



**City of Ann Arbor**  
**Formal Minutes**  
**Airport Advisory Committee**

801 Airport Dr.  
Ann Arbor, MI 48108

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Wednesday, January 15, 2014

5:15 PM

Ann Arbor Airport, 801 Airport Drive

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**CALL TO ORDER**

*Chair Canter called the meeting to order at 5:15 pm.*

**ROLL CALL**

*Committee members present: David Canter, John Sullivan, Peter Greenfield, James Vincze, Raymond Hunter*  
*Committee members absent: Gordon Garwood*  
*Ex-Officio members present: Trish Reilly, Matthew Kulhanek*  
*Others in attendance: Andrew McGill, Dick Brown*

**APPROVAL OF AGENDA**

*The agenda was approved as presented.*

**APPROVAL OF MINUTES**

**A-1**

Airport Advisory Committee Minutes - November 20, 2013

*The November 20, 2013 minutes were unanimously approved as presented.*

**A motion was made by Commissioner Sullivan, seconded by Commissioner Vincze, that the Minutes be Approved by the Commission and forwarded to the City Council and should be returned by 3/3/2014. On a voice vote, the Chair declared the motion carried.**

**AUDIENCE PARTICIPATION**

*Chair Canter welcomed those in attendance. There were no public comments.*

**CORRESPONDENCE**

*Three items of correspondence were reviewed by the Committee.*

**B-1** Tower Operations/Fuel Usage through November, 2013

**Received and Filed**

**B-2** Airport Hangar Occupancy through December, 2013

**Received and Filed**

**B-3** FAA Airspace Case #13-AGL-38NR

**Received and Filed**

#### **AIRPORT MANAGER REPORT**

**C-1 Project Update - Environmental Assessment**

*There has been no additional information from the FAA Technical Operations group regarding their review of the environmental assessment. Chair Canter discussed working with the parties interested in the EA to open dialogue and better understand their concerns and opinions. A discussion ensued about reaching out and meeting with these interested parties and making sure the current members of the Committee have a solid history on the proposed project and process. For the March Committee meeting, the Manager should provide a listing of interested parties and invite previous members of the Committee that have the history of the proposed project.*

**C-2 Other Items**

*Manager Kulhanek reported that the Skyclock has been installed in the terminal lobby. The airport has selected C & S Engineering of Livonia to be the new airport consulting engineer. Airport maintenance staff continue to do a great job with the snow and ice as we deal with one of the worst winters in recent memory. We have had some equipment issues and are running out of places to push the snow, but the staff has done a great job. The airport continues to explore an interest from DTE about installing a solar project at the airport. A meeting was held last month with staff from Pittsfield Township to discuss the potential project. There are many hurdles to address with the FAA as this initial exploration continues.*

#### **REPORTS OF TOWNSHIPS AND COMMITTEES**

- D-1     Pittsfield and Lodi Township Reports - T. Reilly & J. Godek**  
*Neither Township had anything to report.*

- D-2     A2GA2 Report - C. Gordon**  
*No one was able to attend.*

- D-3     MI General Aviation Committee Report - M. Perry**  
*No one was able to attend.*

**UNFINISHED BUSINESS**

- E-1     Family Friendly Improvements**  
*There is nothing new to report at this time.*

**NEW BUSINESS**

- F-1     Election of Officers for 2014**  
*David Canter was nominated to serve as the Airport Advisory Committee Chair for 2014. A motion to close nominations and approve Mr. Canter as Chair was unanimously approved.*

*Peter Greenfield was nominated to serve as Airport Advisory Committee Vice-Chair for 2014. A motion to close nominations and approve Mr. Greenfield as Vice-Chair was unanimously approved.*

- F-2     Develop Airport Planning Process**  
*Manager Kulhanek opened this discussion regarding the need for a planning process for the airport to provide a long term focus on the health and use of the airport. This would include aviation needs, financial sustainability, use of airport properties, and how we interact/impact the City and neighboring communities. After significant discussion, the Committee discussed six points to focus on as we begin this effort. These are: 1) sharing our desire for a strategic plan with the Mayor and Council. 2) review and understand greenbelt plans for the community and how we may be integrated into those plans. 3) review areas that are restricted by the FAA. 4) determine our land needs for aviation activities. 5) determine how the airport fits in the overall community and Township plans. 6) understand environmental issues and wellhead protection. Chair Canter and the Airport Manager will discuss this process and prepare a plan outline for the Committee.*

**ITEMS FOR NEXT AGENDA**

*Two items for the next agenda include a continuing discussion on future Committee membership and inviting previous Committee members back to discuss the historical perspective of the proposed runway safety extension project.*

**NEXT SCHEDULED MEETING**

*The next scheduled meeting will be Wednesday, March 19th @ 5:15 p.m. Please call the airport manager's office (994-9124) by Monday before the meeting if you cannot attend.*

**ADJOURNMENT**

*The meeting was adjourned at 6:40 pm.*