



# City of Ann Arbor

301 E. Huron St.  
Ann Arbor, MI 48104  
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## Meeting Minutes - Final Park Advisory Commission

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Tuesday, January 27, 2015

4:00 PM

Larcom City Hall, 301 E Huron St, Second Floor,  
City Council chambers

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**A CALL TO ORDER**

**B ROLL CALL**

*Staff present:*

3 - C. Smith, A. Kuras, C. Saam

**Present:** 8 - Mike Anglin, Karen Levin, Melissa Stults, David Santacroce, Paige Morrison, Stephen Borgsdorf, Julie Grand, and Praveena Ramaswami

**Absent:** 3 - Alan Jackson, Bob Galardi, and Mary Jo Gray

**C APPROVAL OF AGENDA**

**D PUBLIC COMMENTARY - (3 Minutes per Speaker)**

**E APPROVAL OF MINUTES**

**E1**     [15-0078](#)     Park Advisory Commission Meeting Minutes of November 18, 2014

**Attachments:**     PAC Final Meeting Minutes 11-18-14.pdf

**Approved by the Commission and forwarded to City Council.**

**F SPECIAL PRESENTATIONS**

**F1**     Argo & Gallup Liveries

*C. Saam gave a presentation on Argo and Gallup Liveries and activities that take place on the Huron River and gave a history of the River corridor. 2014 was an optimal year in terms of temperatures, water levels and equipment use.*

**G UNFINISHED BUSINESS**

**H NEW BUSINESS**

**H1**     [15-0081](#)     Resolution to Recommend Approval of a Contract with Brock Associates, Inc. to Replace the Wooden Picnic Shelter at Gallup Park (\$102,500.00)

**Attachments:** PAC- PICNIC SHELTER GALLUP.pdf, shelter.pdf, Gallup Park Shelter Area Map.pdf, Gallup Park Shelter Map.pdf

*C. Smith reported on the need to replace the shelter and noted the private donation that will fund the project.*

*The Resolution reads as follows:*

**RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH BROCK ASSOCIATES, INC. TO REPLACE THE WOODEN PICNIC SHELTER AT GALLUP PARK (\$102,500.00)**

*Whereas, The wooden shelter at Gallup Park is aging and in need of replacement,*

*Whereas, Shelter replacement is identified in the CIP and PROS plan as park needs,*

*Whereas, A private donor has provided funding for the shelter replacement,*

*Whereas, Competitive bids were received by Purchasing on December 4, 2014;*

*Whereas, Brock Associates, Inc. submitted the lowest responsive bid;*

*Whereas, Brock Associates, Inc. received Human Rights approval on December 17, 2014; and*

*Whereas, Funding is available in the approved FY2015 Park Memorials and Contributions Fund and the Parks Maintenance and Capital Improvements Fund;*

**RESOLVED, That the Park Advisory Commission recommend City Council approve a contract with Brock Associates, Inc. to replace the wooden picnic shelter at Gallup Park and approve a construction contingency of \$10,250.00 (10%) to cover potential contract change orders for a total contract amount of \$112,750.00 for the life of the project without regard to fiscal year.**

**Approved unanimously.**

## **H2**      [15-0082](#)

**Resolution to Recommend Approval of a Contract with RDC Construction Services, Inc. for Property Demolition, Clean Up and Site Restoration at 3013 Huron River Drive (\$65,600.00)**

**Attachments:** PAC - BROKAW.pdf, 3013 W Huron River Dr Map.pdf

*C. Smith gave an overview and history of the property and what will be involved in the clean-up.*

*The Resolution reads as follows:*

**RESOLUTION TO RECOMMEND APPROVAL OF A CONTRACT WITH RDC CONSTRUCTION SERVICES, INC. FOR PROPERTY DEMOLITION, CLEAN UP AND SITE RESTORATION AT 3013 HURON RIVER DRIVE (\$65,600.00)**

*Whereas, The city recently acquired property at 3013 Huron River Drive through a donation to be used as parkland;*

*Whereas, The property contains structures and debris that need to be removed prior to allowing public access;*

*Whereas, The property donation included a fund for maintenance and upkeep of the property which will be used to complete this work;*

*Whereas, RDC Construction Services submitted the lowest responsible bid to provide the demolition and restoration services; and*

*Whereas, RDC Construction Services received Human Rights approval on December 17, 2014;*

*RESOLVED, That Park Advisory Commission recommend approval of a contract with RDC Construction Services, Inc. to demolish the structures, clean and restore the site, and approve a construction contingency of \$6,560.00 (10%) to cover potential contract change orders for a total contract amount of \$72,160.00 for the life of the project without regard to fiscal year.*

**Approved unanimously.**

**H3      [15-0083](#)**

Resolution to Award Contract for the Geddes Dam - Tainter Gate #4 Replacement Project to Gerace Construction Company, Inc. (\$299,900.00)

**Attachments:**      PAC - GED DAM.pdf

*C. Smith gave background and explained that this gate was compromised by the extremely cold winter last year.*

*The Resolution reads as follows:*

**RESOLUTION TO RECOMMEND AWARD OF A CONTRACT FOR THE GEDDES DAM – TAINTER GATE #4 REPLACEMENT PROJECT TO GERACE CONSTRUCTION COMPANY, INC. (\$299,900.00)**

*Whereas, It is necessary to complete the Geddes Dam - Tainter Gate #4 Replacement Project to ensure continued and complete operation of the Geddes Dam;*

*Whereas, The Geddes Dam - Tainter Gate #4 Replacement Project will replace critical infrastructure that has failed;*

*Whereas, Of the three bids received, Gerace Construction Company provided the lowest responsible bid in the amount of \$299,900.00;*

*Whereas, Gerace Construction Company has received Human Rights approval on January 12, 2015, and complies with the living wage ordinance; and*

*Whereas, Funding in the amount of \$299,900.00 for the Geddes Dam – Tainter Gate #4 Replacement Project is available in the approved Parks Maintenance and Capital Improvement Millage.*

*RESOLVED, That the Park Advisory Commission recommend City Council approve a contract with Gerace Construction Company to repair the Geddes Dam gate and approve a construction contingency of \$30,000.00 (10%) to cover potential contract change orders for a total contract amount of \$329,900.00 for the life of the project without regard to fiscal year.*

**Approved unanimously.**

**H4**     [15-0084](#)

Resolution to Approve a Three-Year Professional Services Agreement (PSA) for Playground Improvement Services for Parks & Recreation for a Not to Exceed Annual Amount of \$150,000.00

**Attachments:**     PAC - PLAYGROUND SERVICES.pdf

*C. Smith and A. Kuras explained the preference to have an identified contractor that would be available on a timely basis.*

*The Resolution reads as follows:*

**RESOLUTION TO RECOMMEND APPROVAL OF A THREE-YEAR PROFESSIONAL SERVICES AGREEMENT (PSA) FOR PLAYGROUND IMPROVEMENT SERVICES FOR PARKS & RECREATION FOR A NOT TO EXCEED ANNUAL AMOUNT OF \$150,000.00**

*Whereas, The City issued a Request for Proposals, RFP #919, to identify contractors experienced in Playground improvements projects;*

*Whereas, Three firms submitted proposals in response to RFP #919;*

*Whereas, Staff has selected Michigan Recreational Construction, Inc. as qualified to perform the type of work identified in RFP #919:*

*Whereas, Award of contracts for services on an as-needed basis will allow the City to expedite the playground improvements in the Parks & Recreation system;*

*Whereas, Funding is available in the approved FY2015 Parks Maintenance and Capital Improvements budget;*

*Whereas, Funding for services in FY 2016 and FY 2017 will be contingent upon City Council approval of the Parks Maintenance and Capital Improvements budget; and*

*Whereas, Michigan Recreational Construction has Human Rights approval, and have agreed to comply with the living wage ordinance as part of the qualification process;*

**RESOLVED, That the Park Advisory Commission recommend City Council approve a Professional Services Agreement with Brock Associates, Inc. for an amount not to exceed \$150,000.00 per fiscal year for three years.**

**Approved unanimously.**

**I            COMMISSION PROPOSED BUSINESS****J            REPORT FROM PARKS AND RECREATION MANAGER**

*C. Smith reported that budget preparation is currently taking place. A draft budget will be reviewed with the budget finance committee after which it will come to the Commission as a whole before going to City Council in May. Ann Arbor Parks and Recreation won a handful of awards at the annual Michigan Recreation Park Association conference including an award for the Skatepark (Design of the Year), an award for Innovative Park Maintenance Program "Citizen Pruner," which is a citizen tree care program, and also an award for the Parks brochure. No smoking signs will be in place by February 1 in preparation for the ordinance which bans smoking in certain parks. A Deer Management Meeting will take place on February 5 at Slauson Middle School. Registration for summer camps begins February 1.*

**K REPORT FROM MANAGER OF FIELD OPERATIONS****L REPORT FROM PARKS AND RECREATION ADVISORY COMMISSION****M REPORTS FROM RELEVANT COMMISSIONS, COMMITTEES, BOARDS AND/OR TASKFORCES****M1 Canoe Imagine Art Project**

*P. Morrison gave an update of the Canoe Imagine Art project. There were 20 artwork submissions. Four artwork installations will be chosen and displayed throughout the summer. A jury will choose three and the public will vote on the fourth.*

*M. Stults reported that the Environmental Commission met and came up with a workplan of five priorities, two include implementing the Climate Action Plan and the Huron River Impoundment and Management Plan (HRIMP).*

**N PUBLIC COMMENTARY - GENERAL (3 Minutes per Speaker)****O CLOSED SESSION****P TRANSMITTALS****P1 [15-0085](#) Park Planning Capital Project Update**

**Attachments:** PAC Update 1-15.pdf

**P2 [15-0086](#) PAC Council Update January 2015**

**Attachments:** PAC COUNCIL UPDATE 1 2015.pdf

**P3 [15-0087](#) Parks Project Status Table FY2014-2015**

**Attachments:** Parks\_Project\_Status\_Table-FY2014-15.pdf

**Q ADJOURNMENT**