



## Legislation Details (With Text)

|                        |   |                      |              |              |  |
|------------------------|---|----------------------|--------------|--------------|--|
| <b>File #:</b>         | 20-1310   | <b>Version:</b>      | 1            | <b>Name:</b> | 8/24/20 Resolution to Recommend City Administrator Search Process Next Steps |
| <b>Type:</b>           | Resolution  | <b>Status:</b>       | Passed       |              |  |
| <b>File created:</b>   | 8/24/2020   | <b>In control:</b>   | City Council |              |  |
| <b>On agenda:</b>      | 8/24/2020   | <b>Final action:</b> | 8/24/2020    |              |  |
| <b>Enactment date:</b> | 8/24/2020   | <b>Enactment #:</b>  | R-20-328     |              |  |
| <b>Title:</b>          | Resolution to Recommend City Administrator Search Process Next Steps  |                      |              |              |  |
| <b>Sponsors:</b>       | Jane Lumm   |                      |              |              |  |
| <b>Indexes:</b>        |   |                      |              |              |  |
| <b>Code sections:</b>  |   |                      |              |              |  |
| <b>Attachments:</b>    | 1. City Administrator Charts ^0 Graphs Interview Feedback.pdf, 2. City Administrator Interview Feedback.pdf |                      |              |              |  |

| Date      | Ver. | Action By    | Action              | Result |
|-----------|------|--------------|---------------------|--------|
| 8/24/2020 | 1    | City Council |                     |        |
| 8/24/2020 | 1    | City Council | Amended             |        |
| 8/24/2020 | 1    | City Council | Approved as Amended | Pass   |
| 8/24/2020 | 1    | City Council | Amended             | Pass   |
| 8/24/2020 | 1    | City Council | Amended             | Pass   |

### Resolution to Recommend City Administrator Search Process Next Steps

Whereas, That the Council by Resolution of June 29, 2020, Resolution 20-0974, "Resolution to Approve City Administrator Search", hired executive recruiter Amy Cell to conduct a City Administrator search;

Whereas, In compliance with the dates recognized by the Council in the Resolution of June 29, 2020, input was received from the Council and staff survey, and the position was posted from July 1-26, and candidates have applied for the position;

Whereas, The executive recruiter Amy Cell received over 250 resumes, and carefully assessed the candidates and met the August 5, 2020 deadline of providing a pool of qualified candidates to the City Council;

Whereas, That the City Council has reviewed the applications of this pool of candidates;

Whereas, The City Council met electronically in closed session on August 10, 2020, and selected a group of four finalist candidates for the position of City Administrator;

Whereas, The four finalists candidates were approved on August 10, 2020 by council resolution 20-1239, "Resolution Setting Forth the Finalists for the Position of City Administrator";

Whereas, That a public interview process of the four candidates took place on August 20, 2020;

Whereas, That three panels representing: (1) City Council, (2) City Staff, (3) Community members conducted interviews of the four finalist candidates on August 20, 2020;

Whereas, A 24 hour community survey and staff survey were launched on August 20<sup>th</sup> to provide additional input to the City Council;

Whereas, Anonymized feedback from each panel and the survey instrument will be provided by executive recruiter Amy Cell to the City Council on 8/22/20; and

Whereas, That on Monday, August 24, City Council, discussed the four finalist candidates and the feedback received through the public process at a Special Session of Council;

RESOLVED, That the City Council directs the following take place in the City Administrator search:

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Sponsored by: Councilmember Lumm