Council may amend the contract to authorize four additional years of service. The proposed amendment extends the term of the contract for an additional four years, from July 1, 2018 to June 30, 2022. The proposed amendment also includes a non-substantive revision for clarity.

Fiscal/Budget Impact:

Annual fixed maintenance costs per year is \$3,000.00. Other maintenance, not to exceed \$85,000.00 annually, will be done as required when incidents requiring maintenance occur, utilizing a per-hour and (or) per-unit basis depending on the nature of the incident. Funding for these expenses in FY19 is included in the FY19 Information Technology Services Budget, and funding for these expenses in the FY20-FY22 Information Technology Services Budgets is planned.

Prepared by: Tom Shewchuk, Information Technology Services Director

Reviewed by: Tom Crawford, Financial Services Area Administrator and CFO

Approved by: Howard S. Lazarus, City Administrator

Whereas, The City issued RFP 17-30 for on-going maintenance of the City's new Fiber Optics Network (A2 I-NET);

Whereas, The City selected Fiber Optic Management LLC dba Turnkey Network Solutions (Turnkey) to perform the on-going maintenance services for the A2 I-NET;

Whereas, A contract was executed with Turnkey for an initial term ending on June 30, 2018, with a provision for City Council to approve an amendment to extend the term of the contract for an additional four years; and

Whereas, Maintenance will be needed during the next four years, including both routine maintenance (\$3,000.00 annually), and maintenance to resolve incidents that occur with the A2 I-NET (not to exceed \$85,000.00 annually);

RESOLVED, That the City Council approve Amendment 1 to the contract with Fiber Optic

Management LLC dba Turnkey Network Solutions for routine maintenance (\$3,000.00 annually) and on-going maintenance (not to exceed \$85,000.00 annually) of the A2 I-NET to extend the term of the contract through June 30, 2022, subject to the availability of funding each year after FY 19;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute such Amendment 1 after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this Resolution.