Legislation Text

File #: 17-1886, **Version:** 1

Resolution to Authorize Professional Services Agreements with Stantec Consulting Michigan, Inc. ($500,000.00); Spalding DeDecker, Inc. ($400,000.00); and Wolverine Engineering & Surveying, Inc. ($250,000.00) for Construction Inspection Services
Attached for your approval is a resolution authorizing Professional Services Agreements with Stantec Consulting Michigan, Inc. ($500,000.00); Spalding DeDecker, Inc. ($400,000.00); and Wolverine Engineering & Surveying, Inc. ($250,000.00) for Construction Inspection Services.

The Engineering Unit provides inspection for construction of capital projects and private development projects within the City's right-of-way. The construction inspectors' tasks include oversight of contractor activities, enforcement of construction standards (e.g., materials and methods), and measurement of pay item quantities. These tasks are critical to the success of any construction project.

Due to the fluctuation of construction activity throughout the year (light in the winter and heavy in the summer), the level of staffing within the Engineering Unit must often be supplemented in the warmer months to provide sufficient inspection for all of the planned and anticipated projects. Based on the number of planned capital projects and anticipated volume of private development, Engineering staff anticipates the need for additional inspectors to help cover all of the construction activities.

In October, 2017, a Request for Proposals (RFP-17-30) for Construction Inspection Services was issued, and proposals from seven consulting firms were received on October 24, 2017. A team of staff members reviewed all of the proposals and narrowed the selection to six consulting firms whose fee quotations were opened and evaluated. After consideration of the fee proposals, four firms were interviewed. Based on their professional qualifications, past experience with the City, available resources, and fee quotations, the team selected Stantec Consulting Michigan, Inc., Spalding DeDecker, Inc., and Wolverine Engineering & Surveyors, Inc.

Selecting three consultants provides additional resources beyond what a single firm can provide, and provides extra flexibility for City staff during the peak of construction season. These consultant services will be used on an as-needed basis only, when additional support is needed to supplement existing Engineering staff.

The selected consultants are in compliance with the requirements of the City's Non-Discrimination and Living Wage ordinances.

Budget Impact
The services provided by these consultants will be paid for within approved project budgets and annual operating budgets as appropriate. Costs for inspection on private development projects are recouped through fees charged to developers.
Prepared by: Nicholas Hutchinson, P.E., City Engineer
Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Howard S. Lazarus, City Administrator
Whereas, The City of Ann Arbor Engineering Unit provides construction inspection for capital and private development projects within the City's right-of-way;

Whereas, The demand for the construction inspection services fluctuates seasonally and often creates periods of peak demand for services beyond the current in-house resources;

Whereas, It is necessary to retain multiple consulting firms to provide additional construction inspectors to cover the planned capital projects and the anticipated private development projects;

Whereas, Proposals were received by Procurement and evaluated by City staff on the basis of staff qualifications, past involvement with similar projects, available resources, and fee schedule;

Whereas, Stantec Consulting Michigan, Inc., Spalding DeDecker, Inc., and Wolverine Engineers & Surveyors, Inc. have submitted to the City proposals for the necessary services, setting forth the services to be performed by said firm and the payments to be made by the City therefore, all of which are agreeable to the City;

Whereas, Stantec Consulting Michigan, Inc., Spalding DeDecker, Inc., and Wolverine Engineers & Surveyors, Inc. are in compliance with the requirements of the City's Non-Discrimination and Living Wage ordinances; and

Whereas, The required funds for the construction inspection services are available in the Engineering Unit's operating budget, and approved capital budgets, as appropriate;

RESOLVED, That the City Council approve the Professional Services Agreement with Stantec Consulting Michigan, Inc., in the amount of up to $500,000.00 for Construction Inspection Services;

RESOLVED, That the City Council approve the Professional Services Agreement with Spalding DeDecker, Inc. in the amount of up to $400,000.00 for Construction Inspection Services;

RESOLVED, That the City Council approve the Professional Services Agreement with Wolverine Engineers & Surveyors, Inc. in the amount of up to $250,000.00 for Construction Inspection Services;

RESOLVED, That each of these Professional Services Agreements be in effect through June 30, 2019, subject the availability of funding after June 30, 2018;

RESOLVED, That each of these Professional Services Agreements have an option for two (2) one-year extensions to be approved by the City Administrator, with no increase in the total amount of each agreement and subject the availability of funding;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said agreements after approval as to form by the City Attorney and approval as to substance by the City Administrator; and

RESOLVED, That the City Administrator be authorized to take the necessary administrative actions to

implement this resolution, including the option to approve two one-year extensions of each agreement.