



Legislation Text

File #: 13-1462, **Version:** 1

Resolution to Approve a Contract with Nova Environmental Inc. for Air Monitoring and Project Oversight during the Asbestos Abatement Project of Floors 3, 4 and 5 in the Guy C. Larcom City Hall Building (RFP No. 878) (\$35,600.00)

We recommend your approval of the attached resolution authorizing a contract in the amount of \$35,600.00, with Nova Environmental Inc., for air monitoring services and project oversight during the asbestos abatement work planned for floors 3, 4 and 5 at City Hall. This is the first of two phases to complete the removal of asbestos containing materials in City Hall. The second phase will complete the removal on the 2nd floor in late Fall, 2014. At that point, all floors of City Hall will have been abated. Floors basement, 1, 6 and penthouse were abated in previous projects.

Funding for this work was included in the approved FY14 General Fund Capital Budget as part of the overall proposed asbestos abatement project budget.

This contractor will be working everyday that abatement activities are ongoing. They provide air monitoring services (taking and analyzing air samples) throughout the day within the enclosed work area as well as monitoring the air quality in other parts of the building. They are also the City's representative inside the enclosed area ensuring that all asbestos containing materials are abated completely and properly.

Requests for proposals for air monitoring and project oversight services were advertised and proposals were received from seven firms on November 6, 2013. Staff evaluated the proposals and determined that Nova Environmental Inc. of Ann Arbor, MI, provided the best mix of qualifications, experience and pricing and recommends they be awarded the contract.

The resolution includes a recommended 10% project contingency of \$3,560.00 to cover potential contract change orders to be approved by the City Administrator if necessary.

Nova Environmental Inc. received Human Rights and Living Wage approval on November 18, 2013.

Prepared by: Matthew J. Kulhanek, Fleet & Facility Manager

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Steven D. Powers, City Administrator

Whereas, There is a need to remove asbestos containing materials from the Guy C. Larcom City Hall building for the safety and welfare of staff and the public;

Whereas, The abatement work requires that a trained and qualified firm provide air monitoring and project oversight services;

Whereas, Seven proposals for phase one of this work, which includes floors 3, 4 and 5, were opened November 6, 2013, and Nova Environmental Inc., submitted the most comprehensive proposal under RFP No. 878;

Whereas, Nova Environmental Inc, received Human Rights and Living Wage approval on November 18, 2013; and

Whereas, Funding for this work was included in the approved FY14 General Fund Capital Budget;

RESOLVED, That City Council approve a contract, per RFP No. 878, with Nova Environmental Inc., in the amount of \$35,600.00;

RESOLVED, That the City Council authorize a construction contingency of \$3,560.00 to cover potential contract change orders, subject to approval by the City Administrator;

RESOLVED, That the Mayor and City Clerk be authorized and directed to execute said contract after approval as to substance by the City Administrator and approval as to form by the City Attorney; and

RESOLVED, That the City Administrator be authorized to take all necessary actions to implement this resolution, including the approval and execution of change orders within the approved contingency amount.