

# **City of Ann Arbor**

*301 E. Huron St.  
Ann Arbor, MI 48104  
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## **Meeting Minutes - Draft**

**Thursday, November 17, 2022**

**5:30 PM**

**This electronic meeting will be broadcast live on CTN Cable Channel 16,  
ATT Channel 99, and online at [a2gov.org/watchCTN](http://a2gov.org/watchCTN)**

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**Electronic Meeting**

**Public Market Advisory Commission**

**A CALL TO ORDER**

Chair Young called the meeting to order at 5:32pm

**B ROLL CALL**

All commissioners were present

**Present:** 5 - Peter Woolf, Lisa Young, Jeff Nemeth, Stephanie Willette,  
and Eric Farrell

**C APPROVAL OF AGENDA**

A motion was made by Woolf, seconded by Farrell, that the Agenda be Approved. On a voice vote, Chair Young declared the motion carried.

**D FIRST PUBLIC COMMENTARY (AGENDA ITEMS ONLY) - (3 Minutes per Speaker)**

vendor Bruce Upston of Wasem Fruit Farm mentioned that he had not been aware of what the proposed changes are at this time.

**E APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

A motion was made by Woolf, seconded by Farrell, that the October Minutes be Approved. On a voice vote, Chair Young declared the motion carried.

**G REGULAR BUSINESS (AGENDA ITEMS)****I. Facility and Staffing Updates**

Market Manager Stauffer updated the Commission on staff and the facility, noting that Assistant Manager II/Community Outreach Coordinator Alex Bissell came off his mandated two months off in early November. She also mentioned that maintenance tasks and projects had continued at the market before the arrival of cold weather.

**II. Events**

Market Manager Stauffer gave a summary of recent events, including the final 2022 Food Truck Rally, our Halloween event at

Wednesday market, and the upcoming Holiday market schedule. She also mentioned that the City was organizing a Holiday market at Liberty Plaza since the Kerrytown District Association had decided not to bring back Kindlefest in the same format as previous years.

### **III. Construction Updates**

Market Manager Stauffer mentioned that the MAVD construction team should be breaking ground for the 330 Detroit Street Development in mid-December. She reiterated that they will not be doing construction on Saturdays but would likely be working during the final Wednesday markets of the year. Once started, the project will take 1.5-2 years. A question was raised about the status of the Community High School parking lot and whether or not it will be accessible for parking once their construction is finished. Commissioner Woolf mentioned that he would ask his contacts at the school for more information.

### **IV. Rule Updates & Changes Continued**

Commissioner Willette reported out from the Produce Only Rules Revision Committee. She mentioned that she and Commissioner Nemeth had talked to vendors who wanted to participate and would try to have a zoom call before the next meeting. Assistant Market Manager Bissell then shared his opinions about the producer only rules, drawing on his perspective as both an inspector and market staff. He mentioned that enforcement would be difficult for inspectors the more details they will have to look for at each visit and also if they had to do follow-up visits, visiting vendors more than once per year. He also echoed Market Manager Stauffer's desire to shape the rules in such a way that is based on trust and valuing the vendors while also addressing any confusion or concerns vendors had about the process.

Next, the Commission voted to adopt the Transfer of Seniority Days change, initiated by Market Manager Stauffer. This change would add 30 days onto the application process for transfer of seniority for any category of transfer. Commissioner Woolf moved to recommend the change while Commissioner Willette seconded the motion.

The recommendations for the change to the Annual Artisans status was tabled for a vote until the next meeting. Commissioners Woolf and Young wanted to make sure the vendors saw the language to

be voted on. This is even though Market Manager Stauffer assured them that the vendors had had access to the exact language of the change already in the October meeting minutes and this change had been also discussed at length in multiple past meetings. Market Manager Stauffer mentioned that she would put the language again in another communication to all vendors but agreed with the other Commissioners that that would not change what was being voted on.

#### **H NEW BUSINESS (NON-AGENDA ITEMS)**

Chair Young requested more information and an additional presentation from involved City staff about the market winterization project. Market Manager Stauffer mentioned that the potential questions about fire code and temporary sides and other items had not yet been answered and that she would ask Hillary if she would be available for another presentation in the new year.

Chair Young also followed up on Chair Woolf's request to create a Bylaw Review subcommittee to update the bylaws. The bylaws were last updated in 2013. Chair Young stated that she did not believe market staff input was needed for the bylaw review subcommittee, but market staff input is both valuable and necessary in that process. Commissioner Woolf moved to create that subcommittee with Commissioner Nemeth seconding that motion.

#### **J SECOND PUBLIC COMMENT (NOT LIMITED TO AGENDA ITEMS)**

Market vendor Bruce Upston commented that he enjoyed listening to a good discussion and that he agreed that extending the amount of days people have to complete a transfer of seniority application seemed reasonable. He reiterated that he wanted to see the Artisans rule change in writing, and that he must have missed it in the previous month's meeting minutes.

#### **L ADJOURNMENT**

Chair Young adjourned the meeting at 7:09pm

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