



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, November 17, 2021

5:15 PM

Electronic Meeting

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**This meeting will be audio only. To listen or speak at public comment call: 888.788.0099  
or 877.853.5247  
Meeting ID: 916 9651 6094**

#### CALL TO ORDER

*Chair Farris called the meeting to order at 5:17 pm. The Chair announced that this was an electronic meeting in accordance with the State of Michigan orders and provided phone numbers and the process for public comment.*

#### ROLL CALL

*Committee members present (location they are participating from): Greg Farris (Ann Arbor), Melanie McNicholas (Ann Arbor), Mark Perry (Scio Twp.), Peter Greenfield (Ann Arbor), Kelly Burris (Detroit)  
Committee members absent: Theresa Whiting, Linh Song, Jen Eyer  
Ex-officio members present: Matthew Harshberger, Matthew Kulhanek  
Others in attendance: Kathe Wunderlich*

#### APPROVAL OF AGENDA

*The agenda was unanimously approved as presented.*

#### APPROVAL OF MINUTES

*The September 22, 2021 meeting minutes were unanimously approved as presented.*

**A-1**

Airport Advisory Committee Minutes - September 22, 2021

**A motion was made by Perry, seconded by Greenfield, that the Minutes be Approved by the Committee and forwarded to the City Council and should be returned by 12/20/2021. On a voice vote, the Chair declared the motion carried.**

**AUDIENCE PARTICIPATION**

*Chair Farris welcomed those in attendance and explained the process for public comment. There was no public comment.*

**CORRESPONDENCE**

*The Committee reviewed three items of correspondence as presented.*

- B-1** Airport Operations through September, 2021
- B-2** Airport Fuel Usage through September, 2021
- B-3** Airport Hangar Occupancy through October, 2021

**AIRPORT MANAGER REPORT****C-1 Project Update - Environmental Assessment**

*Work on the environmental assessment for the runway safety project continues with content being submitted by the consultant for FAA review and comment. The noise modeling is underway at this time as well. The proposed public hearing in March will likely be pushed back some depending on FAA review time.*

**C-2 Other Items**

*The Airport Manager reported that 3 of the 4 airport maintenance personnel were off work under the City's COVID protocol. We hope to get back to full staffing soon. Work to make permanent concrete repairs on the last Alpha taxiway concrete spalling issue, due to ASR, were completed in early November. The airport has received a \$23,000 CRRSAA (coronavirus relief) grant and has submitted the funding request to MDOT-Aero who is administering the grant program for Michigan airports. Design work on the F row hangar project is continuing with preliminary design expected to be completed by late December. It will then be submitted for public agency review, including Pittsfield Township under the development agreement between the City and Township. Bidding in February is the goal for the project. As discussed at the last Committee meeting, staff reached out to AvFuel about receiving a presentation on the latest industry updates for unleaded avgas. The appropriate person at AvFuel to provide this presentation*

*was unable to attend our November and January meetings and is tentatively scheduled for the March meeting.*

#### **COMMITTEE REPORTS**

**D-1 Pittsfield and Lodi Townships Reports - M.Harshberger & J. Godek**

*There was nothing to report on this agenda item.*

**D-2 Discovery Area Report**

*The Chair will be meeting with the A2GA2 in December regarding development of the fundraising plan for the project.*

#### **UNFINISHED BUSINESS**

**E-1 FBO Building**

*The airport continues to work with Whisper Aviation during the due diligence review process for the project. We hope to have a final submittal by January 3, 2022. The target is a staff recommendation to the Committee for the January meeting.*

**E-2 Noise Concerns**

*Member Harshberger updated the Committee on the comments he has been receiving regarding noise impacts on Township residents. He discussed the meeting with the Airport Manager and efforts being made to help educate the surrounding residential areas and update the noise abatement program for users of the airport. He raised the idea of a community open house at the airport, possibly this spring, to improve the development of relations and education between users of the airport and surrounding neighbors. Members Perry and McNichols offered to work with Member Harshberger and the Airport Manager to develop the open house. An initial meeting will be held in early December. Feedback from many residents was positive that the Township and airport are working to improve the noise issues to the extent possible.*

#### **NEW BUSINESS**

**F-1 Airport Advisory Committee Meeting Schedule - 2022**

*The 2022 Airport Advisory Committee meeting schedule was*

*unanimously approved as presented. The Airport Manager reported that meetings will likely return to in person as of January 1st due to the Open Meeting Act. Any changes to this will be communicated to Committee Members.*

**F-2** Airport Pavement Management

*The Airport Manager presented the 2020 Pavement Management Report to the Committee. This report is completed every three years by a consultant under contract with MDOT-Aero and evaluates different segments of the airside pavements using a numerical pavement condition index. The current PCI for each segment of pavement was compared to the 2017 PCI with the majority of pavements showing deterioration over the last three years as would be expected. The slurry work completed at the terminal ramp two years ago resulted in that PCI improving. One other segment stayed the same. The pavement in front of the box hangars is in the worst condition. This report is an important component of the airport's pavement management plan which includes preventative maintenance (crack sealing, etc.), spot repairs and larger repair projects. MDOT-Aero also looks at this document when making funding decisions on AIP grant funded projects.*

**F-3** Terminal Airside Improvements

*With the completion of the business counter and restroom upgrades in the terminal building, the next focus is the improvement of the space between the terminal ramp and building. The airport had worked a few years ago with a landscape architect to develop options to improve the look and airside entrance to the terminal building, commonly the first impression of Ann Arbor for many visitors. Three concepts were provided to the Committee at that time and concept L-2 was selected to move forward. The Airport Manager presented this history and these three concepts to the current Committee as we have a number of new members. The Committee agreed that the Manager should continue to move forward on the project using the previously selected L-2 concept and make sure it integrates appropriately with the proposed Discovery Area.*

**ITEMS FOR NEXT AGENDA**

*Items for consideration at the January meeting include the election of officers, report back on the open house planning and a possible staff recommendation on Whisper Aviation.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, January 19, 2022 @ 5:15 p.m. Please call the airport manager's office (734.794.6312) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 6:15 pm.*

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**City Clerk's Office  
301 E. Huron St.  
Ann Arbor, MI 48104**

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