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Public Market Operating Rules Proposed Changes

The following Public Market Operating Rule changes are proposed in order to further align the Market Operating Rules with procedures, to support fair and efficient market processes, to foster a continually committed vendor base and to expand our efforts to provide a vibrant local food experience for the community.

The proposed changes were shared with the Public Market Advisory Commission at their regular meeting on October 23, 2014. The Public Market Advisory Commission voted unanimously to support the changes at their regular meeting on November 20, 2014. Market vendors received links to the agendas for both the October and November Commission meetings and were encouraged to share their feedback with the Commission. Vendor input was incorporated into the changes proposed here.

Vendor definitions (Section II.2) have been updated to reflect clearer categories for acceptable products and the category of Food Cart Vendor has been revised to Mobile Food Vendor. This vendor definition corresponds with the newly created Vendor Status of Daily Mobile Food Vendor (Section II.3), which describes the space availability for Mobile Food Vendors within the market.

Other areas of the Market Rules which have been updated to reflect the revised Mobile Food Vendor category include Seniority (Section II.4.D), Stalls (II.5.E), Applications (III.1.D), Fees (III.2.E), Stall Assignment (IV.3), Parking (IV.5) and Vendor Operations (V.1.M).

More specific attendance waiver deadlines have been included in Section II.3.

Master Vendor Lists (formerly Section II.4) have been recommended for removal from the rules as the Sign-In Sheets specified in the rules (Section IV.2) already provide for the tracking of attendance, seniority and stall assignments.

Details have been added to the Assignment of Annual Stalls and Parking (Section III.3) in order to

reflect current procedures which have substantially improved the efficiency and transparency of the process in the past two years.

Clarifications for inspection payments (Section III.4) have been added in order to align the Market Rules with sound financial practices.

Traditionally no market has been held on the Wednesday following Christmas day; thus the Market Hours (Section IV.1) have been updated to align current practice with the Market Rules.

A track-changed version of the proposed changes for the Market Operating Rules has been provided for your reference. Additionally, the following pages outline each of the rule changes with supporting information regarding the reasons for the changes.

Prepared by: Sarah DeWitt, Farmers Market Manager

Reviewed by: Colin Smith, Manager of Parks and Recreation Services
Sumedh Bahl, Community Services Area Administrator

Approved by: Steven D. Powers, City Administrator