



# City of Ann Arbor

## Formal Minutes

### Airport Advisory Committee

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, July 20, 2016

5:15 PM

Ann Arbor Airport, 801 Airport Drive,  
Airport Terminal

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#### CALL TO ORDER

*Chair Canter called the meeting to order at 5:15 pm.*

#### ROLL CALL

*Committee members present: David Canter, Peter Greenfield, Robert Lyons, Theresa Whiting*

*Committee members absent: Mary Karen McClellan, Greg Farris, Michael Castle*

*Ex-Officio members present: Matthew Kulhanek*

*Others in attendance: Mark Perry, Kathe Wunderlich, Craig Swailes, Bart Fisher, Lauri Mendenhall*

#### APPROVAL OF AGENDA

*The agenda was unanimously approved as presented.*

#### APPROVAL OF MINUTES

**A-1** Airport Advisory Committee Minutes - May 18, 2016

*The May 18, 2016 Airport Advisory Committee meeting minutes were unanimously approved as presented.*

**A motion was made by Greenfield, seconded by Lyons, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 9/6/2016. On a voice vote, the Chair declared the motion carried.**

#### AUDIENCE PARTICIPATION

*Chair Canter welcomed those in attendance. There was no public comment.*

#### CORRESPONDENCE

*The Committee reviewed four items of correspondence as presented.*

- B-1** Tower Operations/Fuel Usage through May 2016
- B-2** Airport Hangar Occupancy through June 2016
- B-3** 2016 Airport Appreciation Picnic
- B-4** FAA Comment Matrix - Revised Draft Environmental Assessment Study

#### **AIRPORT MANAGER REPORT**

##### **C-1 Project Update - Environmental Assessment**

*The FAA has provided written comments back on the revised draft Environmental Assessment (EA) for the runway safety extension project. These comments were provided under correspondance and discussed by the Committee. Airport and MDOT-Aero staff continue to work on preparing responses to these comments and, where necessary, make revisions to the revised draft EA. Once the response to comments are prepared, they will be returned to the FAA and the revised draft EA will be made available for a 30 day public comment period. The Chair asked that the response to comments be completed by the Committee's September meeting if possible.*

##### **0C-2 Other Items**

*The Airport Manager also reported that the hangar painting project for hangar rows N-Q has been completed. This ends a four year project to repaint all the t-hangars in the NE and NW t-hangar areas. Remarking of the runways and taxiways is underway and should be finished this week. The Airport will be closed a total of two overnights for this project. The new snow thrower for the front end loader is scheduled for delivery in late August. Crack sealing of the NW t-hangar area pavement wrapped up last weekend as part of our pavement maintenance program.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

- D-1** Pittsfield and Lodi Township Reports - M. Harshberger & J. Godek

*There was nothing to report under this agenda item.*

**D-2 A2GA2 Report - C. Gordon**

*Chair Canter reported on an email he received from Gordon Garwood regarding the family friendly improvement project. This project fundraising is being coordinated through the A2GA2.*

**D-3 MI General Aviation Committee Report - M. Perry**

*There was nothing to report under this agenda item.*

**UNFINISHED BUSINESS**

**E-1 Airport Fireworks Display**

*There was nothing to report under this agenda item.*

**E-2 Private Hangar Standards**

Private Hangar Maint. Standards - Tenant Comments

*The Committee discussed a revised draft copy of the proposed maintenance standards and the comments received from the tenants. There was significant discussion on the hangar access drives, structural soundness of buildings and the use of local building inspectors to evaluate the condition of buildings. The airport manager will research the history of the access driveways in this area. No action was taken on the proposed maintenance standards. It is anticipated that the draft lease document will be finished by the City Attorney's office and be available for discussion at the next meeting. Chair Canter asked the airport manager to confirm that the airport intended to continue to negotiate future leases for privately owned hangars and that the airport had no intention of taking over properties that were well-maintained and in good financial and regulatory standing with the airport. The airport manager confirmed this was accurate.*

**NEW BUSINESS**

**None.**

**ITEMS FOR NEXT AGENDA**

*The airport Capital Improvement Plan may be available for the next meeting.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, September 21, 2016 @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 6:55 pm.*