



## Legislation Text

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**File #:** 16-0665, **Version:** 2

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Resolution to Amend an Approved Emergency Purchase Order (Sutphen Corporation - \$999.07)  
In January, 2015, City Council approved Resolution #15-002 which ratified the City Administrator's approval of an emergency purchase order in the amount of \$64,464.93 for the repair of the Ann Arbor Fire Department's Tower Truck. The repair was based on an estimate prepared by Sutphen Corporation who completed the repair. The Tower Truck was repaired promptly and returned to service.

The final invoice for the repair totaled \$65,464.00 which exceeded Council's authorization by \$999.07. The majority of the invoice was paid but a small outstanding balance for the work recently came to light. Since no contingency was included in the approved resolution, we are requesting Council to approve an amendment to the purchase order in the amount of \$999.07.

Funding for this amendment is available in the Fleet Service FY 2016 budget.

Prepared by: Matthew J Kulhanek, Fleet & Facilities Manager

Reviewed by: Craig Hupy, Public Services Area Administrator

Approved by: Tom Crawford, Interim City Administrator

Whereas, On January 5, 2015, Ann Arbor City Council approved Resolution #15-002 which ratified the City Administrator approval of an emergency purchase in the amount of \$64,464.93 to Sutphen Corporation for repair to the Ann Arbor Fire Department Aerial Tower Truck;

Whereas, The approved emergency purchase order was based on an estimate prepared by Sutphen Corporation;

Whereas, The final cost of the repairs exceeded the approved purchase order authorization by \$999.07 and no contingency amount was provided for in the resolution; and

Whereas, That purchase order authorization for the work must be increased to allow the final payment for the repair work to be made;

RESOLVED, That the City Council authorize an increase in the emergency purchase order approval to Sutphen Corporation for repairs to the Aerial Tower Truck in the amount of \$999.07; and

RESOLVED, That the City Administrator be authorized to take all necessary administrative actions to implement this resolution.